



CURRICULUM CONTRACT

**Professional Certificate for Instructional Leadership-Supervisor of Instruction, All Grades
RANK I**

Last,	First	Middle	WKU ID Number
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Street	Home Phone Number
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City	State	Zip Code	E-mail Address
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Specific degree and certification requirements with advisement sheets attached.

WESTERN KENTUCKY UNIVERSITY --- CURRICULUM CONTRACT

Professional Certificate for Instructional Leadership- Supervisor of Instruction, RANK I							
<p style="text-align: center;">Prerequisite Courses</p> <ul style="list-style-type: none"> ■ MAE from an accredited institution ■ EDFN 500 Research Methods ■ PSY 510/511 Adv. Educational Psychology/Psychology of Learning ■ EDFN 576 Issues & Trends in Education ■ Six hours from: <ul style="list-style-type: none"> SEC 580 The Curriculum ELED 503 Organization of the Elementary School Curriculum MGE 571 The Middle School Curriculum EDAD 683 Seminar in Curriculum Development 	<p>Level I</p> <p>EDAD 585 Fundamentals of School Administration EXED 516 The Exceptional Child: Perspectives & Issues Three hours from: CNS 551 Classroom Guidance CNS 660 Organization Administration of Guidance Services</p> <p>EDAD 684 Instructional Leadership EDAD 686 Principles of Supervision LTCY 519 Foundations of Reading</p> <p>Level II</p> <p>EDAD 677 School Law EDAD 682 School-Community Relations EDAD 594 Seminar on Leadership: Auxiliary Programs EDAD 694 Seminar in Educational Administration</p> <p>-----</p> <p><u>Summary:</u></p> <table style="width: 100%; border: none;"> <tr> <td>Prerequisite</td> <td style="text-align: right;">15 hrs.</td> </tr> <tr> <td>Level I</td> <td style="text-align: right;">18 hrs</td> </tr> <tr> <td>Level II</td> <td style="text-align: right;">16 hrs</td> </tr> </table>	Prerequisite	15 hrs.	Level I	18 hrs	Level II	16 hrs
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**Delineation of Program Transition Points – Advanced Preparation
Instructional Leadership - Supervisor of Instruction, RANK I**

Transition I: Admission to Graduate Studies and Research			
Data Reviewed	Minimal Criteria for Admission	Review Cycle	Reviewed by
<ul style="list-style-type: none"> ■ Admission Application ■ Transcript Record ■ Degrees ■ Graduate Record Examination (GRE) ■ GPA ■ Teaching Certificate 	<ul style="list-style-type: none"> ■ Bachelor’s Degree ■ Evidence of Teacher Certification 	<ul style="list-style-type: none"> ■ Fall and Spring 	<ul style="list-style-type: none"> ■ Graduate Studies and Research
Transition II: Admission: Instructional Leadership - Supervisor of Instruction, RANK I			
<ul style="list-style-type: none"> ■ Department Admission Application ■ GPA ■ Degrees 	<ul style="list-style-type: none"> ■ Master’s Degree ■ Standard teaching certificate ■ Three years teaching ■ 3.2 GPA ■ Candidate signature on program 	<ul style="list-style-type: none"> ■ Each term 	<ul style="list-style-type: none"> ■ Department faculty ■ Office of Teacher Services
Transition III: Exit			
<ul style="list-style-type: none"> ■ GPA ■ Dispositions Scores ■ Critical Performance Scores ■ Field Experiences ■ Transcript 	<ul style="list-style-type: none"> ■ 3.0+ GPA ■ Satisfactory performance toward ISLLC standards ■ All dispositions average “At Standard” ■ All Critical Performances average score ■ Successful completion of field work ■ Successful completion of all required courses 	<ul style="list-style-type: none"> ■ Each term 	<ul style="list-style-type: none"> ■ Department faculty ■ Office of Teacher Services

To be recommended for certification, an applicant must document:

- Completion of an approved Supervisor of Instruction preparation program;
- Achievement of a 3.0 GPA overall

EPSB Disclaimer: Educational Leadership requirements are subject to change. Current requirements should be verified with the Education Professional Standards Board (EPSB) Web site at www.epsb.ky.gov or call 502-564-4606 or toll free 888-598-7667.

Student Signature: _____ Date: _____

Advisor Signature: _____ Date: _____

SUPERVISOR OF INSTRUCTION, ALL GRADES

(Check One) Certification _____ Rank I _____

Name _____ WKU ID Number _____
 Last First Middle/Maiden

Address: _____ Home Phone: _____
 Street

 City/State Zip Code

Undergraduate Degree Institution: _____ Date: _____

Graduate Degree Institution: _____ Date: _____

NOTE: Standard Certificate Required

EDUCATION COURSES	HRS	DATE	TR	SUBJECT MATTER	HRS	DATE	TR
Prerequisite							
EDFN 500	3						
PSY 510/511	3						
EDFN 576	3						
Six hours from the following courses: SEC 580							
ELED 503	3						
MGE 571	3						
EDAD 683	3						
EDUCATION COURSES	HRS	DATE	TR	SUBJECT MATTER	HRS	DATE	TR
LEVEL I				LEVEL II			
EDAD 585	3			EDAD 594	3		
EDAD 684	3			EDAD 677	3		
EDAD 686	3			EDAD 682	3		
LTCY 519	3			EDAD 694	3		
EXED 516	3						
CNS 551/660	3						

Student _____ **Certification Officer** _____
 Signature Date Signature Date

Rank I Advisor _____ **Graduate Dean** _____
 Signature Date Signature Date

SPECIAL NOTES:

1. Students may apply for Rank I upon completion of Level I requirements and sixty (60) graduate hours including the master's degree.
2. Throughout the program, students will be assessed on field experiences and dispositions, through Critical Performances, examinations, and criteria deemed necessary to monitor progress. Exit GPA of 3.0 or higher is required.



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