

**Gordon Ford College of Business**

Administrative Council Meeting

Via Zoom

Thursday, May 28, 2020

**9:00 am**

Members present: Drs. Ray Blankenship, Indu Chhachhi, Lukas Forbes, Bob Hatfield, Alex Lebedinsky, Mark Ross, Evelyn Thrasher, and Chris Shook, presiding. Dr. Whitney Peake, guest

Dr. Chris Shook asked for approval of the minutes from the May 14, 2020 meeting. Dr. Bob Hatfield made a motion to approve the minutes, and Dr. Ray Blankenship seconded. The minutes were approved with no change.

Dr. Shook asked the chairs to share good news going on in the departments.

- Dr. Ross congratulated Jordan Cummings for winning the PCAOB Scholarship. It is a national competition.

Dr. Shook provided a brief CAD update.

- Big Red Restart information is going to be released soon on the university website. June 15 has been designated as a soft reopening of campus.
- The Provost emphasized she wants quality instruction for online courses this fall. The students' response to the Covid 'pivot' were largely positive, university wide. Dr. Shook commended GFCB faculty and department chairs for their efforts in making valuable course content on such short notice.
- It was approved at the recent Board of Regents meeting that online fees will be waived for a year.
- It was reported that a discounted graduate tuition rate is being made available to Kentucky residents who hold a current Kentucky Education Professional Standards Board educator certificate. The courses do not have to be education courses, so it is possible the college could engage some of those students.
- Dr. Shook mentioned the email the Provost's Office sent out regarding the P/D/F policy change update.
- The Provost's Office is working on identifying the target budget reductions. GFCB is aggressively working to identify funding sources.

Dr. Shook has had conversations with university administration regarding salary reductions. There are still uncertainties that the university is currently working through.

To meet SACS accreditation requirements, all office staff will need to have on file a list of goals for the 2020 calendar year. The list of goals should be sent to Dr. Evelyn Thrasher by mid-June.

Dr. Shook briefly reviewed the spreadsheet he emailed to the department chairs, of the space and capacity limitations when returning to campus. He asked GFCB to consider the logistics of hosting classes in the fall. He will notify each department chair each faculty member who has self-identified as vulnerable. Various options of course delivery and classroom staging were discussed. There was also conversation of what 'quality' for online courses means. Dr. Thrasher will follow up with Dr.

Marko Dumancic, Director of the Center for Teaching & Learning, for guidance. She also asked department chairs to send her the exceptions for those not able to make room accommodations.

Dr. Blankenship explained that IT is working on establishing a RDP protocol that would enable students to access lab computers remotely. Doing so would likely increase space availability in the rooms.

The meeting adjourned at 10:25 am. The next GFAC meeting is scheduled for June 4, 2020 at 9:00 am via Zoom.