

From Ina Asim, UO CI director, explaining oversight of their CI:

“The two units that oversee operations of our Confucius Institute are the Advisory Board and the Academic Steering Committee.

While both units have UO faculty participation their tasks are different:

I. The Advisory Board:

The Advisory Board advises on the tasks of the Confucius Institute as an academic unit of the Global Studies Institute, which reports to the Vice Provost of International Affairs of the University of Oregon.

The CI director and co-director report to the Advisory Board about:

1. the academic programs organized by the CI for the academic campus community as well as academic units affiliated with the CI and/or the UO Center for Asian Pacific Studies (e.g. faculty with a research interest related to China at Willamette University in Salem; Oregon State University in Corvallis; Portland State University; the Northwest China Council in Portland);
2. the outreach programs organized by the CI for the community of Eugene-Springfield;
3. the operation of the Confucius Classroom at Oakhill School, Eugene;
4. operations with Hanban;
5. academic collaboration projects between the UO CI and UO academic departments/programs with our partner East China Normal University (ECNU) in Shanghai.

The Advisory Board annually reviews applications sent in by UO faculty and/or UO campus units for planned CI programs that have a financial scope of \$ 5,000 - \$ 10,000 (required matching funds not included) and decides about whether the respective application shall be presented to Hanban for funding. The CI director reports the decision of the board as well as recommendations for application revisions to the applicants and sets a deadline for revised applications. If necessary, the CI director will request further reviews from the board.

To address business regarding all areas listed above the advisory board consists of:

1. representatives from UO and ECNU leadership (UO: Senior Vice Provost for Academic Affairs; Vice Provost for International Affairs; Assistant Vice Provost for International Advancement; Vice Provost for Portland Programs; Chief Curator of Collections & Asian Art and Director of Academic Programs, Jordan Schnitzer Museum of Art. ECNU: President; Vice President)
2. UO senior faculty from various disciplines with a research interest on China
3. One representative of Portland based community organizations with a China interest (currently the Secretary of the [Pacific] Northwest China Council; this board member also happens to be a faculty at Willamette University)

4. One representative of the Chinese community in Eugene-Springfield (currently the former president of the local Chinese American Benevolent Association)

The CI director sends reports of all meetings to members of the board who cannot attend the annual meeting and request their input in writing. Non-local Advisory Board members are included via conference call or Skype if they cannot attend the annual meeting. The ECNU President and Vice President have both visited the UO CI on different occasions. When they cannot attend the annual Advisory Board meeting, they receive updates in writing as well as during an annual meeting at ECNU, usually held after the Global CI meeting in China every December). Regular communication with ECNU is also kept with a designated CI liaison officer at ECNU. (ECNU has nine partner CIs; the liaison officer is not a board member of the UO CI).

II. The Academic Steering Committee

The Academic Steering Committee annually reviews applications sent in by UO faculty and/or UO campus units for planned CI programs that have a financial scope of \$ 1- 5,000 (required matching funds not included) and decides about whether the respective application shall be presented to Hanban for funding. The CI director reports the decision of the Steering Committee as well as recommendations for application revisions to the applicants and sets a deadline for revised applications.

If necessary, the CI director will request further reviews from the Steering Committee. The Steering Committee advises the CI director and co-director on a regular basis concerning questions regarding individual or when the director /co-director request advice.

The CI Steering Committee consists of tenured UO faculty from various academic disciplines who have a research interest in China.”