

Undergraduate Curriculum Committee  
Minutes - January 23, 2024

**Call to Order – Meeting: 3:45 pm, Zoom**

**Voting Members Present:** Sheila Flener, Anne Heintzman, Jason Wilson, Grace Lartey, Scott Grubbs, Alex Olson, Kate Hudepohl, Jean Huss, and Jean Snavelly.

**Advisory Members Present:** Stuart Burris, Danita Kelley, Merrall Price, Jennifer Klemm, Jennifer Hammonds, Jessica Dorris and Beth Laves.

**Guest:** Angie Jerome, Carly Wheat, Lawrence Hill, Darbi Haynes Lawrence, Brian Elliott, Cliff Shaluta, Janet Tassell, Pitt Derryberry, Andrew Mienaltowski, Holly Payne, Lisa Forrester Kelly, Guy Jordan, Francesca Sunkin, Ting-Hui Lee, Patrick Brown, Kristi Branham, Sarah Bonis, Alex Poole, Leigh Anne Roden, John Martin, Kristina Arnold, Ken Payne

**Approval of Minutes, November 14, 2023 – 1<sup>st</sup>/2<sup>nd</sup>:** Hudepohl/Lartey – **Vote:** Approved (10 yes, 1 abstain)

**New Business**

**Curriculum Agenda**

Ogden College of Science & Engineering				
Code	Title	Status	Contact	Received
<a href="#">GEOG 295</a>	<a href="#">GEOG 295: Introduction to Research Techniques</a>	Edited	Jason Polk	12/7/2023
<b>Motion to Approve – 1st/2nd:</b> Olson/Huss <b>Discussion:</b> None <b>Vote:</b> Approved (10 yes)				
<a href="#">PHYS 413</a>	<a href="#">PHYS 413: Physics Teaching Seminar: Laboratories</a>	Edited	Ting Jui Lee	11/8/2023
<b>Motion to Approve – 1st/2nd:</b> Olson/Lartey <b>Discussion:</b> None <b>Vote:</b> Approved (10 yes, 1 abstain)				
<a href="#">PSYS 482</a>	<a href="#">PSYS 482: Psychology of Sexuality</a>	Edited	Andrew Mienaltowski	11/7/2023
<b>Motion to Approve – 1st/2nd:</b> Olson/Huss <b>Discussion:</b> Application says implementation of Fall 22 Friendly Amendment – Hammonds will fix it. <b>Vote:</b> Approved (10 yes)				
<a href="#">730</a>	<a href="#">730: Middle Grades Mathematics, Bachelor of Science</a>	Edited	Patrick Brown	11/8/2023
<b>Motion to Approve – 1st/2nd:</b> Heintzman/Lartey <b>Discussion:</b> None <b>Vote:</b> Approved (11 yes)				
<a href="#">728</a>	<a href="#">728: Mathematics, Bachelor of Arts</a>	Edited	Patrick Brown	11/8/2023
<b>Motion to Approve – 1st/2nd:</b> Olson/Heintzman <b>Discussion:</b> None <b>Vote:</b> Approved (11 yes)				

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<a href="#">623</a>	<a href="#">623: Chemistry, Bachelor of Science</a>	Edited	Lawrence Hill	12/13/2023
<b>Motion to Approve – 1st/2nd:</b> Lartey/Heintzman <b>Discussion:</b> None <b>Vote:</b> Approved (10 yes)				

College of Education and Behavior Sciences				
Code	Title	Status	Contact	Received
<a href="#">PSY 104</a>	<a href="#">PSY 104: Orientation to the Field of Psychology</a>	Added	Sarah Bonis	11/7/2023
<b>Motion to Approve – 1st/2nd:</b> Olson/Huss <b>Discussion:</b> None <b>Vote:</b> Approved (11 yes)				
<a href="#">PSY 482</a>	<a href="#">PSY 482: Thinking Critically about Psychology</a>	Added	Pitt Derryberry	11/7/2023
<b>Motion to Approve – 1st/2nd:</b> Lartey/Heintzman <b>Discussion:</b> None <b>Vote:</b> Approved (10 yes)				
<a href="#">526</a>	<a href="#">526: Interdisciplinary Early Childhood Education, Bachelor of Science</a>	Edited	Janet Tassell	11/8/2023
<b>Motion to Approve – 1st/2nd:</b> Huss/Heintzman <b>Discussion:</b> Hours are listed wrong on this section Program Requirements (81-89) range. Tassell asked if they added the hours themselves, Dorris yes, added everything with TOSEL, 18 hours of electives, etc. Laves asked if this was a program length change? Hammonds said it was just reported wrong in the past. Laves thinks it needs to go through CPE as a change. <i>Friendly Amendment – Dorris will make the change in the system.</i> <b>Vote:</b> Approved (10 yes)				

College of Health and Human Services				
Code	Title	Status	Contact	Received
<a href="#">PE 333</a>	<a href="#">PE 333: Coaching of Volleyball</a>	Edited	Brian Myers	12/4/2023
<b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Olson/Huss <b>Discussion:</b> Olson term of implementation Spring 24 – Should be summer. Hammonds suggested we make it Fall 24. Does it need summer or is fall okay. Elliott said it could wait until fall. <b>Vote:</b> Approved (10 yes)				
<a href="#">595P, 595</a>	<a href="#">595P, 595: Communication Disorders, Bachelor of Science</a>	Edited	Leigh Anne Roden	12/4/2023
<b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Olson/Lartey <b>Discussion:</b> None <b>Vote:</b> Approved (10 yes)				
<a href="#">FACS 496</a>	<a href="#">FACS 496: Addressing Challenging Behavior in Young Children</a>	Edited	Darbi Haynes Lawrence	12/4/2023

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<b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Huss/Heintzman				
<b>Discussion:</b> Hammonds, since it's including the Pre-req, registration will start before, and the implementation date needs to be changed.				
<b>Vote:</b> Approved (10 yes)				
<a href="#">FACS 497</a>	<a href="#">FACS 497: Family Home Visiting</a>	Edited	Darbi Haynes Lawrence	12/4/2023
<b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Huss/Heintzman				
<b>Discussion:</b> Olson asked about the SLO #2 but then Kelley shared the programs have the specific ones not the courses.				
<b>Vote:</b> Approved (10 yes)				
<a href="#">1701</a>	<a href="#">1701: Family Home Visiting, Certificate</a>	Edited	Darbi Haynes Lawrence	12/4/2023
<b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Olson/Huss				
<b>Discussion:</b> Huss asked about the SLO's on the right hand side under measurement plan that sounds really hard to measure. Kelley shared that this is just generic language. Laves shared that the assessment plans are where those things fit. Broad statement is very helpful for SACSCOC. Dorris – 3 hours of electives chosen, do you want them programmed in degree works as options or do you want to make exceptions? Haynes/Lawrence, would prefer to program those. Dorris will take care of it.				
<b>Vote:</b> Approved (10 yes)				
<a href="#">336</a>	<a href="#">336: Child Studies, Minor</a>	Edited	Darbi Haynes Lawrence	12/1/2023
<b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Huss/Olson				
<b>Discussion:</b> Dorris shared that FACS 395 is listed as a core course and also listed as an elective. Haynes/Lawrence said to please remove it.				
<b>Vote:</b> Approved (10 yes)				
<a href="#">IDFM 402</a>	<a href="#">IDFM 402: Senior Design Thesis</a>	Edited	Sheila Flener	12/4/2023
<b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Huss/Olson				
<b>Discussion:</b> None				
<b>Vote:</b> Approved (9 yes)				

Potter College of Arts and Letters				
Code	Title	Status	Contact	Received
<a href="#">SPAN 175</a>	<a href="#">SPAN 175: Identity in Spanish-Speaking Countries</a>	Added	Alex Poole	11/7/2023
<b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Olson/Huss				
<b>Discussion:</b> Change the Implementation Date to Fall 24.				
<b>Vote:</b> Approved (10 yes)				
<a href="#">GWS 400</a>	<a href="#">GWS 400: Contemporary Feminist Thought</a>	Edited	Branham/ Langdon	1/16/2024
<b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Huss/Lartey				
<b>Discussion:</b> Olson asked if it could have 2 scheduling types. Branham said it should be lecture.				
<b>Vote:</b> Approved (9 yes)				
<a href="#">HIST 351</a>	<a href="#">HIST 351: Asian American History</a>	Added	Alexander Olson	1/16/2024
<b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Lartey/Huss				
<b>Discussion:</b> Implementation date needs to be changed to Fall 24. Olson confirmed fall 24 is fine.				
<b>Vote:</b> Approved (10 yes)				

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<a href="#">MUS 335</a>	<a href="#">MUS 335: Reading Music Charts</a>	Added	John Martin	1/16/2024
<p><b>Motion to Approve – 1st/2nd:</b> Olson/Huss  <b>Discussion:</b> None  <b>Vote:</b> Approved (10 yes)</p>				
<a href="#">MUS 410</a>	<a href="#">MUS 410: Intermediate Piano Pedagogy</a>	Added	Jessica Welsh	1/16/2024
<p><b>Motion to Approve – 1st/2nd:</b> Huss/Olson  <b>Discussion:</b> Kelly asked if we could change the contact to her instead of Jessie Welch. Hammonds said they will try to make the change.  <b>Vote:</b> Approved (9 yes)</p>				
<a href="#">/programadmin/389/index.html</a>	<a href="#">: Commercial Music</a>	Added	Liza Kelly	1/16/2024
<p><b>Motion to Approve – 1st/2nd:</b> Olson/Huss  <b>Discussion:</b> Olson asked why MUS-331 is in the list but doesn't exist. Olson asked can we put this through without the course. Hammonds said it's in the next meeting. Laves suggested to table the course so it doesn't roll back, just to keep paperwork correct.  <b>Motion to Table – 1<sup>st</sup>/2<sup>nd</sup>:</b> Lartey/Huss  <b>Vote:</b> <b>Tabled until next meeting</b> (9 yes)</p>				
<a href="#">/programadmin/390/index.html</a>	<a href="#">: Piano Pedagogy</a>	Added	Welch/Lopes	1/16/2024
<p><b>Motion to Approve – 1st/2nd:</b> Lartey/Olson  <b>Discussion:</b> Lartey asked about 410 but it was just approved. Dorris asked MUS 338 has a footnote about student taking 6 hours, Do we need to add a footnote or do you want it listed a 2 hours. Kelly said students can take the course up to 3 times. Dorris, should the footnote be adjusted to complete the hours of the program.  <b>Vote:</b> Approved (9 yes)</p>				
<a href="#">HON 175</a>	<a href="#">HON 175: Honors University Experience</a>	Edited	Naomi Rowland	1/16/2024
<p><b>Motion to Approve – 1st/2nd:</b> Olson/Huss  <b>Discussion:</b> Olson asked about the repeats vs only take it twice. Hammonds said it's accurate, this one might be pushing fall 24 implementation. Price said it has not been taught in a while and shouldn't have issues.  <b>Vote:</b> Approved (9 yes)</p>				
<a href="#">ART 243</a>	<a href="#">ART 243: Digital Media</a>	Edited	Natalie Tyree	1/16/2024
<p><b>Motion to Approve – 1st/2nd:</b> Olson/Huss  <b>Discussion:</b> Olson implementation term needs to be changed. Changing to fall 24.  <b>Vote:</b> Approved (9 yes)</p>				
<a href="#">316</a>	<a href="#">316: Art History, Minor</a>	Edited	Guy Jordan	1/16/2024
<p><b>Motion to Approve – 1st/2nd:</b> Olson/Lartey  <b>Discussion:</b> None  <b>Vote:</b> Approved (9 yes)</p>				
<a href="#">613</a>	<a href="#">613: Art History, Bachelor of Arts</a>	Edited	Guy Jordan	1/16/2024
<p><b>Motion to Approve – 1st/2nd:</b> Olson/Lartey  <b>Discussion:</b> None  <b>Vote:</b> Approved (9 yes)</p>				
<a href="#">509</a>	<a href="#">509: Visual Studies, Bachelor of Arts</a>	Edited	Yvonne Petkus	1/16/2024
<p><b>Motion to Approve – 1st/2nd:</b> Heintzman/Lartey  <b>Discussion:</b> Implementation needs to say Fall 24. Olson asked if it is normal to list faculty member information in the catalog content. Hammonds said some do this for contact info.  <b>Vote:</b> Approved (8 yes)</p>				

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<a href="#">514P, 514</a>	<a href="#">514P, 514: Visual Arts, Bachelor of Fine Arts</a>	Edited	Yvonne Petkus	1/16/2024
<p><b>Motion to Approve – 1st/2nd:</b> Heintzman/Olson  <b>Discussion:</b> None  <b>Vote:</b> Approved (9 yes)</p>				
<a href="#">AD 401</a>	<a href="#">AD 401: ePortfolio</a>	Added	Cliff Shaluta	1/16/2024
<p><b>Motion to Approve – 1st/2nd:</b> Olson/Huss  <b>Discussion:</b> Dorris asked permission of instructor is listed within Departmental restrictions. Does the department wants this there? Jerome said they didn't know to put it in.  <b>Vote:</b> Approved (9 yes)</p>				
<a href="#">SMC 301</a>	<a href="#">SMC 301: Mass Communication Law and Ethics</a>	Edited	McKerral/Clarke/Payne	1/16/2024
<p><b>Motion to Approve – 1st/2nd:</b> Olson/Lartey  <b>Discussion:</b> Dorris asked about BCOM-301 section out there for fall 24 and spring 25, can she delete or restrict those until the new sections are created. Otherwise we have to move enrolled students. Jerome said restrict enrollment, what is easiest? Hammonds asked if the advisors will know to look for the new course. Jerome said to leave it and they will moved registration.  <b>Vote:</b> Approved (10 yes)</p>				
<p><b>Motion to bundle all COMM courses – 1st/2nd:</b> Huss/Heintzman  <b>Motion to hear – 1st/2nd:</b> Huss/Heintzman  <b>Discussion:</b> Dorris asked about 345 – Permission of instructor may be required. Jerome missed it and asked for us to delete it.  <b>Vote:</b> Approved (9 yes)</p>				
<a href="#">COMM 300</a>	<a href="#">COMM 300: Introduction to Applied Communication Research</a>	Edited	Holly Payne	1/16/2024
<a href="#">COMM 345</a>	<a href="#">COMM 345: Advanced Presentational Speaking</a>	Edited	Holly Payne	1/16/2024
<a href="#">COMM 494</a>	<a href="#">COMM 494: Capstone in Communication</a>	Edited	Holly Payne	1/16/2024
<p><b>Motion to bundle FILM 44 &amp; 493 – 1st/2nd:</b> Huss/Heintzman  <b>Motion to hear bundle – 1st/2nd:</b> Lartey/Heintzman  <b>Discussion:</b> Olson asked about the multiple scheduling types – Jerome said they should be that way.  <b>Vote:</b> Approved (9 yes)</p>				
<a href="#">FILM 444</a>	<a href="#">FILM 444: Film Industry Launch</a>	Edited	Shaina Feldman	1/16/2024
<a href="#">FILM 493</a>	<a href="#">FILM 493: Practicum: Post-Production II</a>	Edited	Alysia Klein	1/16/2024
<a href="#">792</a>	<a href="#">792: Communication, Bachelor of Arts</a>	Edited	Holly Payne	1/16/2024
<p><b>Motion to Approve – 1st/2nd:</b> Olson/Huss  <b>Discussion:</b> Hammonds asked about COMM-345 being listed twice under Curriculum Requirements – Payne said it was a duplication and needs to be removed.  <b>Vote:</b> Approved (9 yes)</p>				
<a href="#">763P, 763</a>	<a href="#">763P, 763: Public Relations, Bachelor of Arts</a>	Edited	Ken Payne	1/16/2024
<p><b>Motion to Approve – 1st/2nd:</b> Huss/Olson  <b>Discussion:</b> None  <b>Vote:</b> Approved (9 yes)</p>				
<a href="#">1768</a>	<a href="#">1768: Digital Advertising</a>	Edited	Cliff Shaluta	1/16/2024
<p><b>Motion to Approve – 1st/2nd:</b> Huss/Olson  <b>Discussion:</b> None  <b>Vote:</b> Approve (9 yes)</p>				

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<a href="/programadmin/384/index.html">/programadmin/ 384/index.html</a>	: <a href="#">Personal Branding</a>	Added	Cliff Shaluta	1/16/2024
<b>Motion to Approve – 1st/2nd:</b> Olson/Huss <b>Discussion:</b> None <b>Vote:</b> Approved (9 yes)				

**Old Business:**

**Update to UCC bylaws**

Flener went over the changes and asked the committee to look over it and the committee will vote on it in February's meeting. Jean asked about the insure vs ensure throughout the document and Flener will

**Adjourn @ 5:09pm – Motion 1<sup>st</sup>/2<sup>nd</sup>:** Heintzman/Huss

Respectfully Submitted  
UCC Recorder  
Jessica Steenbergen