

WKU Curriculum Contract

Professional Certificate for Director of Special Education (DoSE), Grades P-12
 Certification Only DoSE Program

Contact Information:

Last,	First	Middle	WKU ID Number
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Street	Phone Number
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City	State	Zip Code
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Email Address

Specific Degree and Certification Requirements with Advisement Sheets Attached

ADMISSION REQUIRMENTS for Certification Only DoSE Program	PREREQUISITES for Certification Only DoSE Program
1. Candidate must submit an application to the Graduate School	1. Candidate must have completed a graduate level research methods course within the past ten years.
2. Candidate must submit current, valid teaching certificate to the Graduate School when applying	2. Candidate must have completed an Introductory Special Education Course within the last 10 years
3. Candidate must submit current vita/resume, Letter of application indicating future goals, and a statement verifying that he/she has completed at least 3 years of full-time appropriate teaching experience with exceptional children or as a School Psychologist.	3. Candidate must have completed 6 hours of advisor approved Graduate Level Curriculum Coursework such as: SEC 580 The Curriculum ELED 503 Organization of the Elementary School Curriculum MGE 571 The Middle School Curriculum EDAD 683 Seminar in Curriculum Development

4. Candidate must submit transcripts verifying an earned master's degree from an accredited institution.	
5. Candidate must document a 3.2 GPA or above in all graduate coursework.	

CERTIFICATION ONLY DoSE PROGRAM REQUIRES 15 HOURS FOR LEVEL I

CORE COURSES (15 HOURS)

EDAD 585 FUNDAMENTALS OF SCHOOL ADMIN

SPED/EDAD 620 SEMINAR IN ADMINISTRATION OF SPECIAL EDUCATION

SPED/EDAD 625 PRACTICUM IN ADMINISTRATION OF SPECIAL EDUCATION

SPED/EDAD 630 – SPECIAL EDUCATION LAW AND FINANCE

EDAD 677 SCHOOL LAW

Total Required for Certification Only – 15 hours for Level I

LEVEL II DIRECTOR OF SPECIAL EDUCATION

REQUIRES ALL LEVEL I COURSES IN ADDITION TO 6 HOURS:

EDAD 686 PRINCIPLES OF SUPERVISION

EDAD 598 FIELD PRACTICUM IN DOSE

6 Additional Hours Required for Level II Director of Special Education

Note that Candidates must apply for and have a separate program of study on file to be recommended for Level II.

**Delineation of Program Transition Points – Advanced Preparation
Director of Special Education**

Transition I: Admission to Graduate Studies and Research			
Data Reviewed	Minimal Criteria for Admission	Review Cycle	Reviewed By
<ul style="list-style-type: none"> • Admission Application • Transcript Record • GPA • Teaching Certificate in Special Education or School Psychology 	<ul style="list-style-type: none"> • Bachelor’s Degree • Evidence of Teaching Certification 	<ul style="list-style-type: none"> • Fall and Spring 	<ul style="list-style-type: none"> • The Graduate School
Transition II: Admission: Director of Special Education			
<ul style="list-style-type: none"> • Graduate School Admission Materials 	<ul style="list-style-type: none"> • Master’s Degree • Professional Teaching Certificate • Vita/Resume documenting 3 years teaching exceptional learners or practicing as a School Psychologist • 3.2 GPA 	<ul style="list-style-type: none"> • Each Term 	<ul style="list-style-type: none"> • Coordinator of Special Education Programs
Transition III: Exit			
<ul style="list-style-type: none"> • GPA over 3.0 • Critical Performance Scores • Field Experiences • Transcripts 	<ul style="list-style-type: none"> • 3.0 + GPA • All Critical Performances at target (3 or above) or above • Successful completion of field work • Successful completion of all required courses 	<ul style="list-style-type: none"> • Each Term 	<ul style="list-style-type: none"> • The Graduate School • Departmental Faculty • Office of Teacher Services
<p>Program Completion Requirements – Candidates must have a critical performance score of 3.0 or higher on the Administrative Standards-Based portfolio for program exit and completion.</p>			

Candidate Signature _____ Date _____

Advisor Signature _____ Date _____