

Revised Approved Study Abroad Advisory Council Meeting Minutes

Date: September 13, 2019

Time: 1-3pm

Location: HCIC 3002

Attendance:

John Sunnygard	Dr. Caryn Lindsay	Dr. Mike Stokes
Dr. Kimberly Green	Dr. Aquesha Daniels	Dr. Julie Shadoan
Dr. Julie Lee	Nathan Terrell	Dr. Peggy Crowe
Dr. Ron Ramsing	Katie Bush – note taker	Diana Howard - SAGL

Agenda

I. Welcome- John Sunnygard

- a. Goal to have 20% of every graduating class having studied abroad by 2028
- b. Study abroad opportunities will need to have a very broad appeal
- c. Role of SAAC to set the direction of curriculum integration

II. Introductions

III. Charge

- a. The strategic plan is full of references to global learning and President Caboni has indicated that WKU needs to get more students abroad and so to answer this call, questions that SAAC will be looking at include:
 - i. How can we get students in their first & second years?
 - ii. How can we get first generation students?
 - iii. Who is going on & leading programs?
- b. The more we internationalize everyone on this campus, the more international campus will be, and therefore the more competitive WKU will be. All units on campus need to be involved to make this happen.
- c. SAAC should be a voice with regards to the importance of internationalization for the Strategic Plan Implementation Committee
- d. Looking at what the goals should be in terms of the make-up of study abroad participants compared to the demographic make-up of WKU student body
- e. Finding ways to encourage and market to students with GPA's below 3.0 because studies show that study abroad improves their academic performance at the highest rate
- f. John Sunnygard expressed that it is his responsibility to work with the philanthropy office to find donors for study abroad/global learning opportunities
- g. Bringing departments & more faculty into the conversation so that they have a better understanding of how study abroad positively impacts a student's experience. Faculty & support staff can sometimes operate under the misconception that study abroad is not an option for students because it extends graduation time
- h. With regards to curriculum integration, begin the conversation of unique ways to build requirements for study abroad/away into programs
- i. New Colonnade category: creating a rubric that can be applied to a variety of programs/fields of study
- j. Intentionally reviewing the pockets of student interaction on campus that could benefit from more information about study abroad opportunities & its value
- k. From student perspective, thinking about what programs are best to present at prospective student events and on social media- need to appeal to wide range of students & backgrounds
- l. Developing guidelines for how to incorporate reflection activities into programs to help students unpack their experiences and articulate how study abroad was beneficial on an academic, professional, and personal level
- m. Developing tools for faculty on how to think about and implement teaching outside of the classroom; Providing mentorship to new faculty members

IV. Determination of 2 and 3 Year Terms

- a. Those in attendance at 9/13/19 meeting were given choice between 2 and 3 year term & those not in attendance will be filled in where needed
- b. No decision was made on how many consecutive terms should/can be held
- c. 2 Year Term
 - i. Dr. Beckie Stobaugh
 - ii. TBD Potter College Nominee
 - iii. TBD Provost Appointee
 - iv. Madlyn Beasley
 - v. TBD GLIA Appointee
- d. 3 Year Term
 - i. Dr. Kimberly Green
 - ii. Dr. Julie Lee
 - iii. Nathan Terrell
 - iv. Dr. Julie Shadoan
 - v. Dr. Ron Ramsing
 - vi. Dr. Aquesha Daniels
 - vii. Dr. Mike Stokes
 - viii. Dr. Peggy Crowe

V. Elections of Chair, Vice-Chair

- a. Chair: Dr. Kimberly Green (expressed interest)
- b. Vice-Chair: Dr. Julie Lee

VI. Meeting Day and Time

- a. 1st Friday of the Month from 12:30pm-1:30pm (HCIC Classroom)

VII. SAGL Updates

- a. New Colonnade Connections Category
- b. Integration of faculty-led programs
 - i. Program proposals are now online and if approved, are approved for 3 years with expectation that programs are run at least 2 of those years
 - ii. Compensation for eligible program leaders is now a required component in line with University policy [1.2150](#)
- c. Self-funding unit and opportunities
 - i. \$450 overhead costs are now built into faculty-led budgets, however, students no longer pay the \$150 application fee
 1. Self-funding unit
 2. Growth of contingency funds for risk management
 3. Growth of opportunities for faculty/staff program development grants
 - ii. The importance of transparency surrounding this overhead cost was discussed

Action Items

- I. Provide group with current demographic make-up of study abroad participants at WKU
- II. Creation of a repository of information from SAAC meetings/work that is publicly available
- III. Faculty-Led Overhead Costs
 - a. Group recommended that another message be sent to faculty or at least to the Provost's Advisory Council about the reasons for the overhead cost increase (self-funding unit)
 - b. Include in some sort of "what does it cost" section on faculty/program leader webpage