

Minutes
Professional Education Council
3:30pm- Wednesday, November 13, 2024
Room 3073 & via Zoom

Zoom link: <https://wku.zoom.us/j/99828854743>

Meeting ID 998 2885 4743

Attendance: Sarah Bonis, Nicholas Brake, Keri Esslinger, Nick Fortune, Trudy Little (Hulan), Pam Jukes, Grace Lartey, Kerrie McDaniel, Lester Pesterfield, Eric Reed, Carnetta Skipworth, Melissa Stewart, Beckie Stobaugh, Catherine Wilson, Chris Stunson, Jennifer Klemm

Guests Present: Doug McElroy, Elizabeth Kelly, Merrall Price, Danita Kelly

- I. Approval of the minutes from the October 9, 2024, meeting
(Minutes can be found on the CEBS main web page- click on the Dean's Office dropdown menu, select Educator Preparation Programs, select Professional Education Unit, select Meeting Minutes and Agendas). <https://www.wku.edu/cebs/peu/index.php>
Motion: Bonis Second: Fortune Approved
Approval of agenda for this November 13, 2024, meeting
Motion: McDaniel Second: Stobaugh Approved
- II. Updates from Professional Education Unit Head- Dean Murphy or Associate Dean Klemm
Dr. Klemm advised they are awaiting the release of the EPSB agenda in regard to the Social Work and TESOL programs.
- III. Accreditation & Continuous Improvement
None at this time.
- IV. New Business
 - A. Office of Professional Educators Services**
 1. Candidates completing Requirements for Admission to the Professional Education Unit
<https://docs.google.com/document/d/1d0201gX3lNbqQ3TfQ1JiCCE7Tt3xEY1dvBlJNsEhCw/edit?usp=sharing>
 2. Candidates for Student Teaching
Fall 2024
<https://docs.google.com/document/d/1JS8y472oQNbZcHdx9pbcneEUhYv8u-fB7aJulgewvEI/edit?usp=sharing>
Spring 2025
<https://docs.google.com/document/d/1ul-TLEmlsQ9ZG-WQSO8nPY3-frDo17WMJBhom3Ms-xE/edit?tab=t.0>
 - B. Potter College of Arts & Letters**
 1. Course Change Request: IA 357: *US Foreign Policy*- Scott Lasley
Motion: Wilson Second: Jukes motion approved.

2. Course Change Request: MUS 318 *Conducting II*- Elizabeth Kelly
Motion: Wilson Second: Lartey motion approved.
3. Course Change Request: MUS 340: *Choir*- Elizabeth Kelly
4. Course Change Request: MUS 414: *Choral Materials*- Elizabeth Kelly
Stobaugh motion to bundle proposals #3 and #4. McDaniel second. Proposals bundled.

Motion: Bonis Second: Fortune Motion approved with friendly amendment made to “delete student expectations and requirements”

C. Ogden College of Science & Engineering

1. Course Change Request: BIOL 328: *Immunology*- Simran Banga
Motion: Stobaugh Second: Little motion approved.
2. Course Change Request: BIOL 331: *Animal Physiology Laboratory*- Scott Grubbs
Motion: Bonis Second: Stobaugh motion approved.
3. Course Change Request: BIOL 336: *Food Microbiology*- Douglas McElroy
4. Course Change Request: BIOL 338: *Immunology Lab*- Simran Banga
Bonis motion to bundle and approve. Second: Fortune. Motion approved.
5. Course Change Request: BIOL 382: *Introductory Biostatistics*- Douglas McElroy
Motion: Wilson Second: Little motion approved.
6. Course Change Request: BIOL 472: *Applied and Environmental Microbiology*- Douglas McElroy
Motion: Little Second: Stobaugh motion approved.
7. Program Change Request: 525: *Biology, Bachelor of Science*- Simran Banga
Motion: Bonis Second: Wilson motion approved.
8. Program Change Request: 617: *Biology, Bachelor of Science*- Simran Banga
Motion: Little Second: Stobaugh motion approved.

V. Other Business

1. Bylaws Ad Hoc Committee
 - a. Representatives
Dr. Klemm outlined the need to review and potentially update the PEC bylaws. Drs. Bonis, Wilson, and Stobaugh have agreed to serve on the Ad Hoc Committee. The committee hopes to have the bylaws updated in the spring semester.

VI. Adjournment

Motion: Fortune Second: Little Meeting adjourned.

