



# WKU COOPERATING TEACHER TUITION WAIVER

Public school teachers wishing to apply for the tuition waiver must be admitted to a graduate program at Western Kentucky University and have a planned program of study on file in the Graduate School and/or the Teacher Certification Office. Public school teachers are eligible for enrollment in tuition-free course(s) upon verification of the completion of an assignment as a cooperating teacher or mentor teachers for the New Teacher Academy. See the following link for the complete policy about this waiver. [http://www.wku.edu/graduate/aid/supervising\\_teachers.php](http://www.wku.edu/graduate/aid/supervising_teachers.php).

**Public school teachers serving as a cooperating teacher for student teachers are eligible for six hours of tuition-free courses for each semester of supervision during an academic year. Mentor Teachers for New Teacher Induction programs, sponsored through WKU, are eligible for three (3) hours of tuition-free courses for each year they serve as a mentor teacher for that school district. Should the MOA with that school district to provide the New Teacher Induction be dissolved, the tuition waiver will no longer be available to mentor teachers.**

***Waivers must be used within one academic year following the completion of the supervision. (winter, spring, summer, fall)***

Cooperating/Mentor Teacher's Name \_\_\_\_\_ WKU ID \_\_\_\_\_ MAJOR \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Telephone # \_\_\_\_\_ Work Telephone # \_\_\_\_\_ E-mail Address \_\_\_\_\_

Name of School \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Name of Student Teacher \_\_\_\_\_ Date served as a cooperating teacher \_\_\_\_\_

or

Name of Mentee Teacher \_\_\_\_\_ Date served as a mentor teacher \_\_\_\_\_

Graduating Institution of Student Teacher \_\_\_\_\_

Final evaluation report or Mentor final report was submitted \_\_\_\_\_

Month \_\_\_\_\_ Year \_\_\_\_\_

Course(s) to be taken: (Show only current semester)

Semester	Course Number and Title	Credit Hours

This incentive program is independent of the admission and registration process. By participating in the Cooperating Teacher/Mentor Incentive Program, I hereby give permission to Western Kentucky University to collect the following information: courses taken, classification of courses, grades received, and the specific tuition and/or fees waived as part of this program. I further understand that any tax liability incurred by participating in this program is my responsibility.

Supervising/Resource Teacher's Signature \_\_\_\_\_

I certify that the teacher listed above has completed the assignment as a cooperating mentor teacher for student teaching or as a mentor in a New Teacher Induction program sponsored by WKU.

Principal's Signature \_\_\_\_\_

College of Education Dean \_\_\_\_\_ Date \_\_\_\_\_

Once this waiver form has been completed by the teacher and signed by the principal, the teacher is responsible for submitting the form to: [Cindy.White@wku.edu](mailto:Cindy.White@wku.edu) or Cindy White - College of Education & Behavioral Sciences –1906 College Heights Blvd. #11030-Bowling