

Professional Certificate for Instructional Leadership - Principal, All Grades CERTIFICATION

Contact Information:

Last,	First	Middle		WKU ID Number	
Street				Home Phone Number	
City	Sta	ate	Zip Code	E-mail Address	

Specific degree and certification requirements with advisement sheets attached.

WESTERN KENTUCKY UNIVERSITY --- CURRICULUM CONTRACT

Professional Certificate for Instructional Leadership – Principal, All Grades - Certification						
Prerequisite Courses	Level I					
MAE from an accredited institution	EDAD 585 Fundamentals of School Administration					
Rank I	EDAD 588 School Business Management					
Kalik I	EDAD 594 Seminar in Leadership: Auxiliary Programs					
	EDAD 597 Problems in Educational Administration					
	EDAD 677 School Law					
	EDAD 682 School-Community Relations					
	EDAD 683 Seminar in Curriculum Development					
	EDAD 684 Instructional Leadership					
	EDAD 690 Principalship					
	Level II					
	EDAD 590 Administration of School Personnel					
	EDAD 694 Seminar in Educational Administration					
	EDAD 696 Advanced Organizational Theory					
	Summary:					
	Prerequisite MAE					
	Level I 27 hrs					
	Level II 9 hrs					

	nsition I: Admission to Graduate S	,		
Data Reviewed	Minimal Criteria for	Review Cycle	Reviewed by	
	Admission			
 Admission Application 	■ Master's Degree	■ Fall and Spring	Graduate Studies	
 Transcript Record 	■ GPA of 3.0 or higher		and Research	
Degrees	Rank I			
■ GPA				
Transition II: Adn	nission: Instructional Leadersh	ip - School Princip	al, All Grades -	
	Certification			
 Admission Application 	■ Three years successful teaching	■ Each term	 Department 	
■ GPA	experience		faculty	
Degrees	■ 3.0 GPA		■ Office of Teacher	
	■ Acceptable score on GRE,		Services	
	MAT, or NTE			
	■ Candidate signature on program			
	Transition III: Ex	it		
■ GPA	■ 3.0+ GPA	■ Each term	 Department 	
 Dispositions Scores 	 Satisfactory performance 		faculty	
 Critical Performance 	toward ISLLC standards		■ Office of Teacher	
Scores	 All dispositions average "At 		Services	
Field Experiences:	Standard"			
-Practicum Journal	 All Critical Performances 			
-Professional Portfolio	average or higher score			
	 Successful completion of field 			
	work			
	■ Successful completion of all			
	required course work			

Delineation of Program Transition Points – Advanced Preparation Instructional Leadership - School Principal, All Grades - Certification

To be recommended for certification, an applicant must document the following to the Office of Teacher Certification (TC1):

- Completion of an approved Instructional Leadership School Principal (All Grades) Certification Only/Rank 1 Program
- Achievement of a 3.0 GPA overall;
- Acceptable score on the Kentucky Principal Specialty Test;
- Acceptable score on the School Leaders Licensure Assessment

EPSB Disclaimer: Educational Leadership requirements are subject to change. Current requirements should be verified with the Education Professional Standards Board (EPSB) Web site at <u>www.epsb.ky.gov</u> or call 502-564-4606 or toll free 888-598-7667.

Student Signature:	Date:
Advisor Signature:	Date:

WESTERN KENTUCKY UNIVERSITY

GRADUATE COLLEGE

LEVEL I. Provisional Certificate: Instructional Leadership – Principal, All Grades LEVEL II. Professional Certificate: Instructional Leadership – Principal, All Grades

[Check Appropriate	Space] NON-DI	EGREE CERTIFICATIO	DN RANK I	
Name:			WKU ID Number:	
Last	First	Middle/Maiden	Home Phone	
Address:				
City/State	Zip Code			
Undergraduate Deg	ree Institution:		Date:	
Graduate Degree In	stitution:		Date:	
Certification(s) Hele	d & Dates:			_

Instructions:

- 1. List Department and number for all courses to be taken.
- 2. If transfer work is included, place a check in the column marked TR.
- 3. If the course has been completed, fill in term and year completed under DATE. Leave column blank if the course has not been completed.
- 4. Advisor must sign this form.
- 5. Approval of this form does not guarantee certification
- 6. Prerequisite to admission is a Master's degree from an accredited institution
- 7. Throughout the program, students will be assessed on field experiences and dispositions, through Critical Performances, examinations, and criteria deemed necessary to monitor progress.

LEVEL I. Administrative	HRS	DATE	TR		HRS	DATE	TR
LEVEL I. Aunimistrative	шкэ	DATE	IK		IIKS	DATE	IK
◆EDAD 585 Fund. Sch. Admin.	3			EDAD 682 Sch. Comm. Rel.	3		
EDAD 588 Sch. Bus. Mgmt.	3			EDAD 683 Sem. Curr. Dev.	3		
EDAD 594 Admin. Aux. Prog.	3			EDAD 684 Instr. Leadership	3		
*EDAD 597 Prob. Admin. & Supv.	3						
EDAD 677 School Law	3						
EDAD 690 Principalship							

◆Prerequisite to any other EDAD prefix enrollment *Initial enrollment to be concurrent with EDAD 585 Exit GPA of 3.0 or higher is required.

NOTE: Successful completion of state certification examinations is required for Level I provisional certificate.

Date

Completion of a planned 5th (6th) year program may not be counted by states other than Kentucky in determining pay status.

LEVEL II. Professional Certificate	HRS	DATE	TR
EDAD 590 Admin. Sch. Pers.	3		
EDAD 694 Sem. Ed. Admin.	3		
EDAD 696 Adv. Org. Theory	3		

MAJOR ADVISOR

STUDENT ____

Signature

Date

CERTIFICATION OFFICER

Signature

Signature



Professional Certificate for Instructional Leadership – Principal, All Grades Rank I

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WESTERN KENTUCKY UNIVERSITY --- CURRICULUM CONTRACT

Professional Certificate for Instructional Leadership – Principal, All Grades Rank I					
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	isition I: Admission to Graduate	/	
Data Reviewed	Minimal Criteria for Admission	Review Cycle	Reviewed by
 Admission Application Transcript Record Degrees GPA 	 Master's Degree GPA of 3.0 or higher 	■ Fall and Spring	Graduate Studies and Research
Transition II: Adm	ission: Instructional Leadersh	ip – Principal, All (Grades - Rank I
Admission ApplicationGPADegrees	 Three years successful teaching experience 3.0 GPA Candidate signature on program 	■ Each term	 Department faculty Office of Teacher Services
	Transition III: Ex	it	
 GPA Dispositions Scores Critical Performance Scores Field Experiences: -Practicum Journal -Professional Portfolio 	 3.0+ GPA Satisfactory performance toward ISLLC standards All dispositions average "At Standard" All Critical Performances average or higher score Successful completion of field work Successful completion of all required course work 	Each term	 Department faculty Office of Teacher Services

Delineation of Program Transition Points – Advanced Preparation Instructional Leadership – Principal, All Grades - Rank I

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WESTERN KENTUCKY UNIVERSITY

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Undergraduate Deg	ree Institution:		Date:	
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Certification(s) Hele	d & Dates:			

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EDAD 694 Sem. Ed. Admin.	3		
EDAD 696 Adv. Org. Theory	3		

MAJOR ADVISOR _____

Signature

STUDENT ___

Signature

Date

Date

Upon successful completion of the program, including a portfolio, participants in the collaborative field-based principal preparation program will be awarded credits for the courses outlined above. Prior to completion of the entire sequence, students will be assigned a no-report for each grading period.