



**Professional Certificate for Instructional Leadership - Principal, All Grades
CERTIFICATION**

Contact Information:

Last,	First	Middle	WKU ID Number
Street		Home Phone Number	
City	State	Zip Code	E-mail Address

Specific degree and certification requirements with advisement sheets attached.

WESTERN KENTUCKY UNIVERSITY --- CURRICULUM CONTRACT

Professional Certificate for Instructional Leadership – Principal, All Grades - Certification							
<p style="text-align: center;">Prerequisite Courses</p> <ul style="list-style-type: none"> ■ MAE from an accredited institution ■ Rank I 	<p>Level I</p> <ul style="list-style-type: none"> EDAD 585 Fundamentals of School Administration EDAD 588 School Business Management EDAD 594 Seminar in Leadership: Auxiliary Programs EDAD 597 Problems in Educational Administration EDAD 677 School Law EDAD 682 School-Community Relations EDAD 683 Seminar in Curriculum Development EDAD 684 Instructional Leadership EDAD 690 Principalship <p>Level II</p> <ul style="list-style-type: none"> EDAD 590 Administration of School Personnel EDAD 694 Seminar in Educational Administration EDAD 696 Advanced Organizational Theory <hr style="border-top: 1px dashed black;"/> <p><u>Summary:</u></p> <table style="width: 100%; border: none;"> <tr> <td style="padding-left: 20px;">Prerequisite</td> <td style="text-align: right;">MAE</td> </tr> <tr> <td style="padding-left: 20px;">Level I</td> <td style="text-align: right;">27 hrs</td> </tr> <tr> <td style="padding-left: 20px;">Level II</td> <td style="text-align: right;">9 hrs</td> </tr> </table>	Prerequisite	MAE	Level I	27 hrs	Level II	9 hrs
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Level I	27 hrs						
Level II	9 hrs						

**Delineation of Program Transition Points – Advanced Preparation
Instructional Leadership - School Principal, All Grades - Certification**

Transition I: Admission to Graduate Studies and Research			
Data Reviewed	Minimal Criteria for Admission	Review Cycle	Reviewed by
<ul style="list-style-type: none"> ■ Admission Application ■ Transcript Record ■ Degrees ■ GPA 	<ul style="list-style-type: none"> ■ Master’s Degree ■ GPA of 3.0 or higher ■ Rank I 	<ul style="list-style-type: none"> ■ Fall and Spring 	<ul style="list-style-type: none"> ■ Graduate Studies and Research
Transition II: Admission: Instructional Leadership - School Principal, All Grades - Certification			
<ul style="list-style-type: none"> ■ Admission Application ■ GPA ■ Degrees 	<ul style="list-style-type: none"> ■ Three years successful teaching experience ■ 3.0 GPA ■ Acceptable score on GRE, MAT, or NTE ■ Candidate signature on program 	<ul style="list-style-type: none"> ■ Each term 	<ul style="list-style-type: none"> ■ Department faculty ■ Office of Teacher Services
Transition III: Exit			
<ul style="list-style-type: none"> ■ GPA ■ Dispositions Scores ■ Critical Performance Scores ■ Field Experiences: <ul style="list-style-type: none"> -Practicum Journal -Professional Portfolio 	<ul style="list-style-type: none"> ■ 3.0+ GPA ■ Satisfactory performance toward ISLLC standards ■ All dispositions average “At Standard” ■ All Critical Performances average or higher score ■ Successful completion of field work ■ Successful completion of all required course work 	<ul style="list-style-type: none"> ■ Each term 	<ul style="list-style-type: none"> ■ Department faculty ■ Office of Teacher Services

To be recommended for certification, an applicant must document the following to the Office of Teacher Certification (TC1):

- Completion of an approved Instructional Leadership - School Principal (All Grades) Certification Only/Rank 1 Program
- Achievement of a 3.0 GPA overall;
- Acceptable score on the Kentucky Principal Specialty Test;
- Acceptable score on the School Leaders Licensure Assessment

EPSB Disclaimer: Educational Leadership requirements are subject to change. Current requirements should be verified with the Education Professional Standards Board (EPSB) Web site at www.epsb.ky.gov or call 502-564-4606 or toll free 888-598-7667.

Student Signature: _____ Date: _____

Advisor Signature: _____ Date: _____

**Delineation of Program Transition Points – Advanced Preparation
Instructional Leadership – Principal, All Grades - Rank I**

Transition I: Admission to Graduate Studies and Research			
Data Reviewed	Minimal Criteria for Admission	Review Cycle	Reviewed by
<ul style="list-style-type: none"> ■ Admission Application ■ Transcript Record ■ Degrees ■ GPA 	<ul style="list-style-type: none"> ■ Master’s Degree ■ GPA of 3.0 or higher 	<ul style="list-style-type: none"> ■ Fall and Spring 	<ul style="list-style-type: none"> ■ Graduate Studies and Research
Transition II: Admission: Instructional Leadership – Principal, All Grades - Rank I			
<ul style="list-style-type: none"> ■ Admission Application ■ GPA ■ Degrees 	<ul style="list-style-type: none"> ■ Three years successful teaching experience ■ 3.0 GPA ■ Candidate signature on program 	<ul style="list-style-type: none"> ■ Each term 	<ul style="list-style-type: none"> ■ Department faculty ■ Office of Teacher Services
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