



CURRICULUM CONTRACT

Professional Certificate for Director of Special Education

Director of Special Education Level I Certification Only (WKU# 132 EPSB# 11)

Director of Special Education Level II Certification Only (WKU# 132 EPSB# 3075)

These programs do not lead to a degree.

Last,	First	Middle	WKU ID Number
Street			Home Phone Number
City	State	Zip Code	E-mail Address

Specific degree and certification requirements with advisement sheets attached.

WESTERN KENTUCKY UNIVERSITY --- CURRICULUM CONTRACT

Professional Certificate for Director of Special Education			
Level I and Rank I	30 hrs	Level II	9 hrs
(eligible for Rank I upon completion, KDS1 after passing SLLA)		(eligible for KDS2 upon completion)	
EDAD 602 Introduction to School Leadership	3	EDAD 694 Seminar in Education Administration	3
EDAD 603 School Law and Policy	3	Advisor-approved electives	6
EDAD 604 Creating a Culture of Achievement	3		
Select one of the following:			
EDAD 605 Leading a Community of Learners	3		
SPED 532 Families, Professionals, and Exceptionalities	3		
EDAD 606 Leading Learning Systems	3		
EDAD 610 Clinical Experiences in the Principalship	3		
EDAD 686 Principles of Supervision	3		
SPED 518 Seminar: Contemporary Challenges in Special Education	3		
SPED 625 Practicum in the Administration of Special Education	3		
SPED 630 Special Education Law and Finance	3		

**Delineation of Program Transition Points –
Director of Special Education Rank I, Level I, and Level II**

Transition 1: Admission to Program			
Data Reviewed	Minimal Criteria for Admission	Review Cycle	Reviewed by
<ul style="list-style-type: none"> • Admission Application • Transcript Record • GPA • Degrees • Teaching Certificate 	<ul style="list-style-type: none"> • Completed admission application including the following: <ul style="list-style-type: none"> ◦ KY Code of Ethics • Master’s Degree or Rank 2 • Professional teaching certificate • Three years teaching experience • 3.0 or higher GPA 	Fall, Spring, and Summer	<ul style="list-style-type: none"> • Graduate Studies and Research • Department Faculty
Transition 2: Midpoint Formative Assessments			
<ul style="list-style-type: none"> • Key assessments for 602, 603, 604, and 605 • GPA • Dispositions • Clinical Experiences • Transcripts 	<ul style="list-style-type: none"> • 3.0+ GPA • Satisfactory performance toward PSEL standards • All dispositions averaged “At Standard” or above • All key assessments scored at 3 or above • 3.0+/PASS for clinical experiences • 3.0+/PASS for all required courses 	Each semester	<ul style="list-style-type: none"> • Department faculty • Office of Professional Educator Services
Transition 3: Program Completion			
<ul style="list-style-type: none"> • GPA • Dispositions Scores • Key Assessment Scores • Clinical Experiences • Transcript 	<ul style="list-style-type: none"> • 3.0+ GPA • Satisfactory performance toward PSEL standards • All dispositions averaged “At Standard” or above • All Key Assessments scored at 3 or above • 3.0+/PASS for clinical experiences • 3.0+/PASS for all required courses 	Each semester	<ul style="list-style-type: none"> • Department faculty • Office of Professional Educator Services

Recommendation for Certification:

- Candidates must complete all Level I program requirements and pass the appropriate SLLA exam to be recommended for Level 1 Certification (KDS1).
- Candidates must complete all Level II program requirements, including the 9 hours of coursework, to be recommended for Level II Certification (KDS2).

EPSB Disclaimer: Certification requirements are subject to change. Before registering for the test(s), please refer to the Education Professional Standards Board (EPSB) website at www.epsb.ky.gov for current requirements or contact the EPSB at 502-564-4606 or toll free 888-598-7667.

By signing below, the candidate ensures that he or she has been advised of, understands, and agrees to adhere to all program requirements, including assessment requirements, of the program.

Candidate Name (printed):

Education Advisor’s Signature/Date:

Signature Date

Candidate Signature/Date:

**Specialization Advisor’s Signature/Date
(if needed):**

Signature Date

Signature Date

****END OF CURRICULUM CONTRACT****