**General Guidelines for  
Proposals to Reactivate a Suspended Course**

* This form is used to reactivate a suspended course. A reactivated course may again be offered and will be listed in the university catalog.
* Proposals to reactivate suspended courses are **consent items**.
* A course may be suspended for no more than five years. If a suspended course is not reactivated within five years, the University Registrar will contact the department to suggest the course be deleted from the active course inventory.
* If the reactivated course will be listed in the curriculum of any program, a proposal to revise that program must be submitted.
* A Course Inventory Form for each course must be submitted to the college dean’s office. From there it will be forwarded to the Office of the Registrar as part of the college’s package of Course Inventory Forms for that month’s UCC agenda.

Proposal Date:

**College Name**

**Department Name**

**Proposal to Reactivate a Suspended Course**

**(Consent Item)**

Contact Person: Name, email, phone

1. **Identification of course:**
   1. Course prefix (subject area) and number:
   2. Course title:
2. **Rationale for the course reactivation:**
3. **Effect of course reactivation on programs or other departments, if known:**
4. **Proposed term for implementation:**
5. **Dates of prior committee approvals**

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| Department/Unit \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_College Curriculum Committee |  |
| Professional Education Council (if applicable) |  |
| General Education Committee (if applicable) |  |
| Undergraduate Curriculum Committee (if applicable) |  |
| Graduate Council (if applicable) |  |
| University Senate |  |