

**MINUTES
OF THE BOARD OF REGENTS
WESTERN KENTUCKY UNIVERSITY**

December 11, 2020

CALL TO ORDER

Required statutory notice having been given, the fourth quarterly meeting of the Board of Regents of Western Kentucky University was held on December 11, 2020, via Zoom. The meeting was called to order by Chair, Frederick A. Higdon, at approximately 9:00 a.m. (CT).

OATH OF OFFICE

Chair Higdon administered the Constitutional Oath of Office to Dr. Shane Spiller, Faculty Regent, from Bowling Green, Kentucky, and presented him with the official Regents' pin.

ROLL CALL

The following Regents were present, representing a quorum of the Board:

Regents Present:

Mr. Frederick A. Higdon, Chair
Dr. Phillip W. Bale
Ms. Linda G. Ball
Mr. David S. Brinkley, Secretary
Mr. Garrett Edmonds

Mr. Jason L. McKinney, Vice Chair
Ms. Julie Harris Hinson
Mr. W. Currie Milliken
Dr. Shane Spiller
Ms. Jan West

Regents Not Present:

Mr. George Nichols III

Others Present:

Dr. Timothy C. Caboni, President
Dr. Randy Capps, Parliamentarian
Ms. Julia McDonald, Assistant to the President and Board of Regents

APPROVAL OF MINUTES

The following meeting minutes were distributed to the Board for review in advance and presented for adoption:

- August 7, 2020 – Third Quarterly Meeting

MOTION

Motion to approve the meeting minutes listed above was made by Regent Bale and seconded by Secretary Brinkley.

VOTE / ACTION TAKEN

Approved Not Approved Other _____

CONSENT AGENDA STATEMENT:

Chair Higdon announced that the committees of the Board met on October 23, 2020, and discussed each item on their respective agendas. Each committee recommended submitting their agenda items to the full Board for consent action, with the exception of FB-4. This item was presented as an information item at the committee meeting and shall be removed from consent agenda for a separate discussion and vote.

Page numbers reflect where the detailed agenda items are located in the meeting packet and can be accessed online https://www.wku.edu/regents/meetings_archives.php

ACADEMIC AFFAIRS

Action Items:

- AA-1 Approval of Interdisciplinary Professionalism and Success Undergraduate Certificate [pp 1-11]
- AA-2 Approval of Literacy P-12 Graduate Certificate [pp 12-17]

MOTION

Motion to approve items AA-1 and AA-2 was made by Secretary Brinkley and seconded by Regent Ball.

VOTE / ACTION TAKEN

Approved Not Approved Other _____

Action Item:

- AA-3 Approval of Emeriti Appointments [p 18]

MOTION

Motion to approve item AA-3 was made by Regent Spiller and seconded by Regent Ball.

VOTE / ACTION TAKEN

Approved Not Approved Other _____

EXECUTIVE

Action Items:

- EX-1 Authorization to Grant an Easement to Warren County Water District [pp 1-2]

EXECUTIVE (cont.)

EX-2 Approval of Honorary Naming Request for Julie and Gary Ransdell Living and Learning Community at LifeWorks at WKU [pp 3-4]

MOTION

Motion to approve items EX-1 and EX-2 was made by Regent Bale and seconded by Regent West.

VOTE / ACTION TAKEN

Approved Not Approved Other _____
Secretary Brinkley abstained.

FINANCE AND BUDGET

Action Items:

- FB-1 Acceptance of Auditor's Report and Financial Statements for the year ended June 30, 2020 [p 1 / report distributed with committee materials]
FB-2 Accept for filing the 2020-21 Statement of Revenue & Expenditures [pp 2-2A]
FB-3 Approval of Personnel Actions [p 3 and attached reports]

MOTION

Motion to approve items FB-1, FB-2, and FB-3 was made by Regent Ball and seconded by Secretary Brinkley.

VOTE / ACTION TAKEN

Approved Not Approved Other _____

Action Item:

- FB-4 Approval of Board Resolution for a Line of Credit with Truist Bank [p 4 and attached documents]

MOTION

Motion to approve item FB-4 was made by Regent Milliken and seconded by Regent West.

VOTE / ACTION TAKEN

Approved Not Approved Other _____

STUDENT AFFAIRS

Information Items:

- Dr. Ethan Logan provided the Board with a spring enrollment update.
 - Dr. Lynne Holland introduced the Student COVID-19 Taskforce.
 - Ms. Sharon Hunter provided the Board with a demo of the parent portal.
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PRESIDENT'S REPORT

President Timothy C. Caboni shared the updated metrics for the WKU Strategic Plan: *Climbing to Greater Heights 2018-2028*.

OTHER BUSINESS / ANNOUNCEMENTS

- Chair Higdon provided the Board with update on the Internal Auditor position search.
- A *Resolution of Appreciation* was presented to the Board for approval in honor of the extraordinary efforts of the WKU faculty and staff to maintain the quality and integrity of the WKU Experience in the face of the COVID-19 pandemic.

MOTION

Motion to approve the Resolution of Appreciation for WKU Faculty and Staff was made by Regent Spiller and seconded by Secretary Brinkley.

VOTE / ACTION TAKEN

Approved Not Approved Other _____

President Caboni announced the reinstatement of faculty and staff salary cuts, including retro payments.


- Chair Higdon asked the Board to make note of the upcoming meeting dates:
 - January 22, 2021 – Committee Meetings
 - March 5, 2021 – First Quarterly Meeting
 - April 9, 2021 – Committee Meetings
 - May 7, 2021 – Second Quarterly Meeting
 - June 18, 2021 – Special Budget Approval Meeting and Committee Meetings
 - August 5, 2021 – Retreat
 - August 6, 2021 – Third Quarterly Meeting
 - October 22, 2021 – Committee Meetings
 - December 10, 2021 – Fourth Quarterly Meeting
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ADJOURN

Meeting adjourned at approximately 10:20 a.m. (CT).

CERTIFICATION OF SECRETARY

I hereby certify that the minutes herein above set forth an accurate record of the fourth quarterly meeting held December 11, 2020, via Zoom, and further certify that the meeting was held in compliance with KRS 61.810, 61.815, 61.820, and 61.825 (enacted as Sections 2, 3, 4 and 5 of House Bill 100, 1974 Regular Session, General Assembly).


Mr. Frederick A. Higdon, Chair
WKU Board of Regents
Approved on 03/08/2021


Mr. David S. Brinkley, Secretary
WKU Board of Regents
Approved on 03/08/2021