

## Assurance of Learning Meeting

Minutes: October 24, 2011

Present: Drs Revels, Wade, Zimmer, Spiller, Snavelly, and Blankenship

ITEM 1: The WKUSES survey was reviewed and everyone is satisfied with the questions pertaining to the goals of the college. These questions will be used in the spring survey.

ITEM 2: There was discussion about embedding questions from the senior exit exam into the courses where the material is being taught. Currently this is being done in CIS 243 and Management 210. Ray has a meeting with the Econ faculty who teach the core courses on November 14 to discuss embedment of these questions in their courses.

ITEM 3: Ethical Awareness, the committee recommended that we get students to sign a statement in BA 175 stating that they have read the code of ethics for the college. There was also some discussion to see if students should write a paper on ethics in BA 175 as part of a pretest. This is still being discussed.

ITEM 4: Is the wording of goal number six appropriate for the college. After some discussion there was no real agreement if the wording should be changed. There some concern that students will not have knowledge in the "basic business discipline" for all disciplines.

ITEM 5: Business cards will be printed with the mission statement on one side and the AOL goals on the other. This will be used to make students and faculty aware of each of these items.

Informational: A writing resource manual that was prepared by Dr. Coleman in 2010 we put on the web as a resource for faculty to use in the classes.

Action item: Committee members were asked to contact their faculty who teach the core courses if they have any papers that can be used to assess any of the AOL goals for the college.

Action item: Committee members were asked to research any flowcharts that show the AOL process at another accredited schools. This item came from a need to determine where the AOL committee needs to report its recommendations and findings to.

The action items will be posted in the discussion board area.

Next meeting: Nov. 14 @1:00 Mgt. Conference Room