

**Gordon Ford College of Business
Administrative Council Meeting**

Minutes

August 25, 2016

8:30 a.m.

Grise Hall 443

Members present: Drs. Ray Blankenship, Cathy Carey, Indu Chhachhi, Bob Hatfield, Harold Little, Paula Potter, Patricia Todd, Michelle Trawick, and Jeff Katz, presiding.

Dr. Katz welcomed everyone and asked for approval of the minutes from August 11, 2016. Dr. Hatfield made a motion to approve and Dr. Potter made a second motion to approve. The GFAC approved the minutes without changes.

Dr. Katz shared enrollment information and announced GFCB enrollment is up compared to last year. He announced a guest speaker, Mr. Brian Piskorowski of Wells Fargo, will be on campus October 18th. The GFAC will host a luncheon and he will visit Dr. Chhachhi's class. Dr. Katz said John McKinney was elected chair of the Dean's Student Advisory Council. Dr. Todd shared information about the plans for an eSports program. Dr. Katz distributed copies of the Ford Report and the Backyard BBQ information. He announced the GFCB can use WKYU radio for 30 second spots. He asked GFAC to send Ms. Stacey Gish ideas for how to use these radio spots. Dr. Katz announced the plans for the Summit Dinner, BEAC meeting, and Homecoming. He shared information about Study Soup – a group that sells notes from classes. Dr. Katz shared information about the Williams College of Business visit. He reviewed the list of important dates on the agenda. Dr. Katz asked for suggestions for the nomination of honorary degree.

Dr. Trawick distributed the FY 16/17 budget to be finalized. Dr. Katz shared the positions available to begin recruitment and announced two retirements. There was discussion about staffing.

Dr. Katz distributed a document of questions and issues for peer review teams to consider. Dr. Katz asked GFAC to review them. He announced a pre-visit is tentatively scheduled for late April or early May 2017. He would like the business and accounting reports to be outlined before the visit.

Dr. Katz asked for department updates and GFAC shared news from their areas. There was discussion about offering certificates for minor programs in the future. GFAC agreed to place an advertisement for part-time faculty. Dr. Trawick asked GFAC to send her specific needs for part-time faculty with qualifications listed. Dr. Trawick distributed the GFCB Guidelines for Summer and Winter Sessions Compensation for Full-Time Faculty not on contract. She said GFAC will vote for approval of the guidelines at the next GFAC meeting.

The meeting ended at 10:45 a.m.

