

CURRICULUM CONTRACT:



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**Graduate Degree Program, MAE in Clinical Mental Health Counseling
Leading to Provisional Certification (Rank II or Rank I) as a School Guidance Counselor (KGCP), P-12
(WKU #043 EPSB#627 Rank II EPSB #4224 Rank I)**

Candidate Contact Information:

Last Name	First Name	Middle Name/Initial	WKU ID Number
Street	Home Phone Number		Cell Phone Number
City	State	Zip Code	Email Address

Admission Requirements:

To be admitted into a WKU educator preparation program, candidates must meet all minimal criteria described under “Transition Point 1: Admission to Education Preparation Programs.”

CLINICAL MENTAL HEALTH COUNSELING MAE	60 HRS		
Core Courses (24 hours)		School Counseling Provisional Certification (12 Hours)	
CNS 552 Testing and Assessment in Counseling	3	CNS 548 Principles and Practices of School Counseling	3
CNS 554 Group Counseling	3	CNS 549 School Counseling and Consultation	3
CNS 555 Social and Cultural Diversity in Counseling	3	CNS 568 Counseling Children and Adolescents	3
CNS 556 Developmental Career Counseling	3	CNS Advisor Approved Elective	3
CNS 557 Human & Family Dev	3		
CNS 559 Techniques of Counseling	3		
CNS 560 Professional Studies in Clinical, Family and School Counseling	3		
CNS 598 Research & Program Evaluation in Counseling	3		
Additional CMHC Courses (24 Hours)			
CNS 558 Theories of Counseling	3		
CNS 567 Diagnosis & Treatment	3		
CNS 588 Family Systems Counseling	3		
CNS 591 CMHC/MCFC Practicum	3		
CNS 592 Crisis Counseling	3		
CNS 596 CMHC/MCFC Internship	3		
CNS 596 CMHC/MCFC Internship	3		
CNS 637 Theories of Addiction	3		

Mid-Point Assessment Requirements:

To be admitted into the Practicum, candidates must meet all minimal criteria described on the “Transition Points” page under “Transition Point 2: Admission to Practicum and Internships.”

Program Completion Requirements:

- To complete this program, candidates must meet all minimal criteria described on the “Transition Points” page under “Transition Point 3: Program Exit.”
- Rules and regulations governing the completion of this program of study have been described above and on the next page. By your signature, you are acknowledging that you understand and accept responsibility for meeting these requirements.

Delineation of Transition Points – Educator Preparation Program

Transition Point 1: Admission to CMHC (School Counseling KGCP)				
Data Reviewed	Minimal Criteria	Review Cycle	Reviewed By	Approved By
Program Level Data:	Admission to Counseling Program			
To be admitted to the Clinical Mental Health Counseling Program applicants must supply the following: <ul style="list-style-type: none"> Completed Admission Application Evidence of a valid teaching certificate (for Rank I only) 	<ul style="list-style-type: none"> Graduate Application Valid Teaching Certificate (for Rank I candidates) 	March and October each year	Graduate School and Department Head	Graduate School and Department Head
Transition Point 2: Admission to Practicum and Internships				
Data Reviewed	Minimal Criteria	Review Cycle	Reviewed By	Approved By
Program Level Data				
To be admitted and to complete the Practicum and Internship courses, students must first: <ul style="list-style-type: none"> Complete 15 hours of practicum pre-requisites with grades of B or better. Demonstrate Professional Performance Review scores with a mean score above 3 in all courses prior to practicum and internship. 	<u>For all course work:</u> <ul style="list-style-type: none"> Complete course Key Assessments with an overall score of 3 or higher <u>For Practicum:</u> <ul style="list-style-type: none"> Complete Practicum application and associated paperwork Admission to Practicum by Clinical Coordinator Document acceptable Professional Performance Reviews <u>For Internship:</u> <ul style="list-style-type: none"> Document acceptable Professional Performance Reviews and faculty and site supervisor evaluations in Practicum Document a grade of B or better in practicum Submit completed Internship application and associated paperwork Be admitted to Internships by Clinical Coordinator Document acceptable Professional Performance Reviews and faculty and site supervisor evaluations in Internships Completion of Internships with grades of B or better. 	<ul style="list-style-type: none"> Practicum and Internship application received by application deadline prior to semesters of enrollment. Practicum and Internships are restricted courses. Evaluations occur 9 times: prior to admission to practicum and each internship and at mid-term and end of semester in practicum and each internship. Professional Performance reviews occur at conclusion of each semester. 	<ul style="list-style-type: none"> Clinical Coordinator School Counseling Faculty Supervisors Site Supervisors 	Department Head
Transition Point 3: Program Exit				
Data Reviewed	Minimal Criteria	Review Cycle	Reviewed By	Approved By
Program Level Data:	For Program Exit			
The following are verified for candidate to qualify to take the comprehensive examinations: <ul style="list-style-type: none"> Completion of all course requirements with a minimum of a 3.0 GPA. Completion of documents for graduation and application for comprehensive examinations. Over 3.0 average on Professional Performance Reviews 	To qualify for graduation students must: <ul style="list-style-type: none"> Pass Comprehensive Examination: Requires a minimum 70% on composite scores of Multiple Choice Exam Satisfactory Professional Performance Reviews (3 or better) Complete course Key Assessments with a score of 3 or higher 	Comprehensive Exams are evaluated by Program Comprehensive Examination Committee Upon passing the Comprehensive exams when Capstone Completion is submitted	Graduate School, Program Faculty and Department Head	Approved by Graduate School and Department Head

Recommendation for Certification:

Candidates must complete all program requirements to be recommended for Provisional Certification Rank II as a School Counselor, P-12 (KGCP).

Candidates must complete all program requirements AND have a valid teaching certificate to be recommended for Provisional Certification Rank I as a School Counselor, P-12 (KGCP).

Additional course work and work experience will be required for candidates to be recommended for Standard Certification as a School Counselor.

EPSB Disclaimer: Certification requirements are subject to change. Before registering for the test(s), please refer to the Education Professional Standards Board (EPSB) website at www.epsb.ky.gov for current requirements or contact the EPSB at 502-564-4606 or toll free 888-598-7667.

By signing below, the candidate ensures that he or she has been advised of, understands, and agrees to adhere to all program requirements, including assessment requirements, of the program.

Candidate Name (printed):

Education Advisor's Signature/Date:

Signature

Date

Candidate Signature/Date:

Specialization Advisor's Signature/Date (if needed):

Signature

Date

Signature

Date

****END OF CURRICULUM CONTRACT****