Below are the Minutes for the ASLO Board meeting held on March 3, 2013:

Attendance: Holly Bean, Andy Cullen, Lacey Zoglman, Anna Vied, Ashley Fox, Luke Akridge, Emily Sanford, Regina Priddy, Michael Clayton

# 5:00: -Meeting called to order

- Bylaws officially changed
  - All Board Members receive minutes of meeting within one week via email
  - All members must attend 50% of ASLO Events

## 5:03: -El Maz rescheduled

- Tentatively April 12<sup>th</sup> 5:30-8:30
  - Regina to contact and solidify the date this week

# 5:06: - Technology committee "helper"

- Luke is to look into a "protégé" to help with tech support.

# 5:12: -Vlog responsibility

- DCE committee is required to get all relevant information to Marketing Chair about coming up events
- Marketing chair contacts committee and comes up with ideas for and creates the vlog. Should also work on captioning the videos.
- Once completed the videos should be given to Tech for editing and uploading
  - Stakz script needs to be completed by 3-06-13. Uploaded by 3-08-13.
  - El Maz script needs to be completed by 3-19-13. Uploaded by 3-24-13
  - ASL Picnic script needs to be completed by 4-05-13. Recorded on 4-07-13.

## **Uploaded** by 4-14-13.

## 5:30: -Picnic Details

- All food and pavilion is being donated
- Picnic Shelter #2
- advertised time 12-3 April 28
- Games needed
  - -Holly: Corn hole -Anna: Hillbilly golf

## 5:35: -CiCi's issues

- -ASL 1&2 students must sign up for time slot to attend Cici's and receive DCE credit.
  - -limit 50 students per time slot (5:30-6:30 & 6:30-7:30)
  - -students must sign up for times in the lab prior to attending the event
  - -First come, first serve!
  - -Ashley will email all faculty and PM's about change of policy
  - -Andy will create sign-in sheet to place in lab

## 5:45:

-Interested in DCE at Bruster's for Summer ASL class or Fall

#### 5:55: -Chick-Fil-A

- -Kids day is April 23 5-7. Interested in having people there to teach simple ASL.
- -Campus and Community Outreach are over this event and assigning people to attend.
  - -Committee also to look into having Closed Captioning added to WKU videos.

## 6:00: -Time commitment of different committees

- President: approx 6-8 hours/week
- Vice President: 3-5 hours/week
- Marketing: 5 hours/week
- Membership: 1<sup>st</sup> two weeks of semester extremely busy, rest of semester 1-2 hours/week

# 6:05: All Board members need to type up their normal duties and email to Ashley before next meeting!

## 6:10: -Rewriting VP position.

- New Campus and Community chair to be added to the Board
  - -Luke motions to add chair
  - -Regina seconds and passed.
- President will give some reins over to VP.
- VP will give some reins to new C&CO chair member.

# 6:15: -Active participants

- should there be a requirement that those running for office must be seen as "active participants"
  - Comes to ASLO meetings
  - attends events not only for credit, but to socialize as well
  - is involved in current committees in ASLO.
- -March ASLO meeting explains the different positions available for running
- -April meeting will be open for nominations
  - -may also be emailed 4/10-4/12 to Ashley
  - -April 12, 4:30pm Nominations will be closed
  - -those nominated may give a 60sec speech on why they should be elected
- -Week after ASLO meeting (April 19) will be elections
  - -Elections will take place 4/15-4/19 during normal lab hours
- -Members must come into the lab and sign the membership sheet before being given a ballot. Members must ask lab workers for ballot after signing in and vote then.

## 6:40 –Stakz

- games will be provided as an activity for students
- -Andy and the DCE committee are responsible for coming up with games.

#### 6:45 -PB&J

- -Located in the lab
- -Date changed to 4/3 11-1
- -Andy and the DCE committee are responsible for coming up with activities

7:00 –PM info

- -PM and Lab worker apps will be available after spring break
- -PM applicants must have a supporting letter from a current PM
- -there will be <u>SEVEN</u> ASL 1 classes in the fall!!!!!!
- -Starting in the Fall ASL classes will no longer be listed as CD courses but American Sign Language courses!!!!
- 7:05 –Great feedback from Alabama Silent Weekend! We are all planning and looking forward to next year!
- 7:10 Meeting closes! ☺