



**CURRICULUM CONTRACT**  
**Professional Certificate for School Principal, P-12**  
**Master's Degree and School Principal Level I Certification**  
**RANK I or Rank II**  
**Alternative Route (Option 6)**  
**(Rank I EPSB# 6627 Option 6 WKU# 0499)**  
**(Rank II EPSB# 6625 Option 6 WKU# 0499)**

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<b>Last,</b>	<b>First</b>	<b>Middle</b>	<b>WKU ID Number</b>
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<b>Street</b>	<b>Home Phone Number</b>
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<b>City</b>	<b>State</b>	<b>Zip Code</b>	<b>E-mail Address</b>
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Specific degree and certification requirements with advisement sheets attached.

**WESTERN KENTUCKY UNIVERSITY --- CURRICULUM CONTRACT**

<b>Professional Certificate for Instructional Leadership, School Principal Level I (P-12)</b>	
<b>Level I</b>	<b>30 hrs</b>
<b>(eligible for Rank I/II upon completion, KP1 after passing PRAXIS II)</b>	
EDAD 602 Introduction to School Leadership	3
EDAD 603 School Law and Policy	3
EDAD 604 Creating a Culture of Achievement	3
EDAD 605 Leading a Community of Learners	3
EDAD 606 Leading Learning Systems	3
EDAD 607 Developing Teacher Capacity	3
EDAD 608 Resource Management for Equitable Outcomes	3
EDAD 609 Leading School Improvement	3
EDAD 610 Clinical Experiences in the Principalship	6

## Delineation of Program Transition Points – School Principal Rank I/II and/Level I (KP1)

Transition I: Admission to Program			
Data Reviewed	Minimal Criteria for Admission	Review Cycle	Reviewed by
<ul style="list-style-type: none"> <li>• Admission Application</li> <li>• Letters of Support</li> <li>• Transcript Record</li> <li>• GPA</li> <li>• Degrees</li> <li>• Teaching Certificate</li> </ul>	<ul style="list-style-type: none"> <li>• Completed admission application including the following:                             <ul style="list-style-type: none"> <li>○ KY Code of Ethics</li> <li>○ Professional Dispositions</li> <li>○ Documentation of candidate’s skills relating to student achievement, leadership, and advanced knowledge of curriculum, instruction, and assessment</li> <li>○ Letter of support from the partnering district signed by the superintendent/designee</li> </ul> </li> <li>• Professional teaching certificate</li> <li>• Three years teaching experience</li> <li>• Rank 2</li> <li>• 3.0 or higher GPA on all graduate coursework</li> </ul>	Fall and Spring	<ul style="list-style-type: none"> <li>• Graduate Studies and Research</li> <li>• Department Faculty</li> </ul>
Transition 2: Midpoint Formative Assessments			
<ul style="list-style-type: none"> <li>• Key assessments for 602, 603, 604, 605, 606, 607, 608, and 609</li> <li>• GPA</li> <li>• Dispositions</li> <li>• Field Experiences</li> <li>• Transcripts</li> </ul>	<ul style="list-style-type: none"> <li>• 3.0+ GPA</li> <li>• Satisfactory performance toward PSEL standards</li> <li>• All dispositions averaged “At Standard” or above</li> <li>• All key assessments scored at 3 or above</li> <li>• 3.0+/PASS for fieldwork experiences</li> <li>• 3.0+/PASS for all required courses</li> </ul>	Each semester	<ul style="list-style-type: none"> <li>• Department faculty</li> <li>• Office of Professional Educator Services</li> </ul>
Transition 3: Program Completion			
<ul style="list-style-type: none"> <li>• GPA</li> <li>• Dispositions Scores</li> <li>• Key Assessment Scores</li> <li>• Field Experiences</li> <li>• Transcript</li> </ul>	<ul style="list-style-type: none"> <li>• 3.0+ GPA</li> <li>• Satisfactory performance toward PSEL standards</li> <li>• All dispositions averaged “At Standard” or above</li> <li>• All key assessments scored at 3 or above</li> <li>• 3.0+/PASS for fieldwork experiences</li> <li>• 3.0+/PASS for all required courses</li> </ul>	Each semester	<ul style="list-style-type: none"> <li>• Department faculty</li> <li>• Office of Professional Educator Services</li> </ul>

**Recommendation for Certification:**

- Candidates must complete all Level I program requirements, including the 30 hours of coursework, to be recommended for Rank I/II.
- Candidates must complete all Level I program requirements, including the 30 hours of coursework, and pass the appropriate Praxis exam to be recommended for Rank I/II and Level 1 Certification (KP1).

**EPSB Disclaimer:** Certification requirements are subject to change. Before registering for the test(s), please refer to the Education Professional Standards Board (EPSB) website at [www.epsb.ky.gov](http://www.epsb.ky.gov) for current requirements or contact the EPSB at 502-564-4606 or toll free 888-598-7667.

By signing below, the candidate ensures that he or she has been advised of, understands, and agrees to adhere to all program requirements, including assessment requirements, of the program.

**Candidate Name (printed):**

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**Education Advisor’s Signature/Date:**

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Signature

Date

**Candidate Signature/Date:**

\_\_\_\_\_

Signature

Date

**Specialization Advisor’s Signature/Date (if needed):**

\_\_\_\_\_

Signature

Date

**\*\*END OF CURRICULUM CONTRACT\*\***