

## APPENDIX A CONSIDERATION OF GRADUATE COUNCIL MEETING MINUTES

### Graduate Council



### Graduate Council Meeting Minutes

Thursday, August 17, 2023

WAB 227

3:00 pm ~ 3:49 pm

**Present:** Kirk Atkinson, Ray Blankenship, Sarah Bonis, Tonya Bragg-Underwood, Nicholas Fessler, Margaret Glaser, Lance Hahn (alternate for Katrina Burch), Mikhail Khenner, Jie-Young Kong, Ranjit Koodali, Jeremy Logsdon, Andrea Paganelli, Kirsten Spears, Whitley Jo Stone, Dan Strunk, Jessi Thomsen

**Guests:** Dana Cosby, Lizzie Doerr, Jessica Dorris, Jennifer Hammonds, Danita Kelley, Beth Laves, Jenni Redifer, Cathleen Webb

**Absent:** Jonah Hathaway, Zachary Stichter, Courtney Warren, Catherine Wilson, Adam West, Dana Sullivan

1. Call to Order and Welcome/Welcome Back! \*3:01. Bonis has sent the guidelines in case. Standard code of Parliamentary procedure in preparation (Sturgis).
2. Consideration of April 13, 2023 Minutes (APPENDIX A) \*Motion to approve. 1<sup>st</sup>/2<sup>nd</sup>. Hahn/Strunk. Approved.
3. Report from Graduate Council Executive Committee (APPENDIX B) \*Bonis. Discussed the agenda. No Report
4. Committee Reports
  - a. Policy Committee (No Report) \*Previous Chair, Ray Blankenship. Committee makes recommendation to graduate council. Most issues have come from the Associate Provost (in consultation with Beth Laves). Most of previous work was related to SACS accreditation.
  - b. Curriculum Committee Minutes (No Report) \*Previous chair, Andrea Paganelli. Collaborate with parties across campus. Pull together curriculum proposals, send report and agenda, then meet to discuss. Minutes are forwarded to Chair of Grad Council. \*Hammonds. Course Leaf is used to work through changes. Happy to train anyone on the committee.
  - c. Student Research Grants Committee (No Report) \*Previous chair, Katrina Burch (Lance Hahn serving as alternate). Meet to go through funding proposal applications from students and allocate money. Call in Fall and Spring for proposals.
5. Graduate School Reports

a. Report from the Associate Provost for Research and Graduate Education (APPENDIX C)

\*Koodali. Explains upswing in admissions numbers.

\*Renee working to get the graduate assistantships approved. Still in process.

\*Access to files about enrollment on the university wide shared drive. Contact Dr. Helbig for access to Visual Analytics.

\*Lisa has started processing the Summer 2023 degree audits.

\*Graduate Catalog published. \*Dorris. Please let her know if you need anything. Faculty listings are still in process.

\*Koodali. Let us know if you need any help with Slate, contact Dr. Gordon

\*Explains the RMI and the three email follow up. Let us know if you need any updates to the customizable content in the messaging. Asks about providing videos from programs.

\*Tuesday October the 10<sup>th</sup> for call for proposals for Fall.

6. Committee Caucusing and Election of Committee Chairs

\*Split into groups to elect a chair and discuss serving on a committee. \*Committee chairs elected, and membership established. This will be updated on the GC website.

7. Public Comments

8. Announcements & Adjourn

\*Bonis. Next meeting will be on Zoom.

\*Please let Sarah know if anyone needs to be added to the List Serve. Motion to adjourn. 1<sup>st</sup>/2<sup>nd</sup>: Hahn/Paganelli. Adjourned 3:49 pm.