

HARASSMENT/DISCRIMINATION COMPLAINT FORM

This form provides the opportunity for a person to report violation(s) of University policy and to secure an equitable, prompt, and satisfactory solution. This procedure shall be implemented in compliance with university policy.

Complainant's Name _____		
<i>Last</i>	<i>First</i>	<i>Middle</i>
Western Kentucky University ID# ____ - ____ - ____	Date of Birth ____/____/____	
Address _____		
<i>City</i>	<i>State</i>	<i>Zip Code</i>
Home Phone () _____ - _____	Cell Phone () _____ - _____	
Status of Complainant: Student _____ Employee _____ Other _____		
Name of Accused: _____		
<i>(Alleged Accused)</i>		
Status of Accused: Student: _____ Employee _____ Other _____		

Date Received Equal Opportunity/Affirmative Action/University ADA Services: _____

HARASSMENT/DISCRIMINATION COMPLAINT: FORMAL () INFORMAL ()

Identify the harassment/discrimination you alleged has occurred. Be complete and use full names, titles, dates, exact location(s), and specific occurrence(s) if appropriate.

WHAT RESULTS ARE YOU SEEKING BY FILING THIS FORM?

CONFIDENTIALITY: *Although discretion will be exercised, guarantee of confidentiality or anonymity cannot be made since the investigation will involve discussions with other parties. Information about the complainant and the incidents giving rise to the complaint will be revealed only as investigatory and disciplinary processes require. Confidentiality will be observed to the extent permitted by law and consistent with protecting the welfare of the faculty, staff and students, and the interests of the university.*

SIGNATURE: *My signature below indicates that to the best of my knowledge and belief, my statement is true. My signature also indicates that I have read the paragraph above entitled "Confidentiality."*

Signed _____ **Date** _____

It is a violation of the policy for anyone to knowingly or with reckless disregard for the truth make false accusations of discrimination and harassment. Failure to prove a claim of discrimination or harassment is not equivalent to a false allegation. Sanctions may be imposed on individuals who knowingly or with reckless disregard for the truth make false accusations of discrimination and harassment.