**MINUTES**

**OF THE BOARD OF REGENTS**

**WESTERN KENTUCKY UNIVERSITY**

**March 5, 2021**

**CALL TO ORDER**

Required statutory notice having been given, the first quarterly meeting of the Board of Regents of Western Kentucky University was held on March 5, 2021 in the Cornelius A. Martin Regents Room at Jody Richards Hall, and via Zoom. The meeting was called to order by Chair Frederick A. Higdon at approximately 9:00 a.m. (CT).

**ROLL CALL**

The following Regents were present, representing a quorum of the Board:

Regents Present:

Mr. Frederick A. Higdon, Chair Mr. Jason L. McKinney, Vice Chair

Dr. Phillip W. Bale Ms. Julie Harris Hinson

Ms. Linda G. Ball – via Zoom Mr. W. Currie Milliken

Mr. David S. Brinkley, Secretary Mr. George Nichols, III – via Zoom

Mr. Garrett Edmonds Dr. Shane Spiller

Ms. Jan West

Others Present:

Dr. Timothy C. Caboni, President

Dr. Randy Capps, Parliamentarian

Ms. Julia McDonald, Assistant to the President and Board of Regents

**APPROVAL OF MINUTES**

The following meeting minutes were distributed to the Board for review in advance and presented for adoption:

* December 11, 2020 – Fourth Quarterly Meeting

MOTION

Motion to approve the meeting minutes listed above was made by Regent Bale and seconded by Regent Edmonds.

VOTE / ACTION TAKEN

Approved Not Approved Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CONSENT AGENDA STATEMENT:

Chair Higdon announced that the committees of the Board met on January 22, 2021, and discussed each item on their respective agendas. Each committee recommended submitting their agenda items to the full Board for consent action, with the exception of the following: FB-5, EX-1, EX-2, EX-3, and EX-4.

These items were not presented as action items at the committee meetings and shall be removed from consent agenda for a separate discussion and vote.

*Page numbers reflect where the detailed agenda items are located in the meeting packet and can be accessed online* [*https://www.wku.edu/regents/meetings\_archives.php*](https://www.wku.edu/regents/meetings_archives.php)

**ACADEMIC AFFAIRS**

*Action Items:*

AA-1 Approval of Master of Arts in Education (MAE) in Instructional Leadership, School Principal **[pp 1-6]**

AA-2Approval of Emeritus Appointments **[p 7]**

MOTION

Motion to approve items AA-1 and AA-2 was made by Secretary Brinkley and seconded by Regent West.

VOTE / ACTION TAKEN

Approved Not Approved Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**FINANCE AND BUDGET**

*Action Items:*

FB-1 Acceptance of Auditor’s Reports and Financial Statements, WKYU-TV and WKYU-FM Radio for the year ended June 30, 2020 **[p 1 and attached reports]**

FB-2Acceptance of the Accountants’ Report on Application of Agreed-Upon Procedures, NCAA Compliance Report for the year ended June 30, 2020 **[p 2 and attached report]**

FB-3 Acceptance for filing the Statement of Revenue & Expenditures for the six months ended

December 31, 2020 and 2019 **[p 3 and attached report]**

FB-4 Approval of Personnel Actions **[p 4 and attached reports]**

MOTION

Motion to approve items FB-1, FB-2, FB-3, and FB-4 was made by Secretary Brinkley and seconded by Regent Spiller.

VOTE / ACTION TAKEN

Approved Not Approved Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Secretary Brinkley abstained from FB-1.

FB-5 Approval of 2020-21 Operating Budget Revisions **[pp 5-6]**

MOTION

Motion to approve item FB-5 was made by Secretary Brinkley and seconded by Regent Spiller.

VOTE / ACTION TAKEN

Approved Not Approved Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**EXECUTIVE**

*Action Items:*

EX-1 Approval of the WKU Campus Master Plan 2021-2031 **[p 1]**

MOTION

Motion to approve item EX-1 was made by Regent Milliken and seconded by Regent Hinson.

VOTE / ACTION TAKEN

Approved Not Approved Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EX-2 Approval of Philanthropic Naming Request–Charles Hardcastle Kentucky Building **[p 2]**

MOTION

Motion to approve item EX-2 was made by Regent Hinson and seconded by Regent McKinney.

VOTE / ACTION TAKEN

Approved Not Approved Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EX-3 Approval of WKU Board of Regents Delegation of Authority Policy **[p 3 and attached documents]**

MOTION

Motion to approve item EX-3 was made by Regent Bale and seconded by Regent McKinney.

AMENDED MOTION

Motion to table the WKU Board of Regents Delegation of Authority Policy until the April 9 committee meeting was made by Secretary Brinkley to allow more time for review and further discussion by the Ad Hoc Committee. The amended motion was seconded by Regent Hinson.

VOTE / ACTION TAKEN

Approved Not Approved Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approved by majority vote (6-No/5-YES), original motion approved by declination of amended motion.

EX-4 Approval of Addendum to Employment Agreement between Western Kentucky University and

Timothy C. Caboni **[p 4 and attached addendum]**

MOTION

Motion to approve item EX-4 was made by Regent Bale and seconded by Regent Milliken.

VOTE / ACTION TAKEN

Approved Not Approved Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Information Item:*

* Ms. Amanda Trabue provided the Board with a Philanthropy/Fundraising update.

**EXECUTIVE / CLOSED SESSION**

Motion to go into executive/closed session as provided in KRS 61.810(1) for discussion of proposed or pending litigation against or on behalf of the University was made by Regent Hinson and seconded by Regent McKinney. Motion was approved and the Board entered into closed session at approximately 10:45 a.m. (CT).

The Board returned to open session at approximately 10:49 a.m. (CT). Chair Higdon stated the following “The Board has now returned to open session. The discussions and deliberations during the closed session were restricted to those stated in the motion, and no formal action was taken by the Board in closed session.”

**OTHER BUSINESS / ANNOUNCEMENTS**

Chair Higdon asked the Board to make note of the upcoming meeting dates:

* April 9, 2021 – Committee Meetings
* May 1, 2021 – Commencement (for Fall 2020 and Spring 2021)
* May 7, 2021 – Second Quarterly Meeting
* May 8, 2021 – Commencement (for Spring 2020)
* June 18, 2021 – Special Budget Approval Meeting and Committee Meetings
* August 5, 2021 – Retreat
* August 6, 2021 – Third Quarterly Meeting
* October 22, 2021 – Committee Meetings
* December 10, 2021 – Fourth Quarterly Meeting

**ADJOURN**

Meeting adjourned at approximately 10:50 a.m. (CT).

**CERTIFICATION OF SECRETARY**

I hereby certify that the minutes herein above set forth an accurate record of the first quarterly meeting held March 5, 2021, in the Cornelius A. Martin Regents Room at Jody Richards Hall, and via Zoom*HH*, and further certify that the meeting was held in compliance with KRS 61.810, 61.815, 61.820, and 61.825 (enacted as Sections 2, 3, 4 and 5 of House Bill 100, 1974 Regular Session, General Assembly).

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Mr. Frederick A. Higdon, Chair Mr. David S. Brinkley, Secretary

WKU Board of Regents WKU Board of Regents

Approved on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Approved on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_