

**Gordon Ford College of Business  
Administrative Council Meeting**

Minutes

August 11, 2016

8:00 a.m.

Grise Hall 443

Members present: Drs. Ray Blankenship, Cathy Carey, Indu Chhachhi, Bob Hatfield, Harold Little, Paula Potter, Patricia Todd, Michelle Trawick, and Jeff Katz, presiding. Ms. Bethany Smith was a guest.

Dr. Katz welcomed everyone and asked Ms. Bethany Smith to explain Master Plan. She shared the agenda and announced 260 new GFCB students are registered to participate.

Dr. Katz gave an update from his recent visit to the Fox Business School. He shared their student professional development model with GFAC. Dr. Katz also shared information about their Executive Doctorate program.

The GFAC extended discussion from its retreat asking, “What will your department/program look like in 2021 and 2026?” Each person discussed their views.

Dr. Katz asked for approval of the Faculty and Staff Retreat Agenda for August 17, 2016. Dr. Hatfield asked that his update include Research. GFAC approved the agenda for distribution.

Dr. Katz reviewed the AACSB visit schedule and peer review team membership and process for developing the continuance improvement review reports for AACSB. Dr. Trawick shared the current membership of the GFCB accreditation committee.

Dr. Hatfield shared information about the graduate assistantships for 2016-2017. Almost all of the appointments have been made and will be shared with the departments upon finalization.

Dr. Katz referred to the memo from Provost Lee regarding the GFCB Continuance Review Process. There was discussion about committees and the process. It was unanimously decided the continuance committee’s report to the department chair would be provided to the faculty member along with information from the department chair. Continuance packets are due to department heads by September 1<sup>st</sup>.

Dr. Katz gave an update on the FY17 Staffing Plan and FY 18 Budget Reduction. Dr. Trawick distributed a draft of the 2016-2017 budget requests by departments.

Dr. Katz shared the results from the Spring 2016 student survey. He pointed out that 70% of those taking the survey self-reported a starting salary of \$35,000 or more.

The meeting ended at 11 a.m. The next meeting is scheduled for Thursday, August 25<sup>th</sup> at 9 a.m.