

Gordon Ford College of Business
Administrative Council Meeting
Minutes
October 11, 2012
9:00 a.m.
Grise Hall 443

Members present included Drs. Jeff Butterfield, Cathy Carey, Bob Hatfield, Zubair Mohamed, Rick Shannon, Michelle Trawick, Steve Wells and Jeff Katz, presiding.

Dr. Katz asked for approval of the minutes from September 27, 2012. Dr. Mohamed made a motion and Dr. Hatfield made a second. The minutes were approved by GFAC.

Dr. Katz gave updates from the recent CAD meeting. The Provost would like to meet with each college for feedback about bi-term class offerings. Friday, November 30 at 2 p.m. was suggested or another Friday in November. Dr. Katz shared the graduate admission and assistantship procedure policy being considered. Discussion was held about the proposed dual career policy being developed by Human Resources. Dr. Katz distributed information regarding academic program review reports. The GFCB will submit program reviews in 2013-2014. He distributed a memorandum of agreement regarding Cooperative Support of Research and Creative Activity by Tenure-Track Faculty. Dr. Katz has been working with Jared Holland on a new development brochure. He will be sharing it with the departments to review before printing. Dr. Katz gave an update about the AACSB report and asked chairs to give feedback to Dr. Spiller if they have not already done so.

Dr. Katz distributed the agenda for the Business Executive Advisory Council scheduled for Friday, October 19. He reviewed the events surrounding Homecoming.

Dr. Mohamed explained his proposal to change GFCB admissions guidelines. Dr. Wells proposed admitting students to the college as soon as they declare their major. Students would be dismissed or have the ability to continue in their major based on their GPA. The majority of GFAC like the idea of admitting students to the college right away. Dr. Katz suggested department chairs discuss this proposal with their faculty. It will be discussed at the next GFAC meeting and, if approved by GFAC, submitted to the college curriculum committee.

Dr. Trawick announced she has been making sure all vitas match in Digital Measures for the AACSB report. She distributed information from the SACS committee regarding part-time faculty evaluations. Each department must evaluate their part-time faculty and submit a report to Dr. Trawick. She also reviewed the pay policy for winter term classes and asked for feedback. Dr. Trawick asked GFAC to remind their faculty about the Senate Bill 1 Training on October 26. They may register with Tonya Woosley. Dr. Trawick distributed information regarding program assessment from Digital Measures and asked for the reports to be completed.

Dr. Katz gave an overview of the eligibility procedures and accreditation standards from AACSB. They are proposing to change from 21 standards to 15. They are also proposing a change in PQ and AQ qualifications and engagement activities.

Dr. Katz announced Phase II plans should be submitted later this week. The college will ask for an AQ position in Information Systems and a conversion from PQ to AQ in Accounting.

Dr. Katz asked for departmental updates. Dr. Mohamed said candidates for the International Business position will visit campus soon. Dr. Wells announced the Accounting Department has 15 Governor's Scholar students registered for their program on November 1. Dr. Carey said the Economics Department has a couple of speakers next week.

The meeting ended at 11:00 a.m. The next meeting is scheduled for Thursday, October 25, 2012.