



Curriculum Contract

Professional Certificate for Instructional Leadership Director of Pupil Personnel, Rank I

Contact Information:

Last,	First	Middle	WKU ID Number
Street			Home Phone Number
City	State	Zip Code	E-mail Address

Specific degree requirements with advisement sheets attached.

WESTERN KENTUCKY UNIVERSITY --- CURRICULUM CONTRACT

Professional Certificate for - Director of Pupil Personnel, RANK I							
<p>Rank I and Certification (30 Semester-hours)</p> <p align="center">Prerequisite Courses</p> <p>EDFN 500 Research Methods EDFN 576 Issues & Trends in Education PSY 510/511 Adv. Educational Psychology/Psychology of Learning</p> <p>Three hours from: SEC 580 The Curriculum ELED 503 Organization of the Elementary School Curriculum MGE 571 The Middle School Curriculum EDAD 683 Seminar in Curriculum Development</p>	<p>Required Courses for Level I</p> <p>EDAD 583 Accounting for Pupil Personnel EDAD 585 Fundamentals of School Administration EDAD 588 Public School Administration EDAD 649 School System Administration EDAD 684 Instructional Leadership EXED 516 The Exceptional Child: Perspectives & Issues EDAD 677 School Law</p> <p>Three hours from: CNS 550 Introduction to Counseling CNS 551 Classroom Guidance CNS 660 Org Adm Guidance Services</p> <p>Required Course for Level II</p> <p>EDAD 594 Seminar in Leadership: Aux. Programs EDAD 682 School/Community Relations</p> <hr style="border-top: 1px dashed black;"/> <p><u>Summary:</u></p> <p>Rank I & Certification</p> <table> <tr> <td>Prerequisites</td> <td align="right">15 hours</td> </tr> <tr> <td>Level I</td> <td align="right">21 hours</td> </tr> <tr> <td>Level II</td> <td align="right">6 hours</td> </tr> </table>	Prerequisites	15 hours	Level I	21 hours	Level II	6 hours
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Level I	21 hours						
Level II	6 hours						

**Delineation of Program Transition Points – Advanced Preparation
Director of Pupil Personnel, RANK I**

Transition I: Admission to Graduate Studies and Research			
Data Reviewed	Minimal Criteria for Admission	Review Cycle	Reviewed by
<ul style="list-style-type: none"> ■ Admission Application ■ Transcript Record ■ Degrees ■ GPA ■ Teaching Certificate 	<ul style="list-style-type: none"> ■ Bachelor’s Degree ■ Evidence of Teacher Certification 	<ul style="list-style-type: none"> ■ Fall and Spring 	<ul style="list-style-type: none"> ■ Graduate Studies and Research
Transition II: Admission: Director of Pupil Personnel, RANK I			
<ul style="list-style-type: none"> ■ Department Admission Application ■ GPA ■ Degrees 	<ul style="list-style-type: none"> ■ Master’s Degree ■ Standard teaching certificate ■ Three years teaching ■ 3.2 GPA Acceptable score on GRE, MAT, or NTE ■ Candidate signature on program 	<ul style="list-style-type: none"> ■ Each term 	<ul style="list-style-type: none"> ■ Department faculty ■ Office of Teacher Services
Transition III: Exit			
<ul style="list-style-type: none"> ■ GPA ■ Dispositions Scores ■ Critical Performance Scores ■ Field Experiences ■ Transcript 	<ul style="list-style-type: none"> ■ 3.0+ GPA ■ Satisfactory performance toward ISLLC standards ■ All dispositions average “At Standard” ■ All Critical Performances average score ■ Successful completion of field work ■ Successful completion of all required courses 	<ul style="list-style-type: none"> ■ Each term 	<ul style="list-style-type: none"> ■ Department faculty ■ Office of Teacher Services

EPSB Disclaimer: Educational Leadership requirements are subject to change. Current requirements should be verified with the Education Professional Standards Board (EPSB) Web site at www.epsb.ky.gov or call 502-564-4606 or toll free 888-598-7667.

Student Signature: _____ Date: _____

Advisor Signature: _____ Date: _____

Graduate College
Rank I: Director of Pupil Personnel

Name: _____ WKU ID Number: _____

 Address: _____
Street

Cite/State Zip Code

Home Phone _____

Undergraduate Degree Institution: _____ Date: _____

Graduate Degree Institution: _____ Date: _____

Certification (s) Held: _____

Instructions:

1. List department and number of all courses to be taken.
2. If transfer work is included, place a check in the column marked TR.
3. If the course has been completed, fill in term and year completed under DATE.
4. Advisor must sign this form.
5. Approval of this form does not guarantee certification.
6. Throughout the program, students will be assessed on field experiences and dispositions, through critical performances, examinations, and criteria deemed necessary to monitor progress.

Prerequisites:	HRS	Date	TR	Level I	HRS	Date	TR
EDFN 500 Research Methods	3			EDAD 583 Acct Pupil Personnel	3		
ELED503/SEC580/MGE571/ EDAD 683	3			EDAD 585 Fundamentals School Adm	3		
PSY 510/511 Adv. Educational Psychology/Psychology of Learning	3			EDAD 588 School Business Mgt	3		
EDFN 576 Issues & Trends in Education	3			EDAD 649 School Systems Adm	3		
Level II				EDAD 684 Instr Leadership	3		
EDAD 594 Sem in Leadership: Aux Programs	3			EXED 516 The Except Child: Perspectives / Issues	3		
EDAD 682 School/Community Relations	3			EDAD 677 School Law	3		
				CNS 550/551/660	3		

■ Completion of a Planned Sixth Year program may not be counted by states other than Kentucky in determining pay status.

 Student _____
Signature Date

 Rank I Advisor _____
Signature Date

 Certification Officer _____
Signature Date

**Delineation of Program Transition Points – Advanced Preparation
Instructional Leadership-Director of Pupil Personnel, CERTIFICATION**

Transition I: Admission to Graduate Studies and Research			
Data Reviewed	Minimal Criteria for Admission	Review Cycle	Reviewed by
<ul style="list-style-type: none"> ■ Admission Application ■ Transcript Record ■ Degrees ■ GPA ■ Teaching Certificate 	<ul style="list-style-type: none"> ■ Bachelor’s Degree ■ Evidence of Teaching Certification 	<ul style="list-style-type: none"> ■ Fall and Spring 	<ul style="list-style-type: none"> ■ Graduate Studies and Research
Transition II: Admission: Instructional Leadership-Director of Pupil Personnel, Certification			
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Transition III: Exit			
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Student Signature: _____ Date: _____

Advisor Signature: _____ Date: _____

