

Professional Certificate for Instructional Leadership Director of Pupil Personnel, Rank I

Contact Information:

Last,	First	Middle		WKU ID Number
Street				Home Phone Number
City	State		Zip Code	E-mail Address

Specific degree requirements with advisement sheets attached. WESTERN KENTUCKY UNIVERSITY --- CURRICULUM CONTRACT

Professional Certificate for - D	irector of Pupil Personnel, RANK I
Rank I and Certification (30 Semester-hours) Prerequisite Courses EDFN 500 Research Methods EDFN 576 Issues & Trends in Education PSY 510/511 Adv. Educational Psychology/Psychology of Learning Three hours from:	Required Courses for Level I EDAD 583 Accounting for Pupil Personnel EDAD 585 Fundamentals of School Administration EDAD 588 Public School Administration EDAD 649 School System Administration EDAD 684 Instructional Leadership
SEC 580 The Curriculum ELED 503 Organization of the Elementary School Curriculum MGE 571 The Middle School Curriculum EDAD 683 Seminar in Curriculum Development	EXED 516 The Exceptional Child: Perspectives & Issues EDAD 677 School Law Three hours from: CNS 550 Introduction to Counseling CNS 551 Classroom Guidance CNS 660 Org Adm Guidance Services Required Course for Level II EDAD 594 Seminar in Leadership: Aux. Programs
	EDAD 682 School/Community Relations Summary: Rank I & Certification Prerequisites 15 hours Level I 21 hours Level II 6 hours

Trar	<u>Director of Pupil Person</u> sition I: Admission to Graduate		1
Data Reviewed	Minimal Criteria for	Review Cycle	Reviewed by
	Admission		
 Admission Application 	■ Bachelor's Degree	Fall and Spring	■ Graduate
 Transcript Record 	■ Evidence of Teacher		Studies and
Degrees	Certification		Research
■ GPA			
Teaching Certificate			
Transi	lion II: Admission: Director of Pu	 1pil Personnel, RANI	X I
Department Admission	■ Master's Degree	■ Each term	Department
Application	■ Standard teaching certificate		faculty
■ GPA	■ Three years teaching		■ Office of
Degrees	■ 3.2 GPA		Teacher Services
	Acceptable score on GRE,		
	MAT, or NTE		
	■ Candidate signature on		
	program		
	Transition III: Ex	it	
■ GPA	■ 3.0+ GPA	Each term	 Department
 Dispositions Scores 	 Satisfactory performance 		faculty
 Critical Performance 	toward ISLLC standards		■ Office of
Scores	■ All dispositions average "At		Teacher Services
 Field Experiences 	Standard"		
Transcript	 All Critical Performances 		
	average score		
	 Successful completion of 		
	field work		
	■ Successful completion of all		
	required courses		

Delineation of Program Transition Points – Advanced Preparation Director of Pupil Personnel, RANK I

EPSB Disclaimer: Educational Leadership requirements are subject to change. Current requirements should be verified with the Education Professional Standards Board (EPSB) Web site at <u>www.epsb.ky.gov</u> or call 502-564-4606 or toll free 888-598-7667.

Student Signature:	Date:
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Advisor Signature:	Date:
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 $\widehat{\mathbf{I\!I}}$ western kentucky university.

Graduate College Rank I: Director of Pupil Personnel

Name:		WKU ID Number:
Address:Str	eet	Home Phone
Cite/State	Zip Code	
Undergraduate Degr	ee Institution:	Date:
Graduate Degree Ins	titution:	Date:
Certification (s) Hele	d:	

Instructions:

- 1. List department and number of all courses to be taken.
- 2. If transfer work is included, place a check in the column marked TR.
- 3. If the course has been completed, fill in term and year completed under DATE.
- 4. Advisor must sign this form.
- 5. Approval of this form does not guarantee certification.
- 6. Throughout the program, students will be assessed on field experiences and dispositions, through critical performances, examinations, and criteria deemed necessary to monitor progress.

Prerequisites:	HRS	Date	TR	Level I	HRS	Date	TR
EDFN 500 Research Methods	3			EDAD 583 Acct Pupil Personnel	3		
ELED503/SEC580/MGE571/	3			EDAD 585 Fundamentals School	3		
EDAD 683				Adm			
PSY 510/511Adv. Educational	3			EDAD 588 School Business Mgt	3		
Psychology/Psychology of							
Learning							
EDFN 576 Issues & Trends in	3			EDAD 649 School Systems Adm	3		
Education							
Level II				EDAD 684 Instr Leadership	3		
EDAD 594 Sem in Leadership:	3			EXED 516 The Except Child:	3		
Aux Programs				Perspectives / Issues			
EDAD 682 School/Community	3			EDAD 677 School Law	3		
Relations							
				CNS 550/551/660	3		

Completion of a Planned Sixth Year program may not be counted by states other than Kentucky in determining pay status.

Student		
	Signature	Date
Rank I Advisor		
	Signature	Date
Certification Off	icer	
	Signature	Date

White - Graduate Studies/ Goldenrod - Student/ Pink - Advisor/ Yellow - Certification Officer



Professional Certificate for Instructional Leadership- Director of Pupil Personnel, All Grades CERTIFICATION

Contact Information:

Last,	First	Middle			WKU ID N	umber	
Street				Home Phone Number			
City	State		Zip Co	ode	E-mail Add	lress	
	requirements with NTUCKY UNIVE				NTRACT		
						sonnel, CERTIFICATION	
Certification (15							
Prerequisite Cou				-	Courses for I		
EDFN 500 Res	earch Methods			EDAD 585 Fundamentals of School Administration			
PSY 510/511 A	dv. Educational			EDAD 583 Accounting for Pupil Personnel			
Psychology/Ps	ychology of Learning	5		EDAD	677 School L	aw	
EXED 516 The	Exception Child: Pe	erspectives &					
Issues				Required Courses for Level II			
EDFN 576 Issu	es & Trends in Educa	ation		EDAD 5	594 Seminar i	n Leadership: Auxiliary Programs	
				EDAD 6	582 School/C	ommunity Relations	
Three hours from	the following courses	:					
SEC 580 The C	Curriculum			Summary	<u>:</u>		
ELED 503 Org	anization of Elementa	ary School		Rank I & C	Certification		
Curriculum		-		Prerequi	isites	15 hours	
MGE 571 The M	Middle School Curric	ulum		Level I		21 hours	
EDAD 683 Seminar in Curriculum Development Level II			6 hours				
		-		Certificatio	n		
Three hours from	the following courses	:		Prerequi	isites	18 hours	
CNS 550 Intro	-			Level I		9 hours	
CNS 551 Class	room Guidance			Level II		6 hours	
CNS 660 Org	Adm Guidance Servio	ces					
-							

Tran	sition I: Admission to Graduate	Studies and Research	1
Data Reviewed	Minimal Criteria for	Review Cycle	Reviewed by
	Admission		
 Admission Application 	■ Bachelor's Degree	■ Fall and Spring	■ Graduate
 Transcript Record 	■ Evidence of Teaching		Studies and
■ Degrees	Certification		Research
■ GPA			
Teaching Certificate			
Transition II: Admissi	on: Instructional Leadership-Di	rector of Pupil Person	nnel, Certification
Department Admission	 Master's Degree 	■ Each term	■ Department
Application	■ Standard teaching certificate		faculty
■ GPA	■ Three years teaching		■ Office of
■ Degrees	■ 3.2 GPA		Teacher Services
	Acceptable score on GRE,		
	MAT, or NTE		
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	program		
	Transition III: Ex	it	
■ GPA	■ 3.0+ GPA	■ Each term	Department
 Dispositions Scores 	 Satisfactory performance 		faculty
 Critical Performance 	toward ISLLC standards		■ Office of
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Transcript	 All Critical Performances 		
	average score		
	 Successful completion of 		
	field work		
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	required courses		

Delineation of Program Transition Points – Advanced Preparation Instructional Leadership-Director of Pupil Personnel, CERTIFICATION

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Student Signature:	Ι	Date:	

Advisor Signature:	Date:	
U		

 $\widehat{\mathbf{W}}$ western kentucky university.

Graduate College

Certification: Director of Pupil Personnel

Name:			WKU ID Number:		
Address:					
	Street		Phone		
_	City/State	Zip Code			
Undergraduate Degree Institution:			Date:		
Graduate D	egree Institution: _		Date:		
Certificatio	n (s) Held & Dates:				

Instructions:

- 1. List department and number of all courses to be taken.
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Prerequisites:	HRS	Date	TR	Level I	HRS	Date	TR
EDFN 500 Research Methods	3			EDAD 583 Accounting for Pupil	3		
				Personnel			
CNS 550/551/660	3			EDAD 585 Fundamentals of School	3		
				Administration			
ELED503/SEC580/MGE571/	3			EDAD 677 School Law	3		
EDAD 683							
PSY 510/511 Adv. Educational	3			Level II			
Psychology/Psychology of							
Learning							
EDFN 576 Issues & Trends in	3			EDAD 594 Sem. In Leadership: Aux	3		
Education				Prog.			
EXED 516 The Exceptional Child:	3			EDAD 682 School/Community	3		
Perspectives & Issues				Relations			

Completion of a Planned Sixth Year program may not be counted by states other than Kentucky in determining pay status.

Student _

Signature

Advisor _____

Signature

Date

Date

Certification Officer

Signature