**Comprehensive Written Master's Examinations**

**Summer Exam Date**

Saturday, June 10, 2017

**Summer Application Deadline**

* **All Counseling Graduates**: Friday, May 5, 2017  
  Counseling (MCFC/CMHC) and School Counseling students will be **required to pay $75 online via credit card prior to taking the exam**. The exam is will be computer-based.
* **Student Affairs Graduates**: Monday, June 5, 2017

Comprehensive written master's examinations are required for some students in the following areas:

* MAE in School Counseling (Ref. #046)
* MAE in Counseling: Clinical Mental Health Counseling and Marriage, Couple and Family Counseling (Ref. #043)
* MAE in Student Affairs in Higher Education (Ref. #145)

**Contact your department or advisor for location**

**WHO IS ELIGIBLE?**  The following requirements must be met to take the comprehensive examination:

* apply for graduation upon earning 18 graduate hours;
* have completed any required research foundations and/or specified research course(s) on the program of study;
* be in the last semester of the degree program or have completed all content course work associated with the program;
* be in good standing academically; and
* have completed any additional requirements as specified by the department(s) directing the program.

Students should contact their program advisors for information about the specific comprehensive exam policy for that program. The examination will be evaluated by your major department and a grade of Pass or Fail will be assigned.

The comprehensive exam application form MUST be submitted directly to Dr. Jill Duba Sauerheber by any of the following:

* Email at jillduba.sauerheber@wku.edu (save in the following format; LastName\_CompsAppSp17)
* Fax at 2\_70-745-5031
* Mail to Dr. Jill Duba Sauerheber, Department of Counseling and Student Affairs, GRH 2011, WKU, 1906 College Heights Blvd. #51031, Bowling Green, KY 42101-1031.