

**Gordon Ford College of Business  
Administrative Council Meeting**

Minutes

September 17, 2015

9:00 a.m.

Grise Hall 443

Members present: Drs. Ray Blankenship, Chris Brown, Cathy Carey, Bob Hatfield, Paula Potter, Rick Shannon, Michelle Trawick, Steve Wells and Jeff Katz, presiding. Dr. David Lee was a guest.

Dr. Katz welcomed everyone and introduced Provost Lee. Dr. Lee asked GFAC to share their suggestions and feedback they've heard from faculty. A discussion was held regarding staffing, promotion, and compensation.

Dr. Katz asked for approval of the minutes from September 3, 2015 meeting. Dr. Shannon made a motion and Dr. Blankenship made a second motion to approve the minutes. The minutes were approved by the GFAC with a grammatical change.

Dr. Katz gave an update from the most recent CAD meeting. Dr. Katz asked for continuance reviews before Friday, September 18<sup>th</sup>. He announced that he recently attended the college research committee meeting and encouraged GFAC to have their faculty participate in summer research grants. He also announced the Strategic Planning Council is scheduled for 2 p.m. on Friday, September 18<sup>th</sup>. Dr. Katz reviewed the list of important dates on the agenda and asked for participation.

Dr. Trawick said the search for the Internship Coordinator is underway and interviews for the Office Associate in the Dean's Office are scheduled. She also said the committee working on the Tutoring Center will have a proposal at the next GFAC meeting.

Dr. Katz asked for departmental updates. Department Chairs shared events and happenings from their departments. Dr. Wells announced the graduate committee is working on a policy for graduate faculty status.

Dr. Hatfield referred to the draft Overall Policy Statement on Impact and explained the task group's proposal. The task group consisted of Drs. Hatfield, Shannon, and Wells. It was suggested that it be incorporated into Digital Measures. Going forward, the task group will meet again and focus on including the mission and the difference faculty make on students, business, their discipline, and the community through teaching, research, and service. The task group will report back to GFAC on October 1<sup>st</sup>.

The meeting ended at 10:50 a.m. The next meeting is scheduled for October 1st at 9 a.m. in the State Farm Room.