

Educator Toolkit for 7th and 8th grade students participating in TIP-KY

To get students registered for the ACT through TIP-KY, here is a suggested process:

1. First, identify students that are eligible from your school(s).
 - a. Students must be in grades 7 or 8.
 - b. Students qualify who score in the top 10% of a grade-level standardized assessment in at least one subject area.
 - c. There are exceptions to any rule, so teachers or parents may recommend high-potential students who do not meet the general guidelines.
2. Once students are identified, you can use the sample letter below as a guideline and modify for your specific needs.
3. The cost to participate in TIP-KY is \$95 or \$20 for those who qualify for free/reduced lunch. When registering, they will be asked to verify their free or reduced lunch status by giving a contact name from school and an email, so if you know who this person is in your school, that would be useful to put in the general letter with the correct email address.
4. As stated in the following letter, they will go to our website to register for TIP-KY and we will provide a test voucher, a reporting code, and additional directions with a link to register for the national ACT test.
5. Students with qualifying scores will be invited to participate in a recognition ceremony. The next ceremony is being planned for spring 2024; tests taken by the February 2024 test date will be in consideration for the recognition ceremony.

SAMPLE LETTER FROM SCHOOL TO ELIGIBLE FAMILIES

Dear Parent/Guardian,

Congratulations! Your child's strong performance on a standardized test(s) qualifies them to participate in the Talent Identification Program of Kentucky (TIP-KYSM) sponsored by The Center for Gifted Studies at Western Kentucky University. Your child is invited to register online with TIP-KYSM to take the ACT.

Above-level testing can inform parents and educators about readiness for advanced curriculum. The ACT[®] is a nationally recognized test typically given to high school juniors and seniors preparing for college. For younger students taking the assessment, it provides important information schools and families can use to help students develop their talent.

Upon completion of the above-level test through TIP-KYSM, students will receive:

- test scores from ACT,
- a comprehensive report from *IDEAL Solutions*[®], including recommendations and suggestions based on the scores in each subject area, and
- continued information on enrichment and programming opportunities at The Center for Gifted Studies.

To register and for additional information, go to wku.edu/gifted/tipky/act. I encourage you to consider this exciting opportunity for your child. The results of this above-level test can provide helpful data regarding your child's educational needs.

Sincerely,

Insert Educator Name(s) Here