

Gordon Ford College of Business
Administrative Council Meeting
Minutes
July 5, 2012
9:00 a.m.
Grise Hall 443

Members present included Drs. Chris Brown, Cathy Carey, Bob Hatfield, Jeff Butterfield, Rick Shannon, Michelle Trawick, Steve Wells, Zubair Mohamed and Jeff Katz, presiding.

Dr. Katz opened the meeting and welcomed everyone. He asked for approval of the minutes from June 21, 2012. Dr. Wells made a motion and Dr. Shannon made a second. The minutes were approved by the GFAC.

Dr. Katz is working with Dr. Garmon to see how GFCB can collaborate with the School of Leadership Studies within University College. He reminded GFAC about the Board of Regents Retreat and Luncheon on July 26. Dr. Katz asked for topic suggestions for the GFAC Retreat. Staffing issues will be discussed. He announced the college sent letters to May graduates congratulating them and informing them about their one year alumni membership sponsored by GFCB. Dr. Katz said there are still a few seats available on the Business Executive Advisory Council if anyone has recommendations.

Dr. Katz asked for departmental updates. Dr. Shannon said Greg McAmis has moved to town. Dr. Carey gave an update on new faculty in the Economics Department. She said David Beckworth and Dean Jordan are set for the Fall semester. Dr. Mohamed announced the search for the International Business position is underway. Dr. Brown said Mr. Head is working with Service One Credit Union on a peer to peer advising. Dr. Hatfield announced his office is making changes to align with his new position as Associate Dean. The MBA office is working with DELO about the online and professional MBA programs. Dr. Trawick has been working on the paperwork for new hires. Mrs. Stacey Gish has been hired to help with communications in GFCB and one of her first tasks will be to develop a communications plan. Dr. Wells announced SACS approved the Master of Accountancy program. The search for the AQ position is underway. The MAcc program has 8 applicants and the PPA has 8 students. Ms. Sheri Henson will serve as coordinator of the PPA program. Dr. Wells also announced he is working on the ESOP initiative. The Accounting department will host a Governor's Scholar event on November 1.

Dr. Carey presented an updated faculty justification form and asked for suggestions. Dr. Mohamed suggested adding student credit hour data (SCH/FTE) to the form. Dr. Katz suggested adding an area to talk about specific recruitment plans and an approval area for the Chair, Associate Dean identify and Dean to sign.

Dr. Trawick distributed documents regarding the FY2014 staffing plan. She explained the effects of transitional retirees. There was general discussion regarding staffing and the history of faculty employment from 2007 – 2012.

Dr. Hatfield distributed the New Policy for Graduate Faculty Status effective fall 2012. He explained the three components for awarding graduate teaching privileges and committee service/ chair privileges. Dr. Hatfield will bring more information from the committee in the fall.

The next meeting will be the GFAC Retreat on July 25 at 8 a.m. in the board room of the Carroll Knicely Center.