



**Delineation of Program Transition Points –  
Director of Special Education Level I**

<b>Transition 1: Admission to Program</b>			
<b>Data Reviewed</b>	<b>Minimal Criteria for Admission</b>	<b>Review Cycle</b>	<b>Reviewed by</b>
<ul style="list-style-type: none"> <li>• Admission Application</li> <li>• Transcript Record</li> <li>• GPA</li> <li>• Degrees</li> <li>• Teaching Certificate in Special Education or School Psychologist</li> </ul>	<ul style="list-style-type: none"> <li>• Completed admission application including the following:               <ul style="list-style-type: none"> <li>○ KY Code of Ethics</li> </ul> </li> <li>• Master’s Degree or Rank 2</li> <li>• Professional teaching certificate in Special Education or School Psychologist</li> <li>• Three years teaching experience</li> <li>• 3.0 or higher GPA</li> </ul>	Fall, Spring, and Summer	<ul style="list-style-type: none"> <li>• Graduate Studies and Research</li> <li>• Department Faculty</li> </ul>
<b>Transition 2: Midpoint Formative Assessments</b>			
<ul style="list-style-type: none"> <li>• Key assessments for 603, 604, and 605</li> <li>• GPA</li> <li>• All Dispositions</li> <li>• All key Clinical Experiences</li> <li>• 3.0+/PASS for all required</li> </ul>	<ul style="list-style-type: none"> <li>• 602, • 3.0+ GPA Each semester</li> <li>• Department Satisfactory performance toward PSEL standards</li> <li>• dispositions averaged “At Standard” or above</li> <li>• assessments scored at 3 or above</li> <li>• Professional 3.0+/PASS for clinical experiences</li> <li>• Educator courses</li> </ul>	faculty Office of Services	Transcripts
<b>Transition 3: Program Completion</b>			
<ul style="list-style-type: none"> <li>• GPA</li> <li>• Dispositions Scores</li> <li>• Key Assessment Scores</li> <li>• Clinical Experiences</li> <li>• Transcript</li> </ul>	<ul style="list-style-type: none"> <li>• 3.0+ GPA</li> <li>• Satisfactory performance toward PSEL standards</li> <li>• All dispositions averaged “At Standard” or above</li> <li>• All Key Assessments scored at 3 or above</li> <li>• 3.0+/PASS for clinical experiences</li> <li>• 3.0+/PASS for all required courses</li> </ul>	Each semester	<ul style="list-style-type: none"> <li>• Department faculty</li> <li>• Office of Professional Educator Services</li> </ul>

**Recommendation for Certification:**

- Candidates must complete all Level I program requirements and pass the appropriate SLLA exam to be recommended for Level 1 Certification (KDS1).

**EPSB Disclaimer:** Certification requirements are subject to change. Before registering for the test(s), please refer to the Education Professional Standards Board (EPSB) website at [www.epsb.ky.gov](http://www.epsb.ky.gov) for current requirements or contact the EPSB at 502-564-4606 or toll free 888-598-7667.

By signing below, the candidate ensures that he or she has been advised of, understands, and agrees to adhere to all program requirements, including assessment requirements, of the program.

**Candidate Name (printed):**

\_\_\_\_\_

**Education Advisor’s Signature/Date:**

\_\_\_\_\_  
Signature Date

**Candidate Signature/Date:**

\_\_\_\_\_  
Date Signature Date

**Specialization Advisor’s Signature/Date  
(if needed):**

\_\_\_\_\_  
Signature

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**\*\*END OF CURRICULUM CONTRACT\*\***



**CURRICULUM CONTRACT**

**Professional Certificate for Director of Special Education  
 Director of Special Education Level I Certification Only, Option 6  
 (WKU# 131 EPSB# 7404)**

**This program does not lead to a degree.**

<b>Last,</b>	<b>First</b>	<b>Middle</b>	<b>WKU ID Number</b>
<b>Street</b>			<b>Home Phone Number</b>
<b>City</b>	<b>State</b>	<b>Zip Code</b>	<b>E-mail Address</b>

Specific degree and certification requirements with advisement sheets attached.

**WESTERN KENTUCKY UNIVERSITY --- CURRICULUM CONTRACT**

<b>Professional Certificate for Director of Special Education</b>	
<b>Level I</b>	<b>30 hrs</b>
<b>(eligible for Rank I upon completion, KDS1 after passing SLA)</b>	
EDAD 602 Introduction to School Leadership	3
EDAD 603 School Law and Policy	3
EDAD 604 Creating a Culture of Achievement Select	3
one of the following:	
EDAD 605 Leading a Community of Learners	3
SPED 532 Families, Professionals, and Exceptionalities	3
EDAD 606 Leading Learning Systems	3
EDAD 610 Clinical Experiences in the Principalship	3
EDAD 686 Principles of Supervision	3
SPED 518 Seminar: Contemporary Challenges in Special Education	3
SPED 625 Practicum in the Administration of Special Education	3
630 Special Education Law and Finance	3

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Director of Special Education Level I**

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<b>Data Reviewed</b>	<b>Minimal Criteria for Admission</b>	<b>Review Cycle</b>	<b>Reviewed by</b>
<ul style="list-style-type: none"> <li>Admission Application</li> <li>Transcript Record</li> <li>GPA</li> <li>Degrees</li> <li>Job offer or letter of support</li> <li>Option 6 mentoring agreement form</li> <li>Teaching Certificate in Special Education or School Psychologist</li> </ul>	<ul style="list-style-type: none"> <li>Completed admission application including the following:               <ul style="list-style-type: none"> <li>KY Code of Ethics</li> </ul> </li> <li>Master’s Degree or Rank 2</li> <li>Professional teaching certificate in Special Education or School Psychologist</li> <li>Three years teaching experience</li> <li>3.0 or higher GPA</li> <li>Job offer or letter of support from a district wishing to hire the candidate under Option 6 for DOSE role</li> <li>Completion of Option 6 mentoring agreement form, signed by district</li> </ul>	Fall, Spring, and Summer	<ul style="list-style-type: none"> <li>Graduate Studies and Research</li> <li>Department Faculty</li> </ul>
<b>Transition 2: Midpoint Formative Assessments</b>			
<ul style="list-style-type: none"> <li>Key assessments for 603, 604, and 605</li> <li>GPA</li> <li>All Dispositions</li> <li>All key Clinical Experiences</li> <li>3.0+/PASS for all required</li> </ul>	602, • 3.0+ GPA Each semester • Department Satisfactory performance toward PSEL standards dispositions averaged “At Standard” or above • assessments scored at 3 or above Professional • 3.0+/PASS for clinical experiences Educator courses	faculty Office of Services •	Transcripts •
<b>Transition 3: Program Completion</b>			
<ul style="list-style-type: none"> <li>GPA</li> <li>Dispositions Scores</li> <li>Key Assessment Scores</li> <li>Clinical Experiences</li> <li>Transcript</li> </ul>	<ul style="list-style-type: none"> <li>3.0+ GPA</li> <li>Satisfactory performance toward PSEL standards</li> <li>All dispositions averaged “At Standard” or above</li> <li>All Key Assessments scored at 3 or above</li> <li>3.0+/PASS for clinical experiences</li> <li>3.0+/PASS for all required courses</li> </ul>	Each semester	<ul style="list-style-type: none"> <li>Department faculty</li> <li>Office of Professional Educator Services</li> </ul>

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**Education Advisor’s Signature/Date:**

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\_\_\_\_\_

**Candidate Signature/Date:**

Signature

Date

**Specialization Advisor’s Signature/Date  
(if needed):**

\_\_\_\_\_  
Date Signature Date

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Signature

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**\*\*END OF CURRICULUM CONTRACT\*\***