



**DATE:** Dec. 1, 2014

**TO:** Margaret Crowder, chair  
University Senate

**FROM:** Mac McKerral, chair  
Faculty Handbook Committee

**RE:** Fall Semester FHC report

Madame chairperson:

The Faculty Handbook Committee met on Nov. 15 with all members participating, except Dr. Richard Miller (ex officio member).

During the meeting:

- Dana Bradley was named vice chair and will serve in the chair's absence during the Spring 2015 semester. The chair will be teaching at Harlaxton College during the term.
- the committee voted to forward to the Faculty Welfare and Professional Responsibility Committee for further review a proposed change in the handbook regarding the flow of documentation during the continuance, promotion and tenure process.
- unanimously recommended adoption of a proposed change in the handbook dealing with approval of changes in rank by the Board of Regents (attached). Please pass this onto the Senate Executive Committee.

A handwritten signature in black ink, appearing to read 'GEM'.