



CURRICULUM CONTRACT

Professional Certificate for Director of Pupil Personnel

Director of Pupil Personnel Level II Certification Only (WKU# 131 EPSB# 3077)

This program does not lead to a degree.

Last,	First	Middle	WKU ID Number
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Street	Home Phone Number
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City	State	Zip Code	E-mail Address
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Specific degree and certification requirements with advisement sheets attached.

WESTERN KENTUCKY UNIVERSITY --- CURRICULUM CONTRACT

Professional Certificate for Director of Pupil Personnel	
Level II (eligible for KDP2 upon completion)	9 hrs
EDAD 694 Seminar in Education Administration	3
Advisor-approved electives	6

**Delineation of Program Transition Points –
Director of Pupil Personnel Level II**

Transition 1: Admission to Program			
Data Reviewed	Minimal Criteria for Admission	Review Cycle	Reviewed by
<ul style="list-style-type: none"> • Transcript Record • GPA • Degrees • Teaching Certificate • Level 1 DPP Program 	<ul style="list-style-type: none"> • Master’s Degree or Rank 2 • Professional teaching certificate • 3.0 or higher GPA • Completion of DPP Level I Program 	Fall, Spring, and Summer	<ul style="list-style-type: none"> • Graduate Studies and Research • Department Faculty
Transition 2: Midpoint Formative Assessments			
<ul style="list-style-type: none"> • GPA 	<ul style="list-style-type: none"> • 3.0+ GPA 	Each semester	<ul style="list-style-type: none"> • Department faculty • Office of Professional Educator Services
Transition 3: Program Completion			
<ul style="list-style-type: none"> • GPA • Transcript 	<ul style="list-style-type: none"> • 3.0+ GPA • 3.0+/PASS for all required courses 	Each semester	<ul style="list-style-type: none"> • Department faculty • Office of Professional Educator Services

Recommendation for Certification:

- Candidates must complete all Level II requirements, including the 9 hours of coursework, to be recommended for Level II Certification (KDP2).

EPSB Disclaimer: Certification requirements are subject to change. Before registering for the test(s), please refer to the Education Professional Standards Board (EPSB) website at www.epsb.ky.gov for current requirements or contact the EPSB at 502-564-4606 or toll free 888-598-7667.

By signing below, the candidate ensures that he or she has been advised of, understands, and agrees to adhere to all program requirements, including assessment requirements, of the program.

Candidate Name (printed):

Education Advisor’s Signature/Date:

Candidate Signature/Date:

Signature _____ Date _____
**Specialization Advisor’s Signature/Date
 (if needed):**

Signature

Date

Signature

Date

****END OF CURRICULUM CONTRACT****