

June 2023





## **Management Team**





Mark Allen Energy Manager 4 years Supporting WKU



Kyle Davenport Campus Services 6 years Supporting WKU



Angie Jackson Business Operations 28 years Supporting WKU



Dan Uhls Maintenance Services 8 years Supporting WKU



Randall Farris HRL Operations 4 years Supporting WKU



Jennifer Mcleod Sodexo HR 10 years Supporting WKU



Kenny Johnson Environmental Services 2 years Supporting WKU



Ray Murillo HRL Manager 4 years Supporting WKU



Ronnie Allerkamp Training and Safety 1 year Supporting WKU



Gerald Belcher Environmental Services 8 years Supporting WKU



Carla Nally HRL Managers 10 years Supporting WKU



#### **Maintenance Services**

#### **Completed Projects**



What: Painting/sealing fountain bowl.

Issue Addressed: The fountain bowl had cosmetically failed and was also leaking. The basin was lined with a flowable pool liner, restoring both appearance and integrity. A condition-based renewal.

Funding: \$5880.00 (320204)

**Method**: Outsource (Woosley)



**What**: Painting and repairs of the walls on the first floor of GRH.

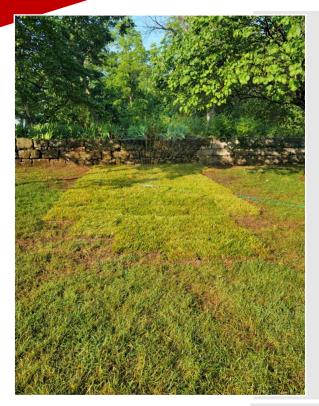
**Issue Addressed**: Cosmetic improvement of the first-floor main hallways. Job was descoped from a full paint out to meet budget constraints. A condition-based renewal.

Funding: \$8404.22 (CEBS)

Method: Outsource (A&E Painting)

#### **Maintenance Services**

#### **Completed Projects**



What: Old Fort wall repairs.

Issue Addressed: A section of the wall at the Old Fort had failed and was leaning outward ground pressures from behind and water induced undermining. Wall was removed and rebuilt. Underlying base material grade improvements were made. A condition-based renewal.

Funding: \$3067.02 (191981)

**Method**: Outsource (Kramer)



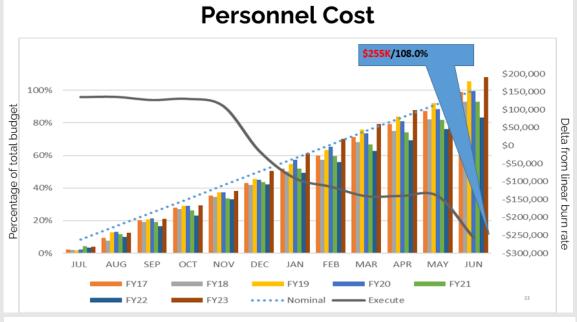
What: Reflooring of KTH Physics Labs

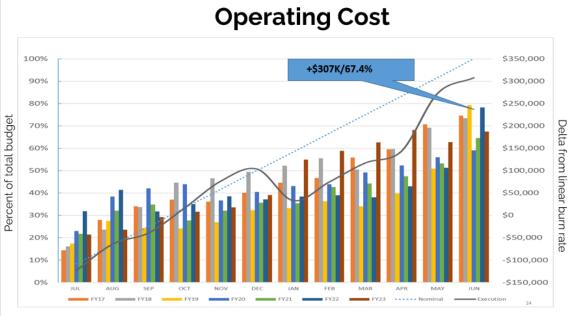
**Issue Addressed**: Due to budget constraints, four rooms of Physics labs were bypassed during 2018 modernization. Six (6)kft of painted concrete/tile floors were renewed with VCT. A condition-based renewal.

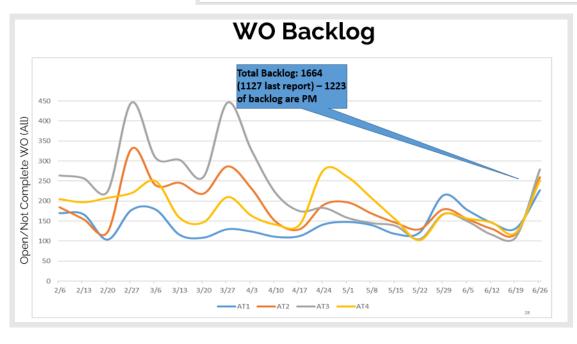
Funding: \$19,202.46 (320204/929825)

**Method**: Outsource (Red Carpet Shop)

#### **Maintenance Services**





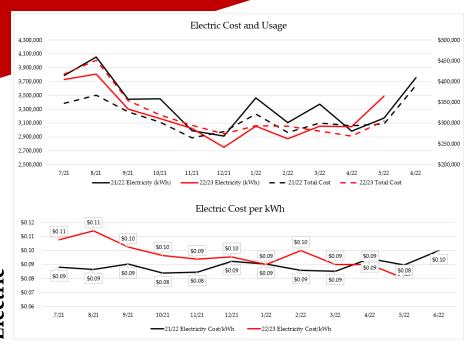


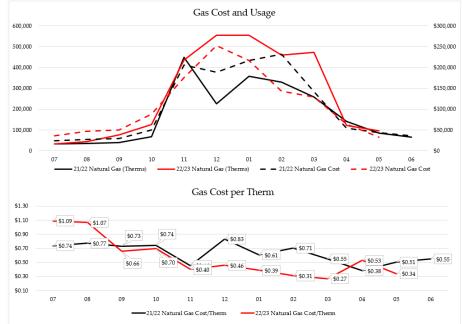
# **Operations**

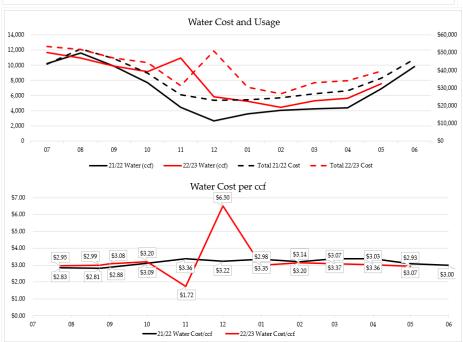
Usage down with cost down

Demand trends upward, winter costs lower

> Usage upward, prices rising

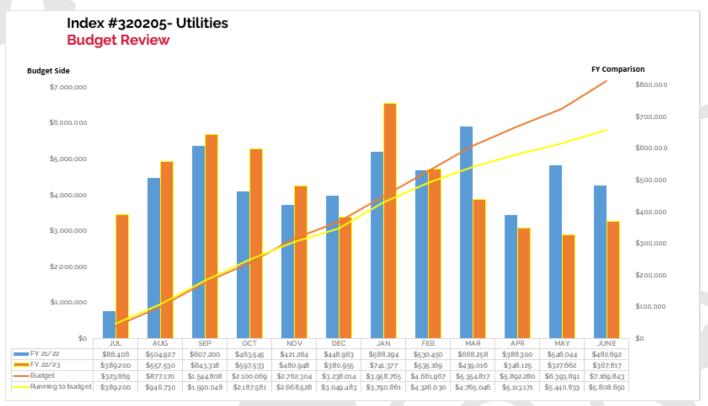


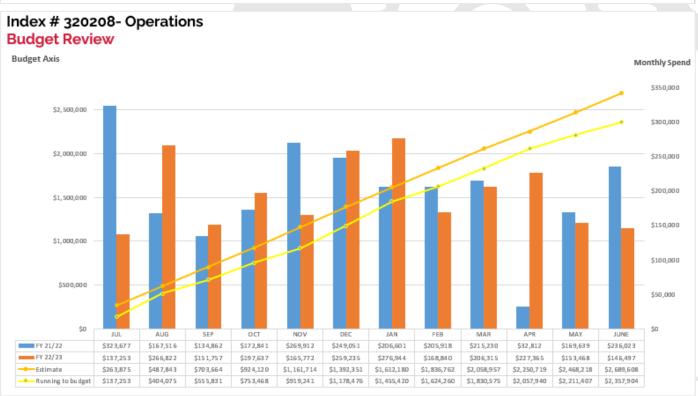




# **Operations**

#### **Budget Reviews**





# **Campus Services**

#### **Completed Projects**

What: Removal of shrubs/trees from severe winter kill

**Issue Addressed**: Below-freezing temperatures during December caused multiple shrubs/trees to die off from extreme cold.

**Method**: In-House and Contractor

**Locations:** Jones Jaggers, Univ. Blvd MMTH, Minton, ASG





**What**: Installation of new interior plants

**Issue Addressed**: Client request upgrade to interior landscape bed inside of South Campus

Funding: \$750 (Derek Olive)

Method: In-House

What: Aerification and soil amendments

Issue Addressed: Extensive summer camp usage kills turf in goal box areas; aerification, soil amendments, fertilizer to promote Bermuda Grass growth

**Funding:** 320206

Method: In-House



# **Housing and Residence Life**

#### **Completed Projects**



Location: Normal Hall

What: Insulated wall with staff

apartment

**Issue Addressed:** Excessive heat intrusion into staff apartment from mechanical space / DHW system

Funding: Internal

Method: Contract personnel

Location: Regents Hall

What: Exit Sign Replacements

Issue Addressed: Resident

vandalism

Funding: Internal

Method: Internal personnel



Before





# **Housing and Residence Life**

#### **Completed Projects**



**Location**: Rodes Hall

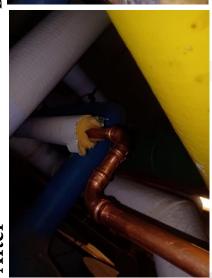
What: DHW System Pipe Repairs

**Issue Addressed:** Replaced leaking/failed section of re-

circulation line

Funding: Internal

Method: Internal personnel



Location: Rodes

What: PRV replacements DHW

boilers

**Issue Addressed:** Expansion tank

failures.

Funding: Internal

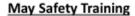
Method: Contract personnel







# Safety and Training



✓ Hand Safety and Hand Tools In-person 5/15, 5/23, 5/25

#### June Safety Training

- ✓ Heat Exposure
- ✓ Slip Trip Fall

#### **DFM Incidents by Fiscal Year**

- Trends holding, not yet= 0
- Full engagement efforts holding LT= 0

| A             | FY 18 |    | FY19 |    | FY 20 |    | FY  | 21 | FY  | 22 | FY 23 |    |
|---------------|-------|----|------|----|-------|----|-----|----|-----|----|-------|----|
| Area          | Inc   | LT | Inc  | LT | Inc   | LT | Inc | LT | Inc | LT | Inc   | LT |
| Kenny (ESA)   | 3     | 1  | 6    | 2  | 6     | 1  | 7   | 1  | 6   | 1  | 5     | 0  |
| Randall (ESA) | 1     | 0  | 3    | 0  | 1     | 0  | 3   | 0  | 2   | 1  | 2     | 0  |
| Kyle          | 1     | 0  | 2    | 0  | 4     | 0  | 3   | 0  | 0   | 0  | 1     | 0  |
| Dan           | 4     | 1  | 3    | 1  | 1     | 1  | 0   | 0  | 0   | 0  | 1     | 0  |
| Randall (M)   | 3     | 2  | 0    | 0  | 1     | 0  | 0   | 0  | 2   | 1  | 0     | 0  |
| Mark          | 2     | 0  | 0    | 0  | 0     | 0  | 3   | 1  | 1   | 0  | 1     | 0  |
| Angie         | 0     | 0  | 0    | 0  | 0     | 0  | 0   | 0  | 0   | 0  | 0     | 0  |
| Total         | 14    | 4  | 14   | 3  | 13    | 2  | 16  | 2  | 11  | 3  | 10    | 0  |

- (7) Slip Trip Fall
- (2) Caught In, Between, or Under
- (1) Other Knee sprain

**FY23 DFM Safety Incidents by Month** 

|       | Jı  | ul | A   | ug | Se  | ep | ,   | ct | N.  | ov | D   | ec | Ja  | ın | Fe  | ∍b | Ma  | rch | May<br>Apr Currer |    |     | Jun |     | Total |     |    |
|-------|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|-----|-------------------|----|-----|-----|-----|-------|-----|----|
|       | Inc | LT  | Inc               | LT | Inc | LT  | Inc | LT    | Inc | LT |
| FY 18 | 1   | 0  | 1   | 1  | 1   | 0  | 3   | 1  | 0   | 0  | 0   | 0  | 2   | 2  | 2   | 0  | 1   | 0   | 1                 | 0  | 2   | 0   | 0   | 0     | 14  | 4  |
| FY 19 | 2   | 1  | 3   | 1  | 1   | 0  | 1   | 0  | 1   | 0  | 0   | 0  | 3   | 0  | 0   | 0  | 0   | 0   | 1                 | 0  | 2   | 1   | 0   | 0     | 14  | 3  |
| FY 20 | 1   | 0  | 1   | 0  | 0   | 0  | 5   | 0  | 1   | 0  | 0   | 0  | 1   | 0  | 0   | 0  | 1   | 0   | 0                 | 0  | 0   | 0   | 3   | 2     | 13  | 2  |
| FY 21 | 3   | 1  | 1   | 0  | 1   | 0  | 1   | 0  | 2   | 1  | 2   | 0  | 0   | 0  | 1   | 0  | 3   | 0   | 0                 | 0  | 0   | 0   | 2   | 0     | 16  | 2  |
| FY 22 | 1   | 0  | 2   | 0  | 3   | 1  | 0   | 0  | 2   | 0  | 1   | 1  | 0   | 0  | 0   | 0  | 0   | 0   | 1                 | 0  | 0   | 0   | 1   | 0     | 11  | 3  |
| FY    |     |    |     |    |     |    |     |    |     |    |     |    |     |    |     |    |     |     |                   |    |     |     |     |       |     |    |
| 23    | 1   | 0  | 0   | 0  | 1   | 0  | 2   | 0  | 3   | 0  | 0   | 0  | 1   | 0  | 1   | 0  | 1   | 0   | 0                 | 0  | 0   | 0   | 0   | 0     | 10  | 0  |
|       |     |    |     |    |     |    |     |    |     |    |     |    |     |    |     |    |     |     |                   |    |     |     |     |       |     |    |



# **Work Orders**

| Work Order Statistics by Category    |
|--------------------------------------|
| Period 06/01/2023 through 06/30/2023 |

| Status of Work                  | Orders Scheduled Di | uring Re | port Period | ı   |                           | Work Orders<br>during Rep | s Completed<br>ort Period |
|---------------------------------|---------------------|----------|-------------|-----|---------------------------|---------------------------|---------------------------|
| Category                        | Scheduled           | c        | pen         |     | eted during<br>ort Period | Scheduled<br>Prior to     | Total<br>Completed        |
|                                 |                     | #        | %           | #   | %                         | 6/01/2023                 |                           |
| C001 - Not Used                 | 0                   | 0        | 0.0         | 0   | 0.0                       | 0                         | 0                         |
| C018 - Misc Electrical          | 0                   | 0        | 0.0         | 0   | 0.0                       | 0                         | 0                         |
| F002 - Electrical Equip         | 33                  | 29       | 87.9        | 3   | 9.1                       | 5                         | 8                         |
| F005 - Fire & life safety equip | 1                   | 1        | 100.0       | 0   | 0.0                       | 9                         | 9                         |
| F009 - HVAC Installations       | 1109                | 1053     | 95.0        | 56  | 5.0                       | 107                       | 163                       |
| F010 - Mechanical Equip         | 46                  | 44       | 95.7        | 2   | 4.3                       | 18                        | 20                        |
| F011 - Heating Systems          | 6                   | 6        | 100.0       | 0   | 0.0                       | 4                         | 4                         |
| F012 - Elevators & Escalators   | 7                   | 5        | 71.4        | 2   | 28.6                      | 1                         | 3                         |
| F013 - Gas Installations        | 6                   | 6        | 100.0       | 0   | 0.0                       | 1                         | 1                         |
| F016 - Doors                    | 25                  | 23       | 92.0        | 2   | 8.0                       | 17                        | 19                        |
| F019 - Signage                  | 0                   | 0        | 0.0         | 0   | 0.0                       | 0                         | 0                         |
| F024 - Audio Visual             | 0                   | 0        | 0.0         | 0   | 0.0                       | 0                         | 0                         |
| F025 - Site Infrastructure      | 2                   | 1        | 50.0        | 1   | 50.0                      | 0                         | 1                         |
| F027 - Control Panels           | 2                   | 1        | 50.0        | 1   | 50.0                      | 0                         | 1                         |
| F028 - Generators               | 32                  | 31       | 96.9        | 1   | 3.1                       | 2                         | 3                         |
| F029 - Lifting Equip            | 0                   | 0        | 0.0         | 0   | 0.0                       | 0                         | 0                         |
| F032 - A/C Equipment            | 27                  | 14       | 51.9        | 13  | 48.1                      | 30                        | 43                        |
| F037 - Pipework                 | 70                  | 68       | 97.1        | 2   | 2.9                       | 15                        | 17                        |
| F038 - Pumps                    | 61                  | 61       | 100.0       | 0   | 0.0                       | 17                        | 17                        |
| F039 - Chillers                 | 5                   | 0        | 0.0         | 5   | 100.0                     | 15                        | 20                        |
| F043 - Health & Safety          | 0                   | 0        | 0.0         | 0   | 0.0                       | 0                         | 0                         |
| F047 - Sewerage                 | 1                   | 1        | 100.0       | 0   | 0.0                       | 3                         | 3                         |
| F056 - Laboratory Equipment     | 0                   | 0        | 0.0         | 0   | 0.0                       | 0                         | 0                         |
| F059 - Grounds Equipment        | 25                  | 25       | 100.0       | 0   | 0.0                       | 1                         | 1                         |
| F062 - Tools                    | 2                   | 2        | 100.0       | 0   | 0.0                       | 0                         | 0                         |
| F064 - Hospital Equipment       | 0                   | 0        | 0.0         | 0   | 0.0                       | 1                         | 1                         |
| F066 - Lighting                 | 3                   | 1        | 33.3        | 2   | 66.7                      | 0                         | 2                         |
| F070 - Compressors              | 3                   | 2        | 66.7        | 1   | 33.3                      | 0                         | 1                         |
| F072 - Tanks                    | 3                   | 1        | 33.3        | 2   | 66.7                      | 2                         | 4                         |
| F076 - Paint Equipment          | 0                   | 0        | 0.0         | 0   | 0.0                       | 0                         | 0                         |
| -none-                          | 625                 | 270      | 43.2        | 355 | 56.8                      | 225                       | 580                       |
| Total:                          | 2094                | 1645     | 78.6%       | 448 | 21.4%                     | 473                       | 921                       |

Work order data rigor rising steadily

#### Work Order Statistics by Work Type Period 06/01/2023 through 06/30/2023

|              | Status of Work | Work Orders Completed during Report<br>Period |         |                    |       |                    |                 |  |
|--------------|----------------|---|---------|--------------------|-------|--------------------|-----------------|--|
| Work<br>Type | Scheduled      | Open as of 6/                                 | 30/2023 | Complete<br>Report |       | Scheduled Prior to | Total Completed |  |
|              |                | #   | %       | #                  | %     | 6/1/2023           |                 |  |
| BUDGET       | 0              | 0   | 0.0     | 0                  | 0.0   | 0                  | 0               |  |
| СМ           | 10             | 10  | 100.0   | 0                  | 0.0   | 1                  | 1               |  |
| PDM          | 1              | 1   | 100.0   | 0                  | 0.0   | 0                  | 0               |  |
| PM           | 1337           | 1328  | 99.3    | 9                  | 0.7   | 189                | 198             |  |
| PMMAND       | 0              | 0   | 0.0     | 0                  | 0.0   | 13                 | 13              |  |
| PRO          | 482            | 194   | 40.2    | 288                | 59.8  | 102                | 390             |  |
| PROJ         | 9              | 8   | 88.9    | 1                  | 11.1  | 0                  | 1               |  |
| QUOTE        | 0              | 0   | 0.0     | 0                  | 0.0   | 0                  | 0               |  |
| RM           | 248            | 99  | 39.9    | 149                | 60.1  | 111                | 260             |  |
| SAF          | 0              | 0   | 0.0     | 0                  | 0.0   | 0                  | 0               |  |
| SDXD         | 2              | 2   | 100.0   | 0                  | 0.0   | 1                  | 1               |  |
| SP           | 4              | 3   | 75.0    | 1                  | 25.0  | 1                  | 2               |  |
| Γotal:       | 2093           | 1645  | 78.6%   | 448                | 21.4% | 418                | 866             |  |

# Employee and Community Engagement

### June 8th

DFM completed a Supervisor training and HR policies review.



### June

WKU hosts a variety of camps throughout the month of June. DFM ensures facilities are clean and provides full maintenance services for campers' experience during their stay at WKU.





#### June 22nd

English as a
Second Language
(ESL) classes are
being offered to
our employees
whose primary
language is
Swahili. The
classes cover an
introduction to
English and basic
interpersonal
communication to
better enable client
engagement.





#### WKU News

#### Kentucky Mesonet at WKU adds Station

The Kentucky Mesonet at WKU continues to grow its network of automated stations across the Commonwealth. On Tuesday, the ribbon was cut on a new weather and climate monitoring site in Russell County near the community of Eli, about five miles east of Jamestown. The station, which includes a 33-foot tower with instrumentation that measures air temperature, relative humidity, wind speed and direction, precipitation, and solar radiation, will help improve weather forecasting and increase lead times for severe weather warnings in the Lake Cumberland region.



# **Our Mission**

Guided by our shared value, each one of us is fully empowered to consistently exceed the expectations of the university to insure a safe, clean and stimulating learning, working and living environment for all involved. To this end, we will provide the most efficient and effective routine and preventative maintenance services needed to support the strategic goals of Western Kentucky University.



to leave their mark on WKU came by asking Professor Mike Nichols a question.

"Hey, can we complete that unfinished mural in the hallway?"

Professor Nichols surprised the duo by encouraging them to design their own buon fresco - and this summer, that design is coming to life on the 4th floor of the Ivan Wilson Fine Arts Center.



