

**CURRICULUM CONTRACT:**



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**Graduate Non-degree Certification Only Program in School Counseling  
Leading to Standard Certification as a School Counselor, P-12  
(EPSB #629)**

**Candidate Contact Information:**

<b>Last Name</b>	<b>First Name</b>	<b>Middle Name/Initial</b>	<b>WKU ID Number</b>
<b>Street</b>	<b>Home Phone Number</b>		<b>Cell Phone Number</b>
<b>City</b>	<b>State</b>	<b>Zip Code</b>	<b>Email Address</b>

**Admission Requirements:**

To be admitted into a WKU educator preparation program, candidates must meet all minimal criteria described under “Transition Point 1: Admission to Education Preparation Programs.”

**Program Prerequisites:** Master’s Degree in School Counseling; Valid Kentucky Provisional School Counseling Certificate

<b>SCHOOL COUNSELING PROFESSIONAL COURSES</b>	<b>6 HRS</b>
<b>Required Courses</b>	
CNS 557 Human and Family Development in Counseling	3
CNS 666 Legal and Ethical Issues in Counseling	3

**Program Completion Requirements:**

1. To complete this program, candidates must meet all minimal criteria described on the “Transition Points” page under “Transition Point 2: Program Exit.”
2. Rules and regulations governing the completion of this program of study have been described above and on the next page. By your signature, you are acknowledging that you understand and accept responsibility for meeting these requirements.

**Delineation of EPP-Wide Transition Points – Preparation Program**

<b>Transition Point 4: Admission to Standard School Counseling Program</b>				
<b>Data Reviewed</b>	<b>Minimal Criteria</b>	<b>Review Cycle</b>	<b>Reviewed By</b>	<b>Approved By</b>
<b>Program Level Data:</b>	<b>Admission to Counseling Program</b>			
<ul style="list-style-type: none"> <li>Completed Admission Application</li> <li>Graduate Degree (official transcripts)</li> <li>Provisional School Counseling Certificate</li> </ul>	<ul style="list-style-type: none"> <li>Completed Graduate Application</li> <li>Evidence of graduate degree in School Counseling</li> <li>Evidence of valid school counseling provisional certificate</li> </ul>	March and October each year	Graduate School and Department Faculty	Graduate School and Department Head
<b>Transition Point 5: Program Exit</b>				
<b>Data Reviewed</b>	<b>Minimal Criteria</b>	<b>Review Cycle</b>	<b>Reviewed By</b>	<b>Approved By</b>
<b>Program Level Data:</b>	<b>For Program Exit</b>			
<ul style="list-style-type: none"> <li>Completion of all course requirements</li> </ul>	<ul style="list-style-type: none"> <li>3.0 overall GPA</li> </ul>	Each Semester (before graduation)	Program Faculty and Department Head	Department Head

**Recommendation for Certification:** Candidate must complete all course requirements and complete 1 year of experience as a School Counselor before they can be granted Standard Certification as a School Counselor.

**EPSB Disclaimer:** Certification requirements are subject to change. Before registering for the test(s), please refer to the Education Professional Standards Board (EPSB) website at [www.epsb.ky.gov](http://www.epsb.ky.gov) for current requirements or contact the EBSB at 502-564-5778 or toll free 888-598-7667.

By signing below, the candidate ensures that he or she has been advised of, understands, and agrees to adhere to all program requirements, including assessment requirements, of the program.

**Candidate Name (printed):**

**Education Advisor’s Signature/Date:**

\_\_\_\_\_

\_\_\_\_\_  
Signature Date

**Candidate Signature/Date:**

**Specialization Advisor’s Signature/Date (if needed):**

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Signature Date

**\*\*END OF CURRICULUM CONTRACT\*\***