

**Assurance of Student Learning Report  
2020-2021**

*College of Health and Human Services*

*Department of Public Health*

*Long Term Care Administration – LTCA 1717*

*Dr. Gregory Ellis-Griffith*

*Use this page to list learning outcomes, measurements, and summarize results for your program. Detailed information must be completed in the subsequent pages.*

**Student Learning Outcome 1:** Comprehensive knowledge of the Healthcare System of the United States.

**Instrument 1** Direct: Comprehensive exam

**Instrument 2**

**Instrument 3**

**Based on your results, check whether the program met the goal Student Learning Outcome 1.**

**Met**

**Not Met**

**Student Learning Outcome 2:** The ability of students to effectively interact with other health care professionals (such as clinicians, technicians, patients) in addressing managerial issues stemming from their daily experiences within their long term care settings.

**Instrument 1** HCA 345: Life History Project

**Instrument 2**

**Instrument 3**

**Based on your results, check whether the program met the goal Student Learning Outcome 2.**

**(suspended due to COVID)**

**Met**

**Not Met**

**Student Learning Outcome 3:**

**Instrument 1**

**Instrument 2**

**Instrument 3**

**Based on your results, check whether the program met the goal Student Learning Outcome 3.**

**Met**

**Not Met**

**Program Summary (Briefly summarize the action and follow up items from your detailed responses on subsequent pages.)**

Upon completion of courses students are assessed in theory as well as practice on their knowledge and ability to serve and perform in the healthcare industry of USA. A comprehensive exam tests their knowledge and an internship provides them practical experience. The comprehensive test is taken during their last semester in the program and a preceptor evaluation is completed during the last week of their internship to determine if learning outcomes have been met. Individual students not passing these requirements are required to repeat these assessments the following semester.

## Student Learning Outcome 1

<b>Student Learning Outcome 1</b>			
<b>Student Learning Outcome</b>	Describe what specific skills and/or knowledge graduates of your program are expected to master.		
<b>Measurement Instrument 1</b>	<p>Direct: All LTCA students seeking the HCA degree are required to complete the HCA 448 course and the comprehensive exam, which is part of the requirements for the course. The exam consists of work in all HCA courses required for degree completion. The exam consists of closed ended (multiple choice, true/false) and open ended questions. The HCA/LTCA faculty are required to submit several questions (and answers) from their subject area to be used in the exam.</p> <p>Exams measure (objective closed response), which consists of true/false and multiple choice Exam also encompasses a short answer component. For this learning outcome we are focusing on the areas of long term care quality and long term care administration.</p>		
<b>Criteria for Student Success</b>	90% of LTCA students will attain a score 70% or higher on the long term care component of the exam.		
<b>Program Success Target for this Measurement</b>	90% of LTCA students will attain a score 70% or higher on the long term care component of the exam.	<b>Percent of Program Achieving Target</b>	(26/35) or 74% of the LTCA students who took the exam scored 75% or higher on the comprehensive exam.
<b>Methods</b>	Based on subject area, HCA faculty submit review sheets and questions for the exam. The HCA course instructor sets up the exam which is administered through Blackboard. The exam is administered during finals during the specified testing period. Students are allowed 120 minutes to complete the exam. During AY 20-21 35 LTCA students were assessed for this measure. 26/35 or 74% achieved the benchmark		
<b>Measurement Instrument 2</b>	<del>Do you have other measures of assessment for SLO 1? If so, please add that here along with all the information below. If not, you may delete this section and move on to “... whether the program met the goal Student Learning Outcome 1.”</del>		
<b>Criteria for Student Success</b>			
<b>Program Success Target for this Measurement</b>		<b>Percent of Program Achieving Target</b>	
<b>Methods</b>			
<b>Measurement Instrument 3</b>	<del>Do you have other measures of assessment for SLO 1? If so, please add that here along with all the information below. If not, you may delete this section and move on to “... whether the program met the goal Student Learning Outcome 1.”</del>		
<b>Criteria for Student Success</b>			
<b>Program Success Target for this Measurement</b>		<b>Percent of Program</b>	

		<b>Achieving Target</b>	
<b>Methods</b>			
<b>Based on your results, highlight whether the program met the goal Student Learning Outcome 1.</b>		<input checked="" type="checkbox"/> <b>X Met</b>	<input type="checkbox"/> <b>Not Met</b>
<b>Actions</b> (Describe the decision-making process and actions for program improvement. The actions should include a timeline.)			
The measurement target was met for AY 20-21. The pandemic has had a disproportionate on the LTCA industry. Elderly customers in nursing homes and assisted living facilities have experienced the highest mortality rates. The HCA faculty is in the process of revamping LTCA teaching materials to address major changes associated with the Covid 19 pandemic .			
<b>Follow-Up</b> (Provide your timeline for follow-up. If follow-up has occurred, describe how the actions above have resulted in program improvement.)			
Due to the ongoing pandemic, teaching materials are currently being revamped to reflect the ongoing changes with the LTCA industry. The HCA program plans to assess the impact of these changes starting during next academic year.			
<b>Next Assessment Cycle Plan</b> (Please describe your assessment plan timetable for this outcome)			
The next assessment will take place after the spring 2022 academic year			

<b>Student Learning Outcome 2</b>			
<b>Student Learning Outcome</b>	The ability of students to effectively interact with other long term care professionals (such as clinicians, nurses, allied health professionals) in long term care organization setting.		
<b>Measurement Instrument 1</b>	HCA 345: Life History Project		
<b>Criteria for Student Success</b>	80% of students would score 80% or above on the Life History Project		
<b>Program Success Target for this Measurement</b>	80% of students would score 80% or above on the Life History Project	<b>Percent of Program Achieving Target</b>	AY 20-21: Due to the pandemic, this project has been suspended.
<b>Methods</b>	Students meet with individual who has had experience with long term care facilities, may be a patient or employee, and interview to them. They will learn about their history and experience in the LTC industry and write a paper. They will also present their findings through a presentation to the class.		
<b>Measurement Instrument 2</b>			
<b>Criteria for Student Success</b>			
<b>Program Success Target for this Measurement</b>		<b>Percent of Program Achieving Target</b>	

<b>Methods</b>			
<b>Measurement Instrument 3</b>			
<b>Criteria for Student Success</b>			
<b>Program Success Target for this Measurement</b>		<b>Percent of Program Achieving Target</b>	
<b>Methods</b>			
<b>Based on your results, circle or highlight whether the program met the goal Student Learning Outcome 2.</b>		<input type="checkbox"/> <b>Met</b>	<input checked="" type="checkbox"/> <b>X Not Met</b>
<b>Actions</b> (Describe the decision-making process and actions planned for program improvement. The actions should include a timeline.)			
The Life History project requires 1:1 interaction in healthcare settings in the vicinity of elderly and/or immune compromised individuals. Given the ongoing nature of the pandemic, this project was again suspended for the AY 20-21 academic year. The HCA faculty is currently discussing the use of a new assessment for the next academic year.			
<b>Follow-Up</b> (Provide your timeline for follow-up. If follow-up has occurred, describe how the actions above have resulted in program improvement.)			
A revised follow up will be conducted after the fall 2021 semester.			
<b>Next Assessment Cycle Plan</b> (Please describe your assessment plan timetable for this outcome)			
This assessment is performed every fall and spring semester			

## HCA 345 Project Overview: Life History

1. Select an individual that has at least ONE of the following qualities:
  1. An adult age 65 or older  
(age exception must be approved by Instructor)
  2. An individual that has needed and utilized long term care services at some point in their life – this criteria must have approval from Instructor (long term care services include home health, adult daycare, assisted living, senior housing, licensed nursing facility, memory or Alzheimer’s inpatient care, etc.)
  3. An employee that works in a long term care environment (must have approval of Instructor, must highlight job and individual’s reason/passion for working in LTC). **Limited number will be allowed.**
2. Interview this individual and/or close family and friends to obtain a life history (childhood to adulthood)
3. Complete both written summary (timeline or outline format is acceptable) and visual representation of the individual’s life history

\*Written summary: Submit the 1-2 page summary on Blackboard

\*Visual Summary: Present visual representation to class... **NO TYPED WORDS ALLOWED!!!!**

**ALL GROUP MEMBERS MUST SPEAK!**

**ALL GROUP MEMBERS MUST SUBMIT 1 page summary and “my contributions” on Blackboard!**

### Life History project must include:

1. Summary of important moments during childhood, young adult, older adult (or time that received and/or worked in long term care services)
2. Reference to at least **2 historical events** this person has lived through or witnessed, and how that event had an impact on their life or that of their friends/family. It should also include how the event affected their personal beliefs, future, goals, lifestyle, etc.
3. If doing an employee, the same items above apply and are required. We want to hear a little about their life but majority of focus on their work life.
4. Presentation must be a minimum of 5 minutes and a maximum of 8. No exceptions.

## **GRADING GUIDE:**

**\*Written Summary (25 Points)** that must be 12 point font, times new roman and include name of all group members, name individual selected, name of any other individuals interviewed and their relationship. Written summary includes:

- A. If older adult: date of birth and age at time of project, If employee: years employed LTC
- B. Type of long term care service he/she utilizes or works and why
- C. Where he/she was born, lived most of their life and current residence (city/state/country)
- D. Historical events information

**\*Visual Summary and Presentation (25 Points)** of Life History which may be original artwork, collage, scrapbook, binder of pictures and details, poster, powerpoint, etc. Photos can be provided by individual or those you find/create that represent a certain time, theme, event, place, etc.

- A. Must be creative and original
- B. ***NO WORDS allowed!*** No notes, no notecards, no words on your Powerpoint unless they accompany a copied picture!
- C. Adequately represent information provided in written summary  
Example: <http://www.pechakucha.org/fag>, Examples: <http://www.pechakucha.org/>
- D. Presentation must be minimum of 5 minutes and maximum of 8 minutes.  
***\*\*Grade of 0 out of 25 for not meeting 5 minutes and maximum grade of 10 out of 25 for exceeding 8 minutes, requiring professor to stop your presentation.***
- E. Must include reference to 2 historical events as stated above.

**\*My Contributions Summary (15 Points)** of individual contributions to create the final presentation product. See detail on assignment for reference of different ways you can and should contribute!

**\*Evidence of Collaboration and Team Effort (10 Points):** Grade entered by professor based on observation and member feedback as applicable