

**MINUTES  
OF THE BOARD OF REGENTS  
WESTERN KENTUCKY UNIVERSITY**

**March 6, 2020**

**CALL TO ORDER**

Required statutory notice having been given, the first quarterly meeting of the Board of Regents of Western Kentucky University was held in the *Cornelius A. Martin Regents Room* at Jody Richards Hall. The meeting was called to order by Chair, Frederick A. Higdon, at approximately 9:00 a.m. (CT).

**ROLL CALL**

The following Regents were present, representing a quorum of the Board:

Regents Present:

Mr. Frederick A. Higdon, Chair  
Dr. Phillip W. Bale  
Ms. Linda G. Ball  
Mr. David S. Brinkley, Secretary  
Dr. Claus Ernst  
Mr. Will Harris

Mr. Jason L. McKinney, Vice Chair  
Ms. Julie Harris Hinson  
Ms. Sheldon McKinney (via videoconferencing)  
Mr. George Nichols, III  
Mr. J. David Porter

Others Present:

Dr. Timothy C. Caboni, President  
Dr. Randy Capps, Parliamentarian  
Ms. Julia McDonald, Assistant to the President and Board of Regents

**APPROVAL OF MINUTES**

The following meeting minutes were distributed to the Board for review in advance and presented for adoption:

- December 13, 2019 – Fourth Quarterly Meeting

MOTION

Motion to approve the meeting minutes listed above was made by Regent Jason McKinney and seconded by Regent Will Harris.

VOTE / ACTION TAKEN

Approved    Not Approved    Other\_\_\_\_\_

CONSENT AGENDA STATEMENT:

Chair Higdon announced that the committees of the Board met on January 31, 2020 and discussed each item on their respective agendas. Each committee recommended submitting their agenda items to the full Board for consent action, with the exception of items EX-4 and FB-5. These items were not presented at the committee meetings and shall be removed from consent agenda for a separate discussion and vote.

*Page numbers reflect where the detailed agenda items are located in the meeting packet and can be accessed online [https://www.wku.edu/regents/meetings\\_archives.php](https://www.wku.edu/regents/meetings_archives.php)*

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## **ACADEMIC AFFAIRS**

Action Items:

- AA-1 Approval of Undergraduate Certificate in Chinese Studies [pp 1-6]
- AA-2 Approval of Undergraduate Certificate in German Studies [pp 7-11]
- AA-3 Approval of Emeritus Appointment [p 12]

MOTION

Motion to approve items AA-1, 2 and 3 was made by Regent Claus Ernst and seconded by Regent David Brinkley.

VOTE / ACTION TAKEN

Approved    Not Approved    Other\_\_\_\_\_

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## **EXECUTIVE**

Action Items:

- EX-1 Authorization to Purchase Property at 1560 Normal Street [p 1]
- EX-2 Approval of Annual Salary Recommendation for President [p 2]
- EX-3 Approval of Philanthropic Naming Request [p 3]

MOTION

Motion to approve EX-1, 2 and 3 was made by Regent Phillip Bale and seconded by Regent Julie Hinson.

VOTE / ACTION TAKEN

Approved    Not Approved    Other\_\_\_\_\_

- EX-4 Authorization to Grant Easement to Bowling Green Municipal Utilities [pp 4-5]

Mr. Bryan Russell and Ms. Jennifer Tougas presented EX-4 to the Board for discussion and comments.

MOTION

Motion to approve EX-4 was made by Regent Phillip Bale and seconded by Regent George Nichols.

VOTE / ACTION TAKEN

Approved    Not Approved    Other\_\_\_\_\_

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## FINANCE AND BUDGET

### Action Items:

- FB-1 Approval of 2019-20 Operating Budget Revisions [pp 1-2]
- FB-2 Approval of Personnel Actions [p 3 and attached reports]
- FB-3 Acceptance of the Auditor's Reports and Financial Statements for WKYU-TV and WKYU-FM Radio [p 4 and attached reports]
- FB-4 Acceptance for filing the 2019-20 First Quarter Statement of Revenues & Expenditures [pp 5-6]

### MOTION

Motion to approve FB-1, 2, 3 and 4 was made by Regent George Nichols and seconded by Regent Julie Hinson.

### VOTE / ACTION TAKEN

Approved     Not Approved     Other \_\_\_\_\_

\*Regent David Brinkley abstained from vote on item FB-3

- FB-5 Approval of Allocation to Renovate Health Sciences Complex [p 7 and attached MOU]

Dean Tania Basta presented FB-5 to the Board for discussion and comments. Ms. Susan Howarth made a point of clarification regarding the funding source: the renovation will be funded by carry forward money from the Doctorate of Nursing Program.

### MOTION

Motion to approve FB-5 was made by Regent George Nichols and seconded by Regent Phillip Bale.

### VOTE / ACTION TAKEN

Approved     Not Approved     Other \_\_\_\_\_

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## STUDENT AFFAIRS

Dr. Jace Lux presented the Board with a recruitment update.

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## OTHER BUSINESS

Dr. Timothy C. Caboni provided the Board with his President's Report:

- Coronavirus / COVID-19 plans
- Introduction of Dr. Ethan Logan, new Vice President for Enrollment and Student Experience
- Special thanks to Ms. Jennifer Miller for her time served as Director of Internal Audit
- Update on the Governor's Budget
- Overview of WKU's data briefing to the Council on Postsecondary Education

## OTHER BUSINESS (cont.)

Mr. Will Harris provided the Board with a Student Government Association update.

Chair Higdon distributed the compiled results of the BOR self-assessment.

Chair Higdon asked Regents to make note of the following calendar dates:

- April 17, 2020 – Committee Meetings and Campaign Kick-Off Event
- May 15, 2020 – Second Quarterly Meeting
- May 15, 2020 – Commencement
- May 16, 2020 – College Recognition Ceremonies
- June 26, 2020 – Special Budget Approval and Committee Meetings
- August 6, 2020 – Retreat
- August 7, 2020 – Third Quarterly Meeting
- October 23, 2020 – Committee Meetings
- December 11, 2020 – Fourth Quarterly Meeting

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## ADJOURN

The meeting adjourned at approximately 10:30 a.m. (CT) with a motion from Regent David Brinkley and a second from Regent Linda Ball. Motion to adjourn was approved.

Upon adjournment, the Board of Regents toured the WKU Commons.

## CERTIFICATION OF SECRETARY

I hereby certify that the minutes herein above set forth an accurate record of the first quarterly meeting held March 6, 2020, in the *Cornelius A. Martin Regents Room* at Jody Richards Hall, and further certify that the meeting was held in compliance with KRS 61.810, 61.815, 61.820, and 61.825 (enacted as Sections 2, 3, 4 and 5 of House Bill 100, 1974 Regular Session, General Assembly).



Mr. Frederick A. Higdon, Chair  
WKU Board of Regents

Approved on 6/24/2020



Mr. David S. Brinkley, Secretary  
WKU Board of Regents

Approved on 6/24/2020