

OCSE Student Travel Policy for Academic Year 2017 - 2018

Due to increasing pressure on the limited travel resources of OCSE, it is unfortunately not possible to support all of the worthwhile travel needs and requests this academic year. To maximize the impact of the available funds and to utilize these resources as effectively as possible, discussions with the Department Chairs and with the Dean has led to the establishment of the following priorities for travel funding:

- 1) Support of M.S. thesis graduate students who are presenting at national or international conferences*,
- 2) Support of M.S. thesis graduate student research travel necessary to conduct thesis research*.
- 3) Support of undergraduate research students who are presenting at national or international conferences,
- 4) Support of undergraduate student research travel necessary to conduct research, and
- 5) Support of student engagement in outreach and other activities supportive of the mission of Ogden College (competitions, etc.).

*For priorities 1 and 2, graduate students must also apply for the Graduate School Travel and Research Grants from the Graduate School. Please attach these applications to the OCSE Student Travel request when submitted to OCSE.

Additionally, it is greatly appreciated if students fully explore all options for travel resources (department, grants, contracts, FUSE, Honors College, etc) in order to utilize those funds as effectively as possible. Thank you for understanding.

Grants and Contracts	Individual faculty research mentor
FUSE	Office of Research and Creative Activity
Honors College	Honors Travel Application
Graduate Travel/Research	Graduate School
Department Funding	Department Offices

While the Dean's office cannot commit funds for your travel at this time, we may be able to support partial funding at the end of the year, if funds are available.

Thank you for understanding.
Cate Webb, Associate Dean, OCSE