

WKU Colonnade General Education Committee

Purpose and Scope of Committee

The WKU Colonnade General Education Committee will oversee the WKU Colonnade General Education Program.

Composition

The WKU Colonnade General Education Program Committee shall consist of 11 voting members, their alternates, an assessment coordinator, and non-voting advisory members. One senate representative and one alternate from each undergraduate college (excluding Honors College) and the Library shall be selected by the Senate Executive Committee (SEC) from the same college/Library. To ensure adequate representation, three faculty members and three alternates shall be appointed by the Senate Executive Committee. The at-large appointees should normally be senators, but non-senator faculty members may be appointed. In addition, one student senator shall be selected by the Student Government Association to serve on the committee.

Voting Status

The selected senators, at-large appointees and the student representative are voting members. A representative of the Office of the Provost, the Office of the Registrar, and Academic Advising, and the Assessment Coordinator shall be non-voting advisory members.

Senate appointment: _____

At large appointees (from SEC): _____

Ex-officio members (Assessment coordinator, immediate past assessment coordinator, immediate past chairs)

Chair (only vote to break tie)

Assessment coordinator (non-voting)

Reporting Structure

Reporting to Senate will include... the paragraph below is a work in progress.

Requests for substitutions and/or approval for general education course equivalence outside of initial courses submitted to WKU will come through the Colonnade General Education Committee.

Terms of Service

During the implementation phase of the Colonnade General Education Program (to June 2015), the Senate Executive Committee will appoint members to the Colonnade General Education Committee and the term of the membership will be three years. The Student Government Association shall determine the term of service for its representative. The Vice Chair of the University Senate will facilitate selection of new members and/or alternates if necessary.

After the implementation phase, the Senate **may [OR] will?** select new membership for the WKU Colonnade General Education Committee. The members of the committee do not need to be members of the Senate. Terms of membership will expire on a staggered basis as shown below, and each member will serve a three-year term. The Student Government Association shall determine the term of service for its representative. The Vice Chair of the University Senate will facilitate selection of new members and/or alternates if necessary.

Year One	Two Year Two	Year Three
College of Health and Human Services	University Libraries	Gordon Ford College of Business
Potter College of Arts and Letters	Ogden College of Science and Engineering	College of Education and Behavior Sciences
		University College

Functions

The Colonnade General Education Committee shall function as the faculty review body to make recommendations regarding matters pertaining to the Colonnade Program. The Colonnade General Education Committee shall have two main types of responsibilities:

- 1) to make proposals to the University Senate concerning the structure and content of the Colonnade General Education Program, and
- 2) to review courses and policies proposed for the Colonnade General Education Program to determine whether they meet established standards.

The Colonnade General Education Committee will meet these responsibilities through the following activities:

- 1) develop and review Colonnade General Education Program guidelines, performance standards, and course criteria;
- 2) review existing courses and consider new courses proposed for the Colonnade General Education Program
- 3) engage in a continuing evaluation of the effectiveness of the Colonnade General Education Program;
- 4) study all matters it chooses pertaining to the Colonnade General Education Program; and,
- 5) study matters assigned to it by the Senate Executive Committee.

The oversight of the Colonnade General Education Program includes such matters as establishing standards for the program and monitoring the effectiveness of the program. Proposals concerning such matters shall be submitted to the University Senate for approval. Upon Senate approval, they shall be forwarded as a recommendation to the Provost.

The Colonnade General Education Committee shall also review all courses submitted to it by college curriculum committees for Colonnade General Education Program credit. Any proposal that the Colonnade General Education Committee rejects shall be returned to the appropriate college curriculum committee, accompanied by a rationale for the rejection. The Chair of the Colonnade General Education Committee shall submit a report setting forth consent and action items approved by it to the Chair of the Senate Executive Committee at least seven days prior to the Executive Committee's meeting for approval to include the report on the Senate agenda. Upon approval by the Senate Executive Committee, the report shall be placed on the Senate agenda for the next scheduled Senate meeting. Upon Senate approval, the report shall be forwarded as a recommendation to the Provost.