WKU

WKU Restaurant Group On-Campus Waiver Request Form

Submit waiver request at least one week prior to the event.
Save the document to your desktop, fill out, then use the Submit button.
Otherwise, fill out and scan back to wkurg@wku.edu.

Today's Date:_____

Requestor Name:_____

Department or Organization:_____

Department or Organization Address:_____

Requestor Telephone Number:_____

Requestor Email Address:_____

Date of Event:_____ Time of Event:_____

Event Contact Person:_____

Contact Person Telephone Number:_____

Location of Event:_____

Number of people expected to attend event:_____

Will food and/or beverages be served? YES:_____ NO:_____

Will food and/or beverages be sold or given away? Selling food:_____ Given away:_____

Please describe food and/or beverages served:_____

THIS SECTION TO BE COMPLETED BY THE WKU RESTAURANT GROUP

_____ Approved   _____ Not Approved   _____ Returned for additional information

By:_____ Date:_____

WKU Restaurant Group has exclusive rights to provide meals, food, and/or beverages on the WKU campus and has sole discretion to approve or not approve any waiver requests for food & beverages provided on the WKU campus.

*WKU Restaurant Group assumes no responsibility for preparation, handling, or distribution of any food, beverages, supply items, and clean-up of the event.