

CURRICULUM CONTRACT:



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Graduate Degree Program, MAE in Clinical Mental Health Counseling
Rank II Non-degree (EPSB #7064) and
Provisional Certification/Rank I as a School Counselor (KGCP), P-12 (EPSB #4224 Rank I)

Candidate Contact Information:

Last Name	First Name	Middle Name/Initial	WKU ID Number
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Street	Home Phone Number	Cell Phone Number
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City	State	Zip Code	Email Address
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Admission Requirements:

To be admitted into a WKU educator preparation program, candidates must meet all minimal criteria described under “Transition Point 1: Admission to Education Preparation Programs.”

CLINICAL MENTAL HEALTH COUNSELING MAE	60 HRS		
Core Courses (24 hours)		School Counseling Provisional Certification (12 Hours)	
CNS 552 Testing and Assessment in Counseling	3	CNS 548 Principles and Practices of School Counseling	3
CNS 554 Group Counseling	3	CNS 549 School Counseling and Consultation	3
CNS 555 Social and Cultural Diversity in Counseling	3	CNS 568 Counseling Children and Adolescents	3
CNS 556 Developmental Career Counseling	3	CNS 590 School Counseling Program Practicum	3
CNS 557 Human & Family Dev	3	Total	12
CNS 558 Theories of Counseling	3		
CNS 559 Techniques of Counseling	3		
CNS 560 Professional Studies in Clinical, Family, & School Counseling	3		
CNS 567 Mental Health Diagnosis & Treatment in Counseling	3		
CNS 588 Family Systems Counseling	3		
CNS 591 CMH/Marriage, Couple, & Family Counseling Practicum	3		
CNS 592 Crisis, Trauma and Violence Counseling	3		
CNS 596 CMHC/Marriage, Couple, and Family Counseling Internship	6		
CNS 598 Research and Program Evaluation in Counseling	3		
CNS 637 Theories of Addictions	3		
Total:	48		

Mid-Point Assessment Requirements:

To be admitted into the Practicum, candidates must meet all minimal criteria described on the “Transition Points” page under “Transition Point 2: Admission to Practicum and Internships.”

Program Completion Requirements:

1. To complete this program, candidates must meet all minimal criteria described on the “Transition Points” page under “Transition Point 3: Program Exit.”
2. Rules and regulations governing the completion of this program of study have been described above and on the next page. By your signature, you are acknowledging that you understand and accept responsibility for meeting these requirements.

Delineation of Transition Points – Educator Preparation Program

<i>Transition Point 1: Admission to CMHC (School Counseling KGCP)</i>				
<i>Data Reviewed</i>	<i>Minimal Criteria</i>	<i>Review Cycle</i>	<i>Reviewed By</i>	<i>Approved By</i>
<i>Program Level Data:</i>	<i>Admission to Counseling Program</i>			
To be admitted to the Clinical Mental Health Counseling Program applicants must supply the following: <ul style="list-style-type: none"> • Completed Admission Application • Transcript review 	<ul style="list-style-type: none"> • Graduate Application (including demonstration of current capacities in the “4C’s” described in 16 KAR 5:020) • Valid Teaching Certificate (for Rank I candidates) • 3.0 gpa on previous coursework • Signed Professional Code of Ethics • Evidence of communication, collaboration, creativity, and critical thinking 	March and October each year	Graduate School and Department Head	Graduate School and Department Head
<i>Transition Point 2: Admission to Practicum and Internships</i>				
<i>Data Reviewed Program Level Data</i>	<i>Minimal Criteria</i>	<i>Review Cycle</i>	<i>Reviewed By</i>	<i>Approved By</i>

<p>To be admitted and to complete the Practicum and Internship courses, students must first:</p> <ul style="list-style-type: none"> • Complete 15 hours of practicum prerequisites with grades of B or better. • Demonstrate Professional Performance Review scores with a mean score above 3 in all courses prior to practicum and internship. 	<p><u>For all course work:</u></p> <ul style="list-style-type: none"> • Complete course Key Assessments with an overall score of 3 or higher <u>For Practicum:</u> • Complete Practicum application and associated paperwork • Admission to Practicum by Clinical Coordinator • Document acceptable Professional Performance Reviews <u>For Internship:</u> • Document acceptable Professional Performance Reviews and faculty and site supervisor evaluations in Practicum • Document a grade of B or better in practicum • Submit completed Internship application and associated paperwork • Be admitted to Internships by Clinical Coordinator • Document acceptable Professional Performance Reviews and faculty and site supervisor evaluations in Internships Completion of Internships with grades of B or better. 	<ul style="list-style-type: none"> • Practicum and Internship application received by application deadline prior to semesters of enrollment. • Practicum and Internships are restricted courses. • Evaluations occur 9 times: prior to admission to practicum and each internship and at mid-term and end of semester in practicum and each internship. • Professional Performance reviews occur at conclusion of each semester. 	<ul style="list-style-type: none"> • Clinical Coordinator • School Counseling • Faculty Supervisors □ Site Supervisors 	<p>Department Head</p>
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Transition Point 3: Program Exit

Data Reviewed	Minimal Criteria	Review Cycle	Reviewed By	Approved By
<i>Program Level Data:</i>	<i>For Program Exit</i>			
<p>The following are verified for candidate to qualify to take the comprehensive examinations:</p> <ul style="list-style-type: none"> • Completion of all course requirements with a minimum of a 3.0 GPA. • Completion of documents for graduation and application for comprehensive examinations. • Over 3.0 average on Professional Performance Reviews 	<p>To qualify for graduation students must:</p> <ul style="list-style-type: none"> • Pass Comprehensive Examination: Requires a minimum 70% on composite scores of Multiple Choice Exam • Satisfactory Professional Performance Reviews (3 or better, including on all dispositions) • Complete course Key Assessments with a score of 3 or higher 	<p>Comprehensive Exams are evaluated by Program Comprehensive Examination Committee</p> <p>Upon passing the Comprehensive exams when Capstone Completion is submitted</p>	<p>Graduate School, Program Faculty and Department Head</p>	<p>Approved by Graduate School and Department Head</p>

Recommendation for Certification:

Candidates must complete all program requirements, including the full 60 credit hours to be recommended for Provisional Certification Rank I as a School Counselor, P-12 (KGCP).

For certified teachers, candidates must complete at least 32 credit hours to be recommended for Rank II.

Candidates must complete all program requirements AND have a valid teaching certificate to be recommended for Provisional Certification Rank I as a School Counselor, P-12 (KGCP).

Additional course work and work experience will be required for candidates to be recommended for Standard Certification as a School Counselor.

EPSB Disclaimer: Certification requirements are subject to change. Please refer to the Education Professional Standards Board (EPSB) website at www.epsb.ky.gov for current requirements or contact the EPSB at 502-564-4606 or toll free 888-598-7667.

By signing below, the candidate ensures that he or she has been advised of, understands, and agrees to adhere to all program requirements, including assessment requirements, of the program.

Candidate Name (printed):

Education Advisor's Signature/Date:

Signature

Date

Candidate Signature/Date:

Signature

Date

Specialization Advisor's Signature/Date (if needed):

Signature

Date

****END OF CURRICULUM CONTRACT****