



Graduate Council

Topic: Graduate Council

Date: Thursday, January 19, 2023

Time: 3:00 pm

ZOOM LINK: <https://wku.zoom.us/j/8078250277>

1. Call to Order
2. Consideration of December 8, 2022 Minutes (APPENDIX A)
3. Report from Graduate Council Executive Committee (APPENDIX B)
4. Committee Reports
 - a. Policy Committee (APPENDIX C)
 - b. Curriculum Committee Minutes (APPENDIX D)
 - c. Student Research Grants Committee (APPENDIX E)
5. Graduate School Reports
 - a. Report from the Associate Provost for Research and Graduate Education (APPENDIX F)
6. Public Comments
7. Announcements & Adjourn

APPENDIX A
CONSIDERATION OF GRADUATE COUNCIL MEETING MINUTES



Graduate Council
Minutes – Thursday, December 8, 2022, 3:00 pm ~ 3:57 pm
Zoom

Present: Ray Blankenship, Lauren Bland, Sarah Bonis, Haley Brazel, Katrina Burch, Martha Day, Jonah Hathaway, Aaron Hughey, Ann Ferrell, Nicholas Fessler, Bailey Mattingly, Andrea Paganelli, Richard Schugart, Whitley Stone, Dan Strunk, Dana Sullivan, Adam West, Catherine Wilson, Lily Popova Zhuhadar, Marla Zobel

Guest: Dana Cosby, Jamie DeYoung, Lizzie Doerr, Danita Kelley, Ranjit Koodali, Beth Laves, Kelly Madole, Lisa Meyers, Matthew Nee, Merrall Price, Matthew Sahke, Julie Shadoan, Cathleen Webb

Absent: Hannah Peveler

1. Call to Order *Sullivan.
2. Consideration of November 10, 2022 Minutes (APPENDIX A) *1st/2nd: ?/Bonis. Vote in Chat. Approved.
3. Report from Graduate Council Executive Committee (APPENDIX B) *Sullivan, met on December 5 to talk about today's meeting/agenda.
4. Committee Reports
 - a. Policy Committee (APPENDIX C) *Day. Gives a background and history on why an ad hoc committee was formed.

*Motion to Approve. 1st/2nd: Bonis/Bland. Approved.

*Day. Explains that a policy is needed for JUMP that is aligned with benchmark institutions. This includes that students can't complete more than 50% of their graduate coursework as an undergraduate.

*Laves. Explains reason for a new JUMP policy to align with reaccreditation by SACs.

*Kelley. On behalf of Dr. Underwood, Kelley explains what was discussed in the ad hoc committee. Discussion for bullet 2 was that a minimum of 24 undergraduate hours at WKU was meant to read as a minimum of 24 undergraduate hours for WKU students pursuing a first-time baccalaureate degree.

* Day. Accepts as a friendly amendment.

*Blankenship. Gives a background on the efforts to update JUMP policy in the past. Mentions that the Provost has stated that he will not support the current JUMP policy and if the new policy proposed by the ad hoc committee does not pass, a realistic option is to suspend all JUMP programs.

*Day would be the proponent sending the policy forward from the ad hoc committee.

*Price. Would like to propose the friendly amendment sent over email previously.

JUMP programs provide academically outstanding students the opportunity to complete both an undergraduate and graduate degree in an accelerated time period approximately five years. Qualified students will apply directly to an individual Joint Undergraduate Master's Program which that will make a recommendation to the Graduate School for acceptance to JUMP. JUMP students may complete a maximum of 12 18 graduate hours as an undergraduate student. For undergraduate candidates

pursuing a first baccalaureate degree in combination with a Master's degree, nine twelve graduate hours may be counted on both the undergraduate and graduate transcript as prescribed by the approved program curriculum. For candidates pursuing a combined degree program for a second baccalaureate degree with a Master's degree, the minimum credit hours for the second Bachelor's degree must be 30. The total hours between undergraduate and graduate degrees must total at least 150. JUMP students should apply for admission to the Graduate School for the corresponding Master's Program upon or before earning 12 18 graduate hours or upon earning the Bachelor's degree, whichever occurs first. Students who reach the maximum number of 12 18 graduate hours may continue their Bachelor's degree by taking only undergraduate courses and delaying admission to the graduate school.

*Day declines amendment because it makes the policy similar to what is already in place.

*Price. Explains that the amendment will eliminate the substantive difference that would limit the opportunity for students to have a bachelor's degree and a master's degree with fewer than 150 hours.

*Koodali explains the thinking behind the new policy and the importance of WKU not being an outlier.

*Price. Requests access to data regarding benchmark institutions and the norm for JUMP policy for voting members. Data will be provided from Dr. Day.

*Burch. States that the new JUMP policy should be in the best interest of the students and the programs that serve the students.

*Day. Explains how the new proposed policy is intended to serve students and maintain the integrity of both the undergraduate and graduate degrees.

*Blankenship. Reminds the council that the previous policy proposed two years ago was sent back and that the proposed policy was drafted with a look to approval from the Provost.

*Burch. States that graduate council and the Provost have shared governance.

*Koodali. Explains that this policy is largely similar to the one that was passed previously. Based on feedback from SACS and benchmarking, it was decided that 9 hours should double count. A strong justification is required for raising the number of hours that can double count.

*Schugart. States that the Policy Committee was not allowed to make any changes to the resulting JUMP policy from the ad hoc committee, just to vote yes or no. Letting the Policy Committee deliberate with the ad hoc committee would have been shared governance. Suggests an open meeting for suggested policy changes.

*Shadoan. Motion to return the JUMP policy to the policy committee takes precedence over the current motion.

*Day. If the JUMP policy is postponed, it is important to note that reaffirmation occurs in the Fall and that there are two steps past the graduate council for passing the policy.

*Motion to send the JUMP policy back to the policy committee. 1st/2nd: Schugart/Burch. Vote in Chat. Approved through majority. The JUMP policy will be sent back to the policy committee.

- b. Curriculum Committee Minutes (APPENDIX D) *Minutes for approval. 1st/2nd: Paganelli/West. Paganelli shares what was discussed in the meeting. Vote in Chat. Approved.

- c. Student Research Grants Committee (APPENDIX E) *Motion to Approve. 1st/2nd: Burch/Zhuhadar. Vote in Chat. Approved.

*Burch. Explains the differentiation of the two reports. The difference is that the amounts were allocated by the Graduate School. Students were offered the opportunity to revise applications. The committee, plus Dr. Bonis and Dr. Sullivan will meet with Dr. Koodali to clarify the application process.

*Zhuhadar. Requests that next semester more members be added to committee due to volume of submissions.

5. Graduate School Reports

a. Report from the Associate Provost for Research and Graduate Education (APPENDIX F)

*Koodali details the new webforms for the Graduate School.

*Koodali shares that the Graduate School has been proactively contacting those with incomplete applications and those who are admitted but not enrolled. Enrollment is trending higher. Enrollment data shared by institutional research.

*Koodali announces the new graduate student virtual orientation for Spring.

*Koodali mentions that planning has started for the 3MT competition.

*Koodali announces that Barbara Chaffin has been promoted.

6. Public Comments *Sullivan. The next meeting will be Thursday, January 19th.

7. Announcements & Adjourn *Motion to Adjourn. Schugart/Paganelli. Adjourned: 3:57 pm



Academic Policy (Revision) (Action)

Date:

College: Graduate Council

Department: Ad hoc Committee, Graduate Council

Contact Person: Martha Day, Ad hoc Committee, Graduate Council

- 1. Policy Name:** Joint Undergraduate-Master's Degree Programs (JUMP) (Graduate Catalog)
- 2. Description:** Policy to standardize JUMP program parameters university-wide. A standard policy will align with accreditation expectations from Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) and also ensure the highest quality of both the undergraduate and graduate degree experience.

2.1 Existing

Joint Undergraduate-Master's Degree Programs (JUMP)

JUMP programs provide academically outstanding students the opportunity to complete both an undergraduate and graduate degree in approximately five years. Qualified students who have been admitted to a JUMP program may complete a maximum of 18 graduate hours as an undergraduate student and count a maximum of 12 hours on both the undergraduate and graduate transcript as prescribed by the program. Students will apply to Graduate School upon or before earning more than 18 graduate hours. Each JUMP program has individualized admission criteria. Search "JUMP" in this catalog for a complete list of programs and contact the academic department for additional information.

2.2 Proposed

Joint Undergraduate-Master's Degree Program (JUMP)

JUMP provides academically outstanding students the opportunity to complete both an undergraduate and graduate degree in an accelerated time period. Qualified students will apply directly to an individual Joint Undergraduate Master's Program which will make a recommendation to the Graduate School for acceptance to JUMP. JUMP students may complete a maximum of 12 graduate hours as an undergraduate student. For undergraduate candidates pursuing a first baccalaureate degree in combination with a Master's degree, nine graduate hours may be counted on both the undergraduate and graduate transcript as prescribed by the approved program curriculum. For candidates pursuing a combined degree program for a second baccalaureate degree with a Master's degree, the minimum credit hours for the second Bachelor's degree must be 30.

JUMP students should apply for admission to the Graduate School for the corresponding Master's

Program upon or before earning 12 graduate hours or upon earning the Bachelor's degree, whichever occurs first. Students who reach the maximum number of 12 graduate hours may continue their Bachelor's degree by taking only undergraduate courses and delaying admission to the graduate school.

Program admission criteria for the Master's degree may be waived for JUMP students at the discretion of individual program Directors and/or Committees.

New JUMP programs require approval from the Undergraduate Council, Graduate Council, and if applicable, Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). It is preferred that the total combined credits be at least 150 credits (120 Bachelor's and 30 Master's) after the shared coursework is counted. Bachelor's-Master's pathways with less than 150 total combined credits may be considered for approval but require justification of the integrity of both the Bachelor's and the Master's degrees.

Each Joint Undergraduate-Master's Degree Program may have more stringent and/or additional eligibility for acceptance and continuance requirements, including for matriculation into the Master's program. These criteria will be published in the undergraduate and/or graduate catalog. However, minimum requirements for admission and continuance in JUMP include:

For JUMP acceptance eligibility:

- A minimum of 60 credit hours earned and lacking no less than 15 credit hours to complete the undergraduate degree
- A minimum of 24 undergraduate hours earned at WKU
- A minimum cumulative undergraduate GPA of 3.25 for individuals earning their first baccalaureate degree
- A minimum cumulative undergraduate GPA of 3.00 for individuals earning their second baccalaureate degree.

For Continuance:

- Continuous enrollment (excluding winter and summer terms)
- Undergraduate JUMP students must maintain a cumulative GPA of 3.0 or higher in graduate courses
- Once admitted to the Graduate School, JUMP students must adhere to the Graduate Academic Standing policy

Failure to meet continuance requirements will result in dismissal from JUMP. Upon dismissal, graduate coursework may not be double-counted. Graduate coursework will be recorded on the graduate transcript only, provided the undergraduate degree has not been awarded previously.

Graduate credits earned through JUMP may only be applied toward one undergraduate and one graduate degree. These credits may not be applied to any additional WKU programs.

Once admitted to the Graduate School, students are classified as graduate students and no longer qualify for undergraduate classification for any purpose, including financial aid. Likewise, students admitted to the Graduate School and have completed their Bachelor's degree requirements are eligible for all graduate student privileges, including graduate assistantships and graduate student research grants.

Once accepted into a particular JUMP program, students may not switch programs. JUMP students at both the undergraduate or graduate level may appeal aspects of this policy to the Graduate School.

5. Term of implementation: Fall 2023

6. Dates of committee approvals:

Graduate Council Ad hoc Committee

11/8/2022

Graduate Council Policy Committee

11/18/2022

Graduate Council

Faculty Senate



Graduate Council Curriculum Committee

Course Leaf links to access course and program proposals being considered-you must log in with your WKU NetID and password:

<https://nextcatalog.wku.edu/courseadmin/>

<https://nextcatalog.wku.edu/programadmin/>

Graduate Council Curriculum Committee
Minutes – December 1, 2022, 2:00 PM (CT)
Join Zoom Meeting - <https://wku.zoom.us/j/6075766671>

Voting Members: Andrea Paganelli, Catherine Wilson, Whitley Stone, Dan Strunk, Aaron Hughey

Advisory Members: Beth Laves, Cate Webb, Dennis George, Jamie DeYoung, Dana Cosby, Ranjit Koodali, Jennifer Hammonds

Guest: Monica Burke, Jill Sauerheber, Joanna Melancon

Approval of Minutes, November 3, 2022 – 1st/2nd: Hughey/Stone – **Vote:** Approved

Announcements:

None

Course Administration:

Graduate Curriculum Committee (3)				
Code	Title	Status	Initiator	Received
<u>BA 596</u>	<u>BA 596: GFCB Graduate Certificate Portfolio</u>	Added	dnm79223	11/21/2022
<p>Motion to Discuss – 1st/2nd: Hughey/Strunk Discussion: Cosby spoke briefly about the course. No one had questions. Hammonds said it might need to add credits in the future. If that’s the case it will be later. Vote: Approved (4/4)</p>				
<u>BA 546</u>	<u>BA 546: Sustainable Business Operations Management</u>	Edited	dnm79223	11/21/2022
<p>Motion to Discuss – 1st/2nd: Wilson/Hughey Discussion: Cosby spoke briefly, adding Management to the title. Vote: Approved (5/5)</p>				
<u>BA 597</u>	<u>BA 597: MBA Portfolio</u>	Added	dnm79223	11/21/2022
<p>Motion to Discuss – 1st/2nd: Hughey/Wilson Discussion: Melancon gave briefly description. 0 course credit that might change later. Very similar to the BA-596. Questions about the # of repeats, shouldn’t have any only take once for the major. <i>Friendly Amendment – Repeatable option - Change Yes to No.</i> Vote: Approved (5/5)</p>				

Program Administration:

Graduate Curriculum Committee (4)				
Code	Title	Status	Initiator	Received
145	145: Student Affairs in Higher Education	Edited	mnc69204	11/1/2022
<p>Motion to Discuss – 1st/2nd: Wilson/Paganelli Discussion: Burke spoke briefly, reduce the number of hours with the program, helps with recruitment and the budget class needed to be moved to the required section of the course. Vote: Approved (5/5)</p>				
/programadmin/359/index.html	: Enterprise Management	Added	dnm79223	11/21/2022
<p>Motion to Discuss – 1st/2nd: Wilson/Strunk Discussion: Melancon spoke briefly. Adding another certificate for the MBA students. Cosby spoke about the increased demand in the certificate offerings. Targeting working professionals that need this certificate. Laves, asked where the assessment plan is, Cosby is currently working on them and ready before the next stage. Webb asked about the data and support documents; how old are they. Cosby said 2021. Webb, did you find it helpful? Cosby, was helpful with the future jobs. Vote: Approved (5/5) - Approved Motion to amend – 1st/2nd: Wilson/Hughey Making a friendly amendment <i>Friendly Amendment – Adding 0 credit course BA-596 to Program Requirements list for the executive decision making.</i> Vote: Approved (5/5) - Approved</p>				
057	057: Business Administration	Edited	dnm79223	11/22/2022
<p>Motion to Discuss – 1st/2nd: Wilson/Hughey Discussion: Cosby gave a briefly description. In MBA they are seeing programs that use stackable. Model is important because they are targeting mi-career professionals. Koodali asked about the duplication of courses, just trying to ensure graduate school policies are followed. Cosby said it very much in line with what other colleges are doing. She believes this will be necessary moving forward with current industry needs. She’s asking for the exemption. Koodali talk about the policy has been out since 2020. Cosby was looking and it says 12 hours can be duplicated. Koodali note – Duplication of coursework – A maximum of 12 hours of graduate course work may be duplicated on one additional graduate degree or certificate at the same level. Duplicated course work must be directly related to the graduate degree or certificate being earned. (Approved by GC 10/17/19). Much conversation took place regarding the above policy. Hammonds - Foot note... Students “Should” choose – Needs to be “Must” choose Laves confirmed with SACSCOC, that stackable certificates are accessible. <i>Friendly Amendment – Remove from program overview – This program is exempt from the maximum of 12 hours denoted in the Duplication of coursework policy.</i> Vote: Approved (5/5)</p>				

Graduate Curriculum Committee (4)				
Code	Title	Status	Initiator	Received
/programadmin/364/index.html	: Executive Decision Making	Added	dnm79223	11/21/2022
<p>Motion to Discuss – 1st/2nd: Hughey/Struck Discussion: Cosby gave briefly description. It's a combination of courses that build skills for managers. These hours make up the certificate. Wants the requirements for the portfolio. <i>Friendly Amendment – Adding 0 credit course BA-596 to Program Requirements list for the executive decision making.</i> Vote: Approved (5/5)</p>				

Other Business:

None

Adjourn at 3:05pm - 1st/2nd – Hughey/Paganelli

Respectfully submitted
GCCC Recorder
Jessica Steenbergen



Agenda — December 2022

I. Committee Briefings

II. New Business:

Travel Only Requests:

1. Noah Burns, Physical Therapy (Dr. Sonia Young)
The Effect of Covid-19 on Dynamic Balance in Young Adults: An Observational Study
Requesting \$1000.00; **Recommending \$250.00**
2. Allie Fuller, Physical Therapy (Dr. Sonia Young)
The Effect of Covid-19 on Dynamic Balance in Young Adults: An Observational Study
Requesting \$1000.00; **Recommending \$250.00**
3. Brilyn Garrett, Physical Therapy (Dr. Sonia Young)
The Effect of Covid-19 on Dynamic Balance in Young Adults: An Observational Study
Requesting \$1000.00; **Recommending \$250.00**
4. Lauren Goodlett, Physical Therapy (Dr. Kurt Neelly)
Exploring the Impact of Interprofessional Education Activities on Graduate Healthcare Students' Interprofessional Collaboration Skills
Requesting \$1000.00; **Recommending \$250.00**
5. Mandolyn Harvey, Physical Therapy (Dr. Kurt Neelly)
Exploring the Impact of Interprofessional Education Activities on Graduate Healthcare Students' Interprofessional Collaboration Skills
Requesting \$1000.00; **Recommending \$250.00**
6. Krystal Keeton, Physical Therapy (Dr. David Bell)
Chlorine Gas Poisoning in an Aquatic Exercise Pool: A Case Report
Requesting \$1000.00; **Recommending \$250.00**
7. Michael Manzo, Physical Therapy (Dr. David Bell)
Chlorine Gas Poisoning in an Aquatic Exercise Pool: A Case Report
Requesting \$1000.00; **Recommending \$250.00**
8. Easton May, Physical Therapy (Dr. David Bell)
Chlorine Gas Poisoning in an Aquatic Exercise Pool: A Case Report
Requesting \$1000.00; **Recommending \$250.00**
9. Emma Ramsey, Physical Therapy (Dr. Kurt Neelly)
Exploring the Impact of Interprofessional Education Activities on Graduate Healthcare Students' Interprofessional Collaboration Skills
Requesting \$1000.00; **Recommending \$250.00**

10. Corbin Suratt, Physical Therapy (Dr. Sonia Young)
The Effect of Covid-19 on Dynamic Balance in Young Adults: An Observational Study
Requesting \$1000.00; **Recommending \$250.00**
11. Jarid Morton, Kinesiology Recreation Sport (Dr. Stacey Forsythe)
The Impact that Salary Disparity has on Team Performance in the English Premier League
Requested \$737.00; **Recommending \$737.00**
12. Lindsey Powell, Social Work (Dr. Austin Griffiths)
Healthier Workforce, Healthier Community: An Interdisciplinary Wellness Initiative
Requesting \$1000.00; **Recommending \$1000.00**
13. Logan Rios, Psychological Sciences (Dr. Diane Lickenbrock)
Examining Reports of Parental Involvement, Marital Satisfaction, and Infant Temperamental Anger from a Multi-Reporter Perspective
Requesting \$1000.00; **Recommending \$1000.00**
14. Shahriar Shahid, EEAS (Dr. M. Royhan Gani)
Updating the Geological Map of Bangladesh
Requesting \$1000.00; **Recommending \$1000.00**
15. Emily Smith, Psychological Sciences (Dr. Matthew Shake)
Improvements in Health-Related Quality of Life for Bingocize Clinical Trial Participants
Requesting \$1000.00; **Recommending \$1000.00**
16. Gavin Middleton, EEAS (Dr. Nahid Gani)
Investigating Subsidence and Groundwater Exploitation in Mega-Urban Environment using Sentinel-1 Data based InSAR Observations
Requesting \$995.00; **Recommending \$995.00**

Total Travel Amount Requested: \$15,732; Recommended: \$8,232.00

Research Only Requests:

17. Matthew Bowers, Biology (Dr. Bruce Schulte)
The Effects of Zai Pit Agriculture and Human-Elephant Conflicts on Food Security in Southern Kenya
Requesting \$2,000.00; **Recommending \$2000.00**
18. Eryn Hendrickson, Psychology (Dr. Sarah Bonis)
Screen Time: Examining Different Screen-Based Activities
Requesting \$1888.06; **Recommending \$1888.06**
19. Trayson Lawler, EEAS (Dr. Jason Polk)
Real-Time Predictive Flood Model for Urban Karst Environments
Requesting \$2,000.00; **Recommending \$2000.00**
20. Adalin McDaniel, Psychological Sciences (Dr. Katrina Burch)

The Relationship Between Leadership Communication and Job Satisfaction
Requesting \$1687.50; **Recommending \$1687.50**

21. Alexa Naas, Psychology (Dr. Sarah Bonis)
Effects of Teen Dating Violence on Young Adulthood
Requesting \$2000.00; **Recommending \$2000.00**
22. Oluwatobiloba Oguntoyinbo, Biology (Dr. Ajay Srivastava)
The Role of Cathepsin L in MMP Activation During Drosophila Development
Requesting \$2000.00; **Recommending \$2000.00**
23. Anna Raker, Psychology (Dr. Christopher Peters)
Education and the Insanity Defense
Requesting \$1998.00; **Recommending \$1998.00**
24. Lindsey Wheeler, Psychology (Dr. Steven Wininger)
Development of a Diagnostic Tool for Anxiety and Performance in Undergraduate Mathematics Students
Requesting \$1500.00; **Recommending \$1500.00**
25. Matthew Wisenden, EEAS (Dr. Leslie North)
Developing Enhanced Show Cave Tours to Improve Nonfromal Karst Educational Outcomes in Youth
Requesting \$1330.00; **Recommending \$1330.00**
26. Lori Latham, History (Dr. Alexander Olson)
Finding a Place for Jefferson Davis in Kentucky's Past
Requesting \$1000.00; **Recommending \$1000.00**
27. Diamonde McCollum, Psychological Sciences (Dr. Jenni Teeters)
The Association of Adverse Childhood Experiences, Adult Attachment Styles, and Alcohol use in Emerging Adulthood
Requesting \$2000.00; **Recommending \$2000.00**
28. Zim Warda Hasan, Biology (Dr. Noah Ashley)
Determining the Effect of Glucocorticoid Inhibition on Inflammatory Mediators following Sleep Fragmentation
Requesting \$1994.00; **Recommending \$1994.00**
29. Katie Moskal, Psychological Sciences (Dr. Jenni Teeters)
Exploring the Connections between Craving, Depression, Sleep, and Alcohol Use in College Students
Requesting \$2000.14; **Recommending \$2000.14**
30. Elisha Ogbebor, Chemistry (Dr. Eric Conte)
Liquid Chromatography Mass Spectrometry (LCMS) Method Development for Determination of Defensins in Bovine Milk
Requesting \$1410.00; **Recommending \$1410.00**

Total Research Amount Requested: \$24,807.70; Recommended: \$24,807.70

Research & Travel Requests

31. Janessa Canen, Psychological Sciences (Dr. Amy Brausch)
Minority Stress through Time: Sexual Minority Stress and Suicide Across Generations
Requesting \$3000.00; **Recommending \$3000.00**

32. Meghan Raines, EEAS (Dr. Chris Groves)
Landscape/Atmosphere Interactions and Carbon Dioxide Dynamics in the Great Onyx Groundwater Basis, Mammoth Cave National Park, Kentucky
Requesting \$2968.41; **Recommending \$2968.41**

33. Niles Lathrop, Geosciences (Dr. Patricia Kambesis)
Analysis of Cave Sediments in Volcanogenic Caves in Northern CA
Requesting \$2719.00; **Recommending \$2719.00**

Total Research & Travel Amount Requested: \$8687.41; Recommended: \$8687.41

Requests Not Recommended for Funding:

34. Olivia Jones, Communications Sciences & Disorders (Dr. April Murphy)
Human Rights Content in Social Work Education: Where are we and where can we go?
Requested \$1243.72; **Recommending \$0.00**

35. Roderick Maul, Education Leadership (Dr. April Murphy)
Cultivating a Sense of Belonging: Investigating African American Students' Experiences at Historically Black Colleges and Universities and Predominantly White Institutions
Requesting \$500.00; **Recommending \$0.00**

36. Garrett Bunch, Communication (Dr. Angela Jerome)
Silence in the Community: Addressing the Spiral of Silence in the Leather Community Before and After the AIDS Epidemic
Requesting \$789.50; **Recommending \$0.00**

37. Jaylyn Watson, Communication Sciences & Disorders (Dr. Jenny Burton)
No Title
Requesting \$1000.00; **Recommending \$0.00**

Graduate Council Meeting, December 8, 2022

Updates from the Associate Provost for Research and Graduate Education
Ranjit T. Koodali

1. **Graduate Admissions** (Barbara Chaffin, *Admissions Coordinator* and Julie Harris, *Graduate Admissions Analyst*)
 - a. Incomplete Fall 2022 graduate applications will be inactivated Friday, December 9th.
 - b. Departments, please encourage students who were admitted for Fall 2022 but did not enroll, to complete the Change of Term Request Form to have their admission term rolled forward. The form is located on our website at www.wku.edu/graduate/admission/change_of_term_request.php.
 - c. Applicants and/or students wishing to withdraw their graduate applications must submit the Application Withdrawal Request Form. The form is located on our website at <https://www.wku.edu/graduate/admission/withdraw.php>.
 - d. Graduate students who have been admitted and no longer plan to attend WKU may decline their admission by submitting the Decline Admission Request Form. The form is located on our website at www.wku.edu/graduate/admission/decline.php.

2. **Graduate Assistantships** (Renee Purdy, *Budgets and Resources Manager*)
 - a. None

3. **Graduate Enrollment**
 - a. The enrollment data (Excel files) are available at <S:\UNIVERSITY-WIDE-SHARED\00 Graduate School\Enrollment Data>. Please see file, "Graduate Spring Enrollment for Week M7 26NOV22" for latest enrollment report from Institutional Research.

4. **Graduate Records** (Jamie DeYoung, *Assistant Director of Graduate Operations* and Lisa Meyers, *Graduate Records Specialist*)
 - a. Graduate Thesis Guidelines are available at the link, [The Graduate School - Thesis, Specialist Project, Dissertation](#).
 - b. Capstone Form submission deadline is December 13th.
 - c. Reminder that grade changes for students completing this term should include all previous terms as well. Students with X/IP grades are not eligible for final degree audit.

5. **Graduate School Events** (Lizzie Doerr, *Office Coordinator* and Samantha Hines, *Research and Graduate Education Outreach Coordinator*)
 - a. **Upcoming**
 - i. Spring 2023 New Graduate Student Orientation will be held virtually on Friday, January 13, 10.00 AM–12:00 PM (Central).
 - ii. Three Minute Thesis (3MT) Competition: Thursday, February 23, 2023, 3:00 PM–5:00 PM.
 - b. **Completed**
 - i. New graduate student orientation, <https://youtu.be/bm2RNRpLpjU>.
 - ii. My Individual Development Plan (myIDP) workshop, https://youtu.be/y_ls9cfmrBI.
 - iii. Graduate Program Coordinator's Information Session, <https://youtu.be/PZzy8n1BHCg>.
 - iv. Graduate Student Research Grant Workshop, <https://youtu.be/Pe1QV5jMTvg>.
 - v. Graduate Virtual Recruitment Fair, Tuesday, Oct. 4, 6:00–6:30 PM.
 - vi. GRE Strategy Workshop, <https://youtu.be/Y7hfC3tERLg>.
 - vii. GRADLEARN: Recruitment Strategies to Address Today's Challenges, <https://youtu.be/jCGLi9NmXew>.
 - viii. Graduate Virtual Recruitment Fair, Wednesday, Oct. 26, 12:00–1:00 PM.
 - ix. GRADWELL: Building Resilience, Wednesday, Nov. 9, 3:30–5:00 PM.
 - x. Graduate Virtual Recruitment Fair, Thursday, Nov. 17, 5:00–6:00 PM.
 - xi. WKU Three Minute Thesis Information Session, Monday, Nov. 28, 3:00–5:00 PM, <https://youtu.be/v72zXc6FHh8>.
 - xii. Graduate Virtual Recruitment Fair for US Military Personnel and Veterans, Tuesday, Dec. 6, 5:00–5:30 PM.
 - xiii. Graduate Virtual Recruitment Fair, Dec. 8, 9:00–10:00 AM.
6. **Graduate School Recruitment** (Dr. Scott Gordon, *Manager, Graduate Recruitment and Retention*)
 - a. Recruitment events that Graduate School is participating is listed at <https://www.wku.edu/graduate/recruitment.php>.
 - b. Prospective students can set up individual virtual appointments at <https://calendly.com/scott-gordon>.
 - c. Slate recruitment, yield, and conversion campaigns are on-going.

7. **Graduate School Staffing**

- a. Ms. Barbara Chaffin has been advanced to Graduate Admissions Coordinator effective December 1, 2022.

8. **Graduate Student Research Grant** (Renee Purdy, *Budgets and Resources Manager*)

- a. Graduate Research Grants letters are being processed.

9. **FYI**

- a. None



APPENDIX B
GRADUATE COUNCIL EXECUTIVE COMMITTEE REPORT



APPENDIX C
POLICY COMMITTEE REPORT

Graduate Council Policy Committee

Minutes – January 12, 2023, 2:00 PM (CT)

Voting Members: Ray Blankenship (Chair), Ann Ferrell, Nicholas Fessler, Richard Schugart, & Adam West

Advisory Members: Dr. Koodali, Associate Provost for Research & Graduate Education
Guest: None

Approval of Minutes:, 1st/2nd: xxxxx/xxxx – Vote: Approved

Announcements: None

The proposed Jump Policy was sent back to the Policy Committee in the December meeting.

Blankenship met with Drs. Madole and Price over the winter break to hear their concerns about the proposed JUMP Policy. Both Drs. Madole and Price were agreeable to increasing the requirements to their represented programs if students could keep the ability to take 18 undergraduate course hours and double count 12 hours.

A suggestion is to increase the required undergraduate GPA to 3.5 and require students to meet a standard of 150 unduplicated hours for a combined undergraduate and graduate degree. This would be an addendum to the current proposal.

Blankenship met with the Drs. Koodali, Laves, Day, and Sullivan to discuss the JUMP Policy on January 10, 2023.

Blankenship will meet with the Provost, Dr. Koodal, Dr. Lavis, and Dr. Sullivan on January 18th.

The committee met on 1/12/2023 to discuss the information distributed by Dr. Laves.



APPENDIX D
GRADUATE CURRICULUM COMMITTEE REPORT

<https://nextcatalog.wku.edu/courseadmin/>

<https://nextcatalog.wku.edu/programadmin/>

Graduate Council Curriculum Committee
Agenda – Jan. 12, 2023, 2:00 PM (CT)
Join Zoom Meeting - <https://wku.zoom.us/j/6075766671>

Voting Members: Andrea Paganelli, Whitley Stone, and Aaron Hughey

Advisory Members: Beth Laves, Cate Webb, Jamie DeYoung, Dana Cosby, Jennifer Hammonds, Danita Kelley, Merrall Price, and Jessica Dorris

Guest: Nicholas Brake

Approval of Minutes, December 1, 2022 – 1st/2nd: Hughey/Stone – **Vote:** Approved

Announcements:

None

Course Administration:

None

Program Administration:

Graduate Curriculum Committee (2)				
Code	Title	Status	Initiator	Received
131	131: Certification Only, Education Leadership	Edited	nch04516	12/15/2022
<p>Motion to Discuss – 1st/2nd: Hughey/Paganelli Discussion: Brake spoke briefly, just an endorsement. There are four courses in the program that are being adjusted. Removing EDAD-659 and adding EDAD-707. Hammonds commented that 700 level courses are doctoral, might require a change in the course numbering or even the policy. Brake did say it came up at the college level, but they approved due to the nature of the course itself. Hammonds said we may need to hold until next meeting until they can work it out. Tabling didn't make sense because Brake is making additional changes. Vote: Roll back to college level</p>				
132	132: Certification Only, Teacher Education	Edited	and85146	12/15/2022
<p>Motion to Discuss – 1st/2nd: Hughey/Stone Discussion: Paganelli spoke briefly, making an adjustment with Library Media Education. Just wanted to make another path for that area. Laves stated CIP code for this (131202) is elementary education in teaching – some of these are not elementary education. Not meaning to have my comment hold up the process. Vote: Approved (2/2)</p>				

Other Business:

None

Adjourn at 2:25pm - 1st/2nd – Hughey/Paganelli

Respectfully submitted
GCCC Recorder
Jessica Steenbergen



APPENDIX E
STUDENT RESEARCH COMMITTEE REPORT



APPENDIX F
ASSOCIATE PROVOST FOR RESEARCH AND GRADUATE EDUCATION REPORT

Graduate Council Meeting, January 19, 2023

Updates from Ranjit T. Koodali, *Associate Provost for Research and Graduate Education*

1. **Graduate Admissions** (Barbara Chaffin, *Admissions Coordinator* and Julie Harris, *Graduate Admissions Analyst*)
 - a. Please encourage your admitted students to submit the Change of Term Request Form if they need to have their admission term moved forward.
 - b. The Spring 2023 graduate application will shut down on Friday, March 31, 2023. Please encourage applicants/students who may be interested in completing a second bi-term course, to submit those applications soon, to ensure the timely processing of their application materials.
 - c. 2024 graduate applications will be turned on over the next couple of months. We are beginning to receive application and admission inquires for 2024.
2. **Graduate Assistantships** (Renee Purdy, *Budgets and Resources Manager*)
 - a. None
3. **Graduate Enrollment**
 - a. The enrollment data (Excel files) are available at <S:\UNIVERSITY-WIDE-SHARED\00 Graduate School\Enrollment Data>. Please see file, "Graduate Spring Enrollment and SCH for Week M1 07JAN23" for latest enrollment report from Institutional Research.
4. **Graduate Records** (Jamie DeYoung, *Assistant Director of Graduate Operations* and Lisa Meyers, *Graduate Records Specialist*)
 - a. Certificate Capstone Process
 - An email has been sent to all program coordinators with the form and instructions to return the form to the Graduate Records Office. This will allow completion of the capstone requirement in Degree Works. In the future, we hope this form will be fully automated like the capstone form currently in TopNet. Programs using the certificate capstone form should contact Jamie DeYoung.
 - b. Spring semester thesis deadline will be Friday, April 14, 2023. More information and guidelines can be found at wku.edu/graduate/students/thesis/.

5. **Graduate School Events** (Lizzie Doerr, *Office Coordinator* and Samantha Hines, *Research and Graduate Education Outreach Coordinator*)
 - a. **Upcoming**
 - i. Spring 2023 New Graduate Student Orientation will be held virtually on Friday, Jan. 13, 10:00 AM-12:00 PM (Central).
 - ii. A new initiative, "GRADSCHOLAR" in collaboration with University Libraries will be held virtually, Feb. 1, 3:00 PM to 5:00 PM
 - iii. Three Minute Thesis (3MT) Competition: Thursday, Feb. 23, 2023, 3:00 PM-5:00 PM.

6. **Graduate School Recruitment** (Dr. Scott Gordon, *Manager, Graduate Recruitment and Retention*)
 - a. Recruitment events that the Graduate School is participating are listed at <https://www.wku.edu/graduate/recruitment.php>.
 - i. Invitations for some in-person events have been received; more are anticipated.
 - ii. Planning for virtual events is ongoing.
 - b. Prospective students can set up individual virtual appointments at <https://calendly.com/scott-gordon>.
 - c. Slate recruitment, yield, and conversion campaigns are on-going.
 - d. Names of prospective graduate students obtained through the Request More Information form on the Graduate School site were distributed to graduate program coordinators on January 5.
 - e. Applications for the DMF Program will be open from January 15 to April 15.

7. **Graduate School Staffing**
 - a. None

8. **Graduate Student Research Grant** (Renee Purdy, *Budgets and Resources Manager*)
 - a. The deadlines for fall and spring terms are the second Tuesday of October and the first Tuesday of February by 11:59 PM respectively. Graduate Student Research Grant deadline for Spring 2023 is Tuesday, February, 2023.

9. **FYI**
 - a. None