

## DROPPING OR WITHDRAWING FROM CLASSES

### STEP 1: Login to WKU TopNet

#### TopNet Login

Please use your assigned NetID or WKUID to log in.

NetID or WKUID:

Password:  [Forgot Password?](#)

### STEP 2: Click on "Student Services" on main student menu

Search

[Student Services](#) [Financial Aid](#) [Employee Services](#) [Personal Information](#)

#### Main Menu

**Welcome to TopNet !**

Last web access on Dec 12, 2012 at 11:52 am

#### **Student Services**

Complete an application for admissions; Register for classes; Display your class schedule; View your holds; Display your grades & transcript your Talisman; and Add Meal Plan; Tax Notification; View Housing Assignment; Apply for Study Away; Reserve Textbooks and Appliances;

#### Financial Aid

Apply for Financial Aid; View financial aid status and eligibility, accept award offers, view loan applications, request registration for Independent L

#### Employee Services

View Benefits and Deductions, Pay Information, Tax Forms, Vacation and Medical Leave Balances

#### Personal Information

View or update your address(es), phone number(s), and e-mail address(es). View procedure for making a name change and/or social secur

#### New Student Housing Application and Deposit

To create a Housing Application for a new student and pay a deposit.

#### Faculty/Staff Purchasing Big Red Dollars

For Faculty/Staff to purchase Big Red Dollars with a Credit Card.

#### Faculty/Staff Purchasing Dining Dollars

For Faculty/Staff to purchase Dining Dollars with a Credit Card.

#### Faculty/Staff Meal Plan Registration

For Faculty/Staff to purchase a Meal Plan and pay by credit card.

#### Academic Transition Program - Orientation

To register for Orientation.

#### Academic Transitions Program - Math Placement Exams

#### Transfer ATP

Allows transfer students to complete the required Academic Transitions Program online.

**STEP 3:** Click on “Registration” under the Student Service menu

[Student Services](#) [Financial Aid](#) [Employee Services](#) [Personal Informatic](#)

## Student Services

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### [Registration](#)

Registration (drop/add/audit classes), fee assessment, credit card payment, look up c

### [Student Records](#)

View your holds, display your grades and transcripts, obtain official grade report, revie

### [Pay Tuition and Fees](#)

Review charges and payments, access Tuition Management Systems for credit card

### [Ebill History](#)

View Ebill Statements.

### [iCAP \( Interactive Degree Audit \)](#)

### [iCAP General Education Audit](#)

### [View My Fall 2012 Room Assignment](#)

To view your Fall 2012 Room Assignment and Roommate Information.

### [Reserve a Talisman Yearbook](#)

To reserve a Talisman Yearbook for free.

### [Room Change Request](#)

To request a room or hall change.

### [Meal Plan Add or Update](#)

Add or Update a Meal Plan Application.

### [Tax Notification \(1098T\) for 2011](#)

Tax Notification (1098) For 2011. IT IS HIGHLY RECOMMENDED THAT YOU USI

### [Tax Notification \(1098T\) for 2010](#)

Tax Notification (1098) For 2010. IT IS HIGHLY RECOMMENDED THAT YOU USI

### [Textbook Reservation and Appliance Reservation](#)

To reserve or opt out of the University Textbook Reservation Program or to reserve a

### [Purchase Big Red Dollars](#)

To purchase Big Red Dollars.

### [Purchase Dining Dollars](#)

To purchase Dining Dollars.

### [TurningPoint Clicker Registration](#)

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**STEP 4:** Click “Schedule of Classes and “Look Up Classes to Add”

[Student Services](#) [Financial Aid](#) [Employee Services](#) [Personal Information](#)

## Registration

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[Select Term](#)

[View Student Information](#)

[View Test Scores and Course Eligibility](#)

[Check Your Registration Status](#)

**[Register/Add/Drop Classes](#)**

[View Advisor Information](#)

[Register for Independent Learning \(Payment by credit card required\)](#)

[Schedule of Classes and "Look Up Classes to Add"](#)

[Student Schedule by Day & Time](#)

[Student Summary Schedule](#)

[Student Detail Schedule](#)

[Registration Fee Assessment](#)

[Pay Tuition & Fees](#)

[Withdrawal Information](#)

[Registration History](#)

[Online Exam Reservation](#)

[Textbook Information](#)

**STEP 5:** Enter Term using drop-down menu

Select Term or Date Range

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**Search by Term:**

None	▼
None	
Spring 2013	
Winter 2013	
Fall 2012 (View only)	
Summer 2012 (View only)	
Spring 2012 (View only)	
Winter 2012 (View only)	
Fall 2011 (View only)	
Summer 2011 (View only)	
Spring 2011 (View only)	
Winter 2011 (View only)	
Fall 2010 (View only)	
Summer 2010 (View only)	
Spring 2010 (View only)	
Winter 2010 (View only)	
Fall 2009 (View only)	
Summer 2009 (View only)	
Spring 2009 (View only)	
Winter 2009 (View only)	
Fall 2008 (View only)	
Summer 2008 (View only)	
Spring 2008 (View only)	
Winter 2008 (View only)	

**STEP 6:** Select action from drop-down menu(s) next to classes

Current Schedule

Action
None

**STEP 7:** Click "Submit Changes" at the bottom of the page

Submit Changes	Class Search	Reset
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