



**CURRICULUM CONTRACT**

**Professional Certificate for School Principal (All Grades)  
Rank I and School Principal Level I Certification  
(EPSB# 3071)**

(This program does not lead to a degree)

<b>Last,</b>	<b>First</b>	<b>Middle</b>	<b>WKU ID Number</b>
<b>Street</b>			<b>Home Phone Number</b>
<b>City</b>	<b>State</b>	<b>Zip Code</b>	<b>E-mail Address</b>

**WESTERN KENTUCKY UNIVERSITY --- CURRICULUM CONTRACT**

<b>Professional Certificate for Instructional Leadership, School Principal Rank 1 Level I (All Grades)</b>	
<b>Level I</b>	<b>30 hrs</b>
<b>(eligible for Rank I upon completion, KP1 after passing Praxis II)</b>	
EDAD 588 Allocation and Use of Resources	3
EDAD 677 Legal Issues for Professional Educators	3
EDAD 684 Instructional Leadership	3
EDAD 640 Introduction to School Leadership	3
EDAD 641 Building Culture & Community	3
EDAD 642 Leveraging Community Systems & Resources	3
EDAD 643 Securing & Developing Staff	3
EDAD 644 Creating Organizational Structures & Operations	3
EDAD 645 Practicing the Principalship	3
EDAD 694 Seminar in Educational Administration (content course or internship)	3

**Delineation of Program Transition Points – School Principal Rank 1 and Level 1**

<b>Transition 1: Admission to Program</b>			
<b>Data Reviewed</b>	<b>Minimal Criteria for Admission</b>	<b>Review Cycle</b>	<b>Reviewed by</b>
<ul style="list-style-type: none"> <li>Admission Application</li> <li>Letter of Support</li> <li>Transcript Record</li> <li>Degrees</li> <li>GPA</li> <li>Teaching Certificate</li> </ul>	<ul style="list-style-type: none"> <li>Completed admission application including the following:                             <ul style="list-style-type: none"> <li>KY Code of Ethics</li> <li>Professional Dispositions</li> <li>Documentation of candidate’s skills relating to student achievement, leadership, and advanced knowledge of curriculum, instruction, and assessment</li> <li>Letter of support from the partnering district signed by the superintendent/designee</li> </ul> </li> <li>Master’s Degree</li> <li>Professional teaching certificate</li> <li>Three years teaching experience</li> <li>3.0 or higher GPA</li> </ul>	Fall and Spring	<ul style="list-style-type: none"> <li>Graduate Studies and Research</li> <li>Department Faculty</li> </ul>
<b>Transition 2: Midpoint Formative Assessments</b>			
<ul style="list-style-type: none"> <li>Key Assessments for EDAD 640, 641, 642, 643, 644, and 645</li> <li>GPA</li> <li>Dispositions</li> <li>Field Experiences</li> <li>Transcript</li> </ul>	<ul style="list-style-type: none"> <li>3.0+ GPA</li> <li>Satisfactory performance toward PSEL standards</li> <li>All dispositions averages “At Standard” or above</li> <li>All Key Assessments scored at 3 or above</li> <li>3.0+/PASS for fieldwork experiences</li> <li>3.0+/PASS for all required courses</li> </ul>	Each Semester	<ul style="list-style-type: none"> <li>Program Advisor</li> <li>Department Faculty</li> </ul>
<b>Transition 3: Program Completion</b>			
<ul style="list-style-type: none"> <li>GPA</li> <li>Dispositions Scores</li> <li>Key Assessment Scores</li> <li>Field Experiences</li> <li>Transcript</li> </ul>	<ul style="list-style-type: none"> <li>3.0+ GPA</li> <li>Satisfactory performance toward PSEL standards</li> <li>All dispositions averages “At Standard” or above</li> <li>All Key Assessments scored at 3 or above</li> <li>3.0+/PASS for fieldwork experiences</li> <li>3.0+/PASS for all required courses</li> </ul>	Each Semester	<ul style="list-style-type: none"> <li>Department Faculty</li> <li>Office of Professional Educator Services</li> </ul>

**Recommendation for Certification:**

- Candidates must complete all Level I program requirements, including the 30 hours of coursework, to be recommended for Rank I.
- Candidates must complete all Level I program requirements, including the 30 hours of coursework, and pass the appropriate Praxis exam to be recommended for Rank I and Level 1 Certification (KP1).

**EPSB Disclaimer:** Certification requirements are subject to change. Before registering for the test(s), please refer to the Education Professional Standards Board (EPSB) website at [www.epsb.ky.gov](http://www.epsb.ky.gov) for current requirements or contact the EPSB at 502-564-4606 or toll free 888-598-7667.

By signing below, the candidate ensures that he or she has been advised of, understands, and agrees to adhere to all program requirements, including assessment requirements, of the program.

**Candidate Name (printed):**

**Education Advisor’s Signature/Date:**

\_\_\_\_\_

\_\_\_\_\_

Signature

Date

**Candidate Signature/Date:**

**Specialization Advisor’s Signature/Date (if needed):**

\_\_\_\_\_

\_\_\_\_\_

Signature

Date

Signature

Date

**\*\*END OF CURRICULUM CONTRACT\*\***