

Proposal Date: 02/25/13

**College of Education and Behavioral Sciences  
Department of Counseling and Student Affairs  
Proposal to Create a Temporary Course  
(Information Item)**

**Contact Person:** Fred E. Stickle, [fred.stickle@wku.edu](mailto:fred.stickle@wku.edu), 270-745-6319

**1. Identification of proposed course**

- 1.1 Course prefix (subject area) and number: CNS 110
- 1.2 Course title: Human Relations
- 1.3 Abbreviated course title: Human Relations
- 1.4 Credit hours: 2 credit hours
- 1.5 Schedule type: C- Lecture Lab
- 1.6 Prerequisites/corequisites: No prerequisites
- 1.7 Course description: Theory, concepts, and skills necessary to increase self-awareness and improve relationships in social and academic settings. Processes of managing the problems of everyday life including conflict, and social demands.

**2. Rationale**

- 2.1 Reason for offering this course on a temporary basis:  
Must be created to accommodate registration, and there is insufficient time to complete the new course approval process.
- 2.2 Relationship of the proposed course to courses offered in other academic units:  
PSY 250 is most similar to this course. Major differences in the proposed course include instructional methods that stress learning activities in small groups (12 to 15 members) under the direction of trained group facilitators. Significant differences in content and skills covered in PSY 250 include knowledge, attitudes and skills for diversity competence; conflict management skills; emotional intelligence; development of self-awareness based on experiential activities and interpersonal feedback; elements and implications of self-concept and self-esteem; the role of attitudes, personal experiences, and perceptions in relationships, and relationship skills development in small groups. Ms. Virginia Pfhof, the instructor of PSY 250, verified that the proposed course is substantially different.

**3. Description of proposed course**

- 3.1 Course content outline
  - Foundations of human relations
  - Self-esteem
  - Self-concept
  - Diversity awareness, knowledge, and skills
  - Self-motivation and goal setting
  - A model for understanding self and others in a social context
  - Social support
  - The role of attitudes, beliefs, and personal experiences in human relations

- Emotional Intelligence
- Relationship skills
- Conflict and conflict management

3.2 Tentative text(s)

DuBrin, Andrew J. (2014). Human Relations for Career and Personal Success: Concepts, Applications, and Skills (10th ed). Upper Saddle River, New Jersey: Pearson Publishing.

**4. Second offering of a temporary course (if applicable)**

- 4.1 Reason for offering this course a second time on a temporary basis:
- 4.2 Term course was first offered:
- 4.3 Enrollment in first offering:

**5. Term of Implementation: Fall 2013**

**6. Dates of review/approvals:**

Department of Counseling and Student Affairs

2/27/2013

CEBS Curriculum Committee:

CEBS Dean:

*Ann Evans 3-26-13*

UCC Chair:

Provost:

**Attachment: Course Inventory Form**

Office of the Registrar

COURSE INVENTORY FORM

Check One [ ] Create New Course [X] Temporary Course Offering

1. Has this course previously been offered on a temporary basis? [ ] Yes [X] No If yes, indicate the term offered [ ]

2. Subject Area [CNS] Course Number [110] Course Title (as it should appear on the transcript; maximum of 30 letters & spaces) [HUMAN RELATIONS]

3. Term for Implementation (e.g., Spring 2012=201210, Fall 2012=201230) [201330]

4. Official Course Title [HUMAN RELATIONS]

5. Offering Unit (See Table of Code Values.) College [ED] Department [CNSA]

6. Credit Hours Fixed Credit Hours: [2.00] Variable Credit Hours [ ] [ ] [ ]

7. Repeat Limit (See instructions.) [0] Total Maximum Hours (See instructions.) [2.00]

8. Grading (Check all that apply.) [X] Standard Letter Grading [ ] Pass/Fail Only [ ] No Grade [ ] In Progress - IP (Course is intended to span more than one term.)

9. Schedule Type (See Table of Schedule Types.) [C] [ ] [ ]

10. Corequisites (courses required to be taken concurrently with this course) Subject Area Course Number Subject Area Course Number Subject Area Course Number

11. Equivalent Courses (Include South Campus [C suffix] courses and other equivalent courses.) Subject Area Course Number Subject Area Course Number Subject Area Course Number

12. Prerequisites (See instructions.) Subject Area Course Number Subject Area Course Number Subject Area Course Number

13. Course Attribute [ ] Other [ ] [ ] Honors Course [ ] Developmental Course

14. Course Restrictions [ ] Include/[ ] Exclude College [ ] College [ ] Major [ ] Major [ ] Classification [ ]

15. Course Description (Indicate exactly as it should appear in the University Catalog. Include pertinent special information, e.g., course fees, pass/fail grading, field trips, transportation requirements, etc.) Theory, concepts, and skills necessary to increase self-awareness and improve relationships in social and academic settings. Processes of managing the problems of everyday life including conflict, and social demands.

16. Approvals for Temporary Course Only: Department Head [Signature] Date 3/26/13 College Dean [Signature] Date 3-26-13 Graduate Dean \_\_\_\_\_ Date \_\_\_\_\_ Provost Office \_\_\_\_\_ Date \_\_\_\_\_

Office of the Registrar Use UCC \_\_\_\_\_ University Senate \_\_\_\_\_ CIP \_\_\_\_\_ Course Desc \_\_\_\_\_ Graduate Council \_\_\_\_\_ Provost \_\_\_\_\_ Banner Data \_\_\_\_\_ Evaluate \_\_\_\_\_