

WESTERN KENTUCKY UNIVERSITY --- CURRICULUM CONTRACT

**Master of Science
Library Media Education – Information Services Focus
(Leading to Initial or Additional Certification)**

| Course Number | Course Title | Hours |
|--|---|--------------|
| <u>Required Core Courses</u> | | |
| LME 501 | Program Organization and Administration | 3 |
| LME 512 | Issues in LME | 3 |
| LME 535 | Survey of Educational Technology Practices | 3 |
| LME 537 | Principles of Educational Technology Applications | 3 |
| LME 590 | Practicum (120 hours field experience)* | 3 |
| <u>Professional Specialization</u> | | |
| LME 502 | Collections Management | 3 |
| LME 506 | Cataloging and Classification | 3 |
| LME 508 | Information Services and Sources | 3 |
| <u>Elective Courses</u> | | |
| LME 527 | Advanced Young Adult Literature | 3 |
| LME 518 | Advanced Children Literature | 3 |
| Student and advisor will determine needs for elective courses. | | |
| <u>Research Tool</u> | | |
| LME 519 | Special Topics: Research in LME | 3 |
| Or Equivalent (EXED 534 or EDFN 500 Research in Education) | | |

The LME faculty is revising the LME concentration for students who have not earned a previous teaching certificate. A new practicum course only for non-certified students is in development that will require these students to complete a 360-hour practicum. This change also requires a program revision that specifies this new practicum course and procedures for non-certified students.

| Delineation of Unit/Program Transition Points – Initial Preparation | | | |
|---|---|---|------------------------------|
| Preparation Program: LIBRARY MEDIA EDUCATION with Information Services Focus | | | |
| Transition Point 1: Admission to Education Preparation Programs | | | |
| Data Reviewed | Minimal Criteria for Admission | Review Cycle | Reviewed By |
| Unit Level Data: <ul style="list-style-type: none"> • Admission Application • Undergraduate Degree • GAP Score | <ul style="list-style-type: none"> • Completion of application • Transcripts • 2200+ | Each month | Graduate Studies |
| Additional Program Specific Data for LME <ul style="list-style-type: none"> • GAP Score • Teaching certificate not required | <ul style="list-style-type: none"> • 2500+ | Each month | Graduate Studies/LME Faculty |
| Transition Point 2: Admission to Final Experience | | | |
| Data Reviewed | Minimal Criteria for Continuation | Review Cycle | Reviewed By |
| Completed application to Teacher Education Program Specific Data: <ul style="list-style-type: none"> • Application to LME 590 Practicum | <ul style="list-style-type: none"> • Completion of application to Teacher Education • Successful completion of 24 hours • Self-evaluation of Level 1 Dispositions • 3.0 (Proficient) or higher on all Critical Performances • Form D filed with Graduate Studies • Research class completed with grade of at least a “B” • 3.0 overall GPA | Reviewed at time of application to register for LME 590 | LME faculty |
| Transition Point 3: Program Exit | | | |
| Data Reviewed | Minimal Criteria for Continuation | Review Cycle | Reviewed By |
| Program Specific Data: <ul style="list-style-type: none"> • Professional Portfolio (capstone project) | <ul style="list-style-type: none"> • 3.0 (Proficient) score on Professional Portfolio • 3.0 overall GPA | Reviewed by two faculty members during practicum semester | LME faculty |

To be recommended for SLMS certification, the following requirements must be met:

- Completion of all Advanced Preparation criteria outlined above
- Acceptance into Teacher Education
- Passing score(s) on the appropriate PRAXIS II exams SLMS and PLT
- Completion of TC-1 form
- Students understands that s/he will be enrolled in the KY Internship program and complete the KTIP process during their first year of employment as a School Media Librarian

EPSB Disclaimer: Teacher certification requirements are subject to change. Before registering for the test(s), please refer to the Education Professional Standards Board (EPSB) website at www.epsb.ky.gov for current requirements or contact Ms. Rice at 502-564-4606 or toll free 888-598-7667.

Student Signature: _____ Date: _____

Advisor Signature: _____ Date: _____

| Delineation of Unit/Program Transition Points – Additional Certification Preparation | | | |
|---|---|---|------------------------------|
| Preparation Program: LIBRARY MEDIA EDUCATION | | | |
| Transition Point 1: Admission to Education Preparation Programs | | | |
| Data Reviewed | Minimal Criteria for Admission | Review Cycle | Reviewed By |
| Unit Level Data: <ul style="list-style-type: none"> • Admission Application • Undergraduate Degree • GAP Score • Teaching Certificate | <ul style="list-style-type: none"> • Completion of application • Transcripts • 2200+ • Evidence of certificate | Each month | Graduate Studies |
| Additional Program Specific Data for LME <ul style="list-style-type: none"> • GAP Score • Teaching certificate | <ul style="list-style-type: none"> • 2500+ • Teaching certificate | Each month | Graduate Studies/LME Faculty |
| Transition Point 2: Admission to Final Experience | | | |
| Data Reviewed | Minimal Criteria for Continuation | Review Cycle | Reviewed By |
| Program Specific Data: <ul style="list-style-type: none"> • Application to LME 590 Practicum | <ul style="list-style-type: none"> • Successful completion of 24 hours • Self-evaluation of Level 1 Dispositions • 3.0 (Proficient) or higher on all Critical Performances • Form D filed with Graduate Studies • Research class completed with grade of at least a “B” • 3.0 overall GPA | Reviewed at time of application to register for LME 590 | LME faculty |
| Transition Point 3: Program Exit | | | |
| Data Reviewed | Minimal Criteria for Continuation | Review Cycle | Reviewed By |
| Program Specific Data: <ul style="list-style-type: none"> • Professional Portfolio (capstone project) | <ul style="list-style-type: none"> • 3.0 (Proficient) score on Professional Portfolio • 3.0 overall GPA | Reviewed by two faculty members during practicum semester | LME faculty |

To be recommended for SLMS certification and Rank change, the following requirements must be met:

- Completion of all Advanced Preparation criteria outlined above
- Passing score(s) on the appropriate PRAXIS II exam SLMS
- Completion of TC-1 form

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Student Signature: _____ Date: _____

Advisor Signature: _____ Date: _____

E. WKU Curriculum Contract

**Master of Science – Library Media Education – Educational Technology
Focus**

Contact Information:

| | | | |
|--------------|--------------|---------------|----------------------|
| Last, | First | Middle | WKU ID Number |
|--------------|--------------|---------------|----------------------|

| | |
|---------------|--------------------------|
| Street | Home Phone Number |
|---------------|--------------------------|

| | | | |
|-------------|--------------|-----------------|-----------------------|
| City | State | Zip Code | E-mail Address |
|-------------|--------------|-----------------|-----------------------|

Specific degree requirements with advisement sheets attached.

WESTERN KENTUCKY UNIVERSITY --- CURRICULUM CONTRACT

**Master of Science
Library Media Education – Educational Technology Focus
(Leading to Additional Certification)**

| Course Number | Course Title | Hours |
|--|---|--------------|
| <u>Required Core Courses</u> | | |
| LME 501 | Program Organization and Administration | 3 |
| LME 512 | Issues in LME | 3 |
| LME 535 | Survey of Educational Technology Practices | 3 |
| LME 537 | Principles of Educational Technology Applications | 3 |
| LME 590 | Practicum (120 hours field experience) | 3 |
| | | |
| <u>Professional Specialization</u> | | |
| Select four of the following: | | |
| LME 545 | Educational Technology Production | 3 |
| LME 547 | Integration of Educational Technology | 3 |
| LME 550 | Emerging Technology in Education | 3 |
| LME 737 | Educational Technology Leadership | 3 |
| LME 509 | Investigations in Educational Technology | 3 |
| | | |
| <u>Elective Courses</u> | | |
| LME 411G | Creative Media for Young Children | 3 |
| Student and advisor will determine needs for elective courses. | | |
| | | |
| <u>Research Tool</u> | | |
| LME 519 | Special Topics: Research in LME | 3 |
| Or Equivalent (EXED 534 or EDFN 500 Research in Education) | | |

| Delineation of Unit/Program Transition Points – Additional Certification Preparation | | | |
|---|---|---|------------------------------|
| Preparation Program: LIBRARY MEDIA EDUCATION with Educational Technology Focus | | | |
| Transition Point 1: Admission to Education Preparation Programs | | | |
| Data Reviewed | Minimal Criteria for Admission | Review Cycle | Reviewed By |
| Unit Level Data: <ul style="list-style-type: none"> • Admission Application • Undergraduate Degree • GAP Score • Teaching Certificate | <ul style="list-style-type: none"> • Completion of application • Transcripts • 2200+ • Evidence of certificate | Each month | Graduate Studies |
| Additional Program Specific Data for LME <ul style="list-style-type: none"> • GAP Score • Teaching certificate | <ul style="list-style-type: none"> • 2500+ • Teaching certificate | Each month | Graduate Studies/LME Faculty |
| Transition Point 2: Admission to Final Experience | | | |
| Data Reviewed | Minimal Criteria for Continuation | Review Cycle | Reviewed By |
| Program Specific Data: <ul style="list-style-type: none"> • Application to LME 590 Practicum | <ul style="list-style-type: none"> • Successful completion of 24 hours • Self-evaluation of Level 1 Dispositions • 3.0 (Proficient) or higher on all Critical Performances • Form D filed with Graduate Studies • Research class completed with grade of at least a “B” • 3.0 overall GPA | Reviewed at time of application to register for LME 590 | LME faculty |
| Transition Point 3: Program Exit | | | |
| Data Reviewed | Minimal Criteria for Continuation | Review Cycle | Reviewed By |
| Program Specific Data: <ul style="list-style-type: none"> • Professional Portfolio (capstone project) | <ul style="list-style-type: none"> • 3.0 (Proficient) score on Professional Portfolio • 3.0 overall GPA | Reviewed by two faculty members during practicum semester | LME faculty |

To be recommended for Rank change, the following requirements must be met:

- Completion of all Additional Certification Preparation criteria outlined above
- Prior teaching certification
- Completion of TC-1 form

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Student Signature: _____ Date: _____

Advisor Signature: _____ Date: _____

Goals of the Rank I in Library Media Education:

- The objectives of the Planned Sixth-Year (Rank I) in Library Media Education are to provide opportunities to school media librarians and educational technology specialists to accomplish one or more of the following:
- Expand professional knowledge in contemporary content and issues in library media/educational technology.
- Advance knowledge and skills that meet the needs of professionals in library media/educational technology.
- Expand pedagogical skills of library media/educational technology specialists to address literacy and the needs of diverse learners.
- Enhance professional effectiveness of library media/educational technology specialists for leadership and service at the local, regional, state, and national levels.
- Offer broader professional opportunities to library media/educational technology specialists through additional endorsements and certifications.
- Advance skills of library media/educational technology specialists that foster collaboration and communication with colleagues and parents.

Requirements for Admission to the Planned Sixth Year (Rank I) in Library Media Education:

The Planned Sixth-Year (Rank I) in Library Media Education is open to applicants who meet the following admission requirements:

- An approved application for admission to graduate study.
- Copies of transcripts for all college work.
- Evidence of Kentucky Rank II status with Kentucky Media Librarian (KML) certification or Kentucky Rank II/5th Year with an Instructional Computer Technology Endorsement.

Applicants with a Planned Fifth-Year (Rank II) from an institution other than WKU must complete the MS in LME for initial certification as a Kentucky media librarian at the Sixth-Year (Rank 1) level.

1. Rank I status requires the completion of a minimum of either (a) 30 semester hours of unduplicated and approved credit beyond the requirements for the Planned Fifth Year (Rank II) classification or (b) 60 semester hours of approved and unduplicated graduate level credit including a master's degree. Students must meet the admission requirements required by academic programs for additional certifications and/or endorsements, and university certificate programs appropriate to a specialization.
2. The Planned Sixth Year (Rank I) program shall be planned individually with each candidate in consideration his/her prior experience, certifications, career goals, and areas identified for professional growth.
3. The Rank I program shall be a major component of the candidate's continued professional growth and shall be consistent with the achievement of the Kentucky Teacher Standards at the bachelor's/fifth year (Rank II) levels, and/or consistent with appropriate national standards.
4. A minimum of 15 semester hours must be in courses open only to graduate students.
5. The student shall maintain a B average, and no credit shall be applied for a course grade lower than a C.
6. At least 15 of the program hours shall be taken at Western Kentucky University. The remaining hours may be taken at other institutions, provided the grade is A or B, and with the approval of the graduate advisor and the certification officer.
7. A minimum of 24 hours of the total 60 hours (62 when based upon the Rank II Planned Fifth Year Classification) must be in (1) the candidate's non-professional education courses or (2) in supporting courses from other disciplines as approved by this institution

8. Professional Development Credit: Professional development of up to twelve (12) semester hours of college credit shall be approved as part of a Rank I Program if requested by the applicant using the following guidelines:
 - a. The candidate shall seek and obtain prior approval of Western Kentucky University for the professional development activities.
 - b. The application for approval shall identify the specific professional development activities, and the strategy to achieve one or more goals of the professional improvement plan identified above. This information will be included in the student's in the Student's Professional Improvement Plan.
 - c. Upon completion of the professional development activities, the candidate shall submit to Western Kentucky University a reflective report of the activities which include an evaluation of the experiences and a follow-up method implementing the professional development and growth.
 - d. Twenty-four (24) clock hours of professional development shall equal one (1) semester hours.

Program Sequence:

1. Applicant meets requirements for admission to the program with a complete file of all transcripts and official documentation of teaching certificate(s).
2. Applicant submits a written professional growth statement/plan to his/her designated advisor and consults with the designated advisor on the preparation of a planned program study (Form B/C) that is consistent with the goals and structure of the curriculum for the Planned Sixth Year (Rank I) program in LME. The Form B/C is approved by the advisor and the Office for Teacher Certification, and a copy is forwarded to the office of Graduate Studies.
3. Prior to enrollment beyond 15 credit hours, the candidate submits a progress report to his/her advisor that consists of a reflective essay about achievement to that point and any changes in his/her original professional growth statement/plan.
4. Candidate informs the advisor of his/her enrollment in the last semester of enrollment in the program of study and submits a progress report to the advisor that consists of a reflective essay of achievement, explanation of professional growth, and a plan for future continued professional growth.
5. Candidates must follow the approved program of study (Form B/C). Changes in a program of study must be made in consultation with the advisor and approved by the Office for Teacher Certification.

Admission/Continuance Requirements:

Preparation of Planned Program of Study

Signatures Required

| | |
|--|-------------------|
| Consultation with advisor for Preparation of Program of Study (Form B/C): | Advisor: |
| | Date: |
| | Applicant: |
| | Date: |

Continuance

Signatures Required

| | |
|--|-------------------|
| Notification/consultation with advisor and approval of progress report prior to completion of credit hours beyond 15: | Advisor: |
| | Date: |
| | Candidate: |
| | Date: |

Continuance: Program Exit

Signatures Required

| | |
|---|-------------------|
| Notification/consultation with advisor in last semester of enrollment and approval of progress report: | Advisor: |
| | Date: |
| | Candidate: |
| | Date: |

| Delineation of Unit/Program Transition Points – Rank I in LME | | | |
|---|---|--|------------------------------|
| Preparation Program: LIBRARY MEDIA EDUCATION | | | |
| Transition Point 1: Admission to Education Preparation Programs | | | |
| Data Reviewed | Minimal Criteria for Admission | Review Cycle | Reviewed By |
| Unit Level Data: <ul style="list-style-type: none"> • Admission Application • Undergraduate Degree • Graduate degree/planned fifth year (Rank I) • Teaching Certificate(s) | <ul style="list-style-type: none"> • Completion of application • Transcripts • 2200+ GAP score • Evidence of certificate(s) | Each term. | Graduate Studies |
| Additional Program Specific Data for LME: <ul style="list-style-type: none"> • GAP Score. • Teaching certificate(s) only needed if student will be applying for Rank II or Rank I teaching certificate change. | <ul style="list-style-type: none"> • Library media specialist certification. <i>Or</i> • Teacher certification and master's in library media education, educational technology, or equivalent. | Each term. | Graduate Studies/LME Faculty |
| Transition Point 2: Admission to Final Experience | | | |
| Data Reviewed | Minimal Criteria for Continuation | Review Cycle | Reviewed By |
| Program Specific Data: Adherence to planned program of study. | <ul style="list-style-type: none"> • Successful completion of 12-15 hours. • Approval of advisor. • Progress report. • 3.0 overall GPA. | Approval of progress report prior to enrollment beyond 15 hrs. | LME |
| Transition Point 3: Program Exit | | | |
| Data Reviewed | Minimal Criteria for Continuation | Review Cycle | Reviewed By |
| Program Specific Data: Adherence to planned program of study. | <ul style="list-style-type: none"> • Completion of planned program • 3.0 overall GPA | Approval of progress report for completion of planned program. | LME |

A recommendation for Kentucky School Media Librarian (KML) certification must meet the following requirements:

- Completion of all Advanced Preparation criteria outlined above.
- Passing score(s) on the appropriate PRAXIS II exam (0311) if additional KML certificate is sought with held M.S. in Library Media Education.
- Passing score on appropriate standard professional exams as required if other additional certificates/endorsements are sought.

A TC-1 form must be filed and approved by the university's Certification Officer for a recommendation for additional certificates and endorsements, and/or the change in teaching rank.

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Student Signature: _____ Date: _____

Advisor Signature: _____ Date: _____