Program Review Document

Preparation Program: *Music Education - Instrumental*

Date Submitted: *February, 2018*

Certification Level:	☐ B-P ☐ P-5 ☐ 5-9 ☐ 5-12 ☐ 8-12 ☒ P-12
Preparation Level:	☒ Initial
Modes of Delivery:	☐ Face-to-Face Only ☐ Online Only ☒ Hybrid
Degree Type:	☒ Undergraduate ☐ Graduate (MAT)
	☒ Undergraduate – Cert Only ☐ Option 6
Program Codes:	**WKU #593 EPSB #29 Cert Only #3780**
University Catalog:	https://www.wku.edu/undergraduatecatalog/ http://catalog.wku.edu/graduate/
WKU Quality Assurance Document:	http://www.wku.edu/cebs/caep/

SYLLABI: All Professional Education, Methods Syllabi, and a Sampling of Content Area Syllabi are available on the WKU website http://www.wku.edu/cebs/peu/epsb_prds.php.

Program Description

The Department of Music at Western Kentucky University is a fully accredited member of the National Association of Schools of Music (NASM). It emphasizes music education in the broadest sense: all people must have opportunities to increase their awareness of musical sound as aesthetic experience and to indulge selectively in that experience for richer more meaningful lives. The music curriculum promotes intellectual vitality through aesthetic awareness, informed choice, continuous assessment and preparation for life-long learning, while allowing for diversity among students' backgrounds.

1. **COURSES:** Below are all required courses for this program. Course descriptions are those found in the appropriate WKU catalog (see links above).

- **Core Education Courses**

EDU 250: INTRODUCTION TO TEACHER EDUCATION (3 HOURS)
The introductory course to a career in education. The student will acquire basic knowledge of teacher ethics, career awareness, student diversity, and curriculum. Field experiences are required. Students are responsible for arranging their own transportation to designated or assigned sites.

EDU 489: STUDENT TEACHING SEMINAR (3 HOURS)
Analyzes the connection between teaching theory and actual practice. Portfolio refinement with the Teacher Performance Standards will be emphasized. Field experiences in public schools and/or other appropriate settings away from campus are required. Pre-Service Teachers are responsible for their own transportation to designated or assigned sites.

SEC 490: STUDENT TEACHING (5-10 HOURS)

SPED 330: INTRODUCTION TO EXCEPTIONAL EDUCATION: (3 HOURS)
Characteristics of exceptionality, special education programs, schools, and community resources and research relative to exceptionality. Field experiences in public schools and/or other appropriate settings away from campus are required in this course. Students are responsible for arranging their own transportation to designated or assigned sites.

PSY 310: EDUCATIONAL PSYCHOLOGY: DEVELOPMENT AND LEARNING (3 HOURS)
A required educational psychology course for students seeking teacher certification. Educational psychology is designed to give the student a thorough understanding of the theories and principles of psychology as applied to teaching and learning. The students will demonstrate knowledge, understanding, and application of theories and principles of development, learning, memory, motivation, individual differences, instruction, classroom management, and measurement and evaluation. PSY 310 may not be counted toward the psychology major or minor.

LTCY 421- A course in reading designed to offer a detailed view of the principles, materials and methods of instruction for middle and secondary grade students..

- **Core Content Courses**

MUS 100: THEORY I
Prerequisite: Theory Placement Exam. Thorough training in the melodic, harmonic and rhythmic elements of music. Triads, intervals, keys, scales, cadences, notation, rhythmic reading, sight singing, melodic and harmonic dictation, keyboard harmony.

MUS 101: THEORY II
Prerequisite: MUS 100. Continuation of melodic and harmonic dictation. Dominant seventh chords, modal scales, key relationships, modulation and the study of four-part writing. Special drills in keyboard harmony.

MUS 155: PERFORMANCE ATTENDANCE
Prerequisite: Restricted to majors in music. Attendance at 14 recitals and/or concerts within one semester from a music department approved list.

MUS 153: APPLIED MUSIC PRINCIPAL
2-hours, Principal lessons for music majors.

MUS 160: GROUP PIANO I
A course for beginners. Scales and keyboard skills.

MUS 161: GROUP PIANO II
A course for beginners. Scales and keyboard skills.

MUS 162: GROUP VOICE
An exploratory course in the theory and practice of the development of the singing voice. Natural breathing, correct tone production.

MUS 200: THEORY III
Prerequisite: MUS 101. Study of the harmonic technique of the eighteenth- and nineteenth-centuries. Harmonic dictation using non-harmonic tones and all seventh chords; four-part writing, modulation, keyboard harmony.

MUS 201: THEORY IV
Prerequisite: MUS 200. Continuation of Theory III drills. Chorale harmonization, altered chords, dictation of chorales. Contrapuntal techniques of the eighteenth- century.

MUS 214: STRING TECHNIQUES
This course is required for music education majors. It is designed to acquaint students with the techniques and pedagogy of the violin, viola, cello and string bass.

MUS 215: BRASS TECHNIQUES
This course is required for music education majors. It is designed to acquaint students with the techniques and pedagogy of the high and low brass families.

MUS 260: GROUP PIANO III
Keyboard skills to include cadential progressions in all keys, harmonization of diatonic melodies in simple keys, playing by ear, sight reading, scales and development of techniques adequate to a moderately easy Clementi Sonatina.

MUS 261: GROUP PIANO IV
Keyboard skills to include cadential progressions in all keys, harmonization of diatonic melodies in simple keys, playing by ear, sight reading, scales and development of techniques adequate to a moderately easy Clementi Sonatina.

MUS 304: FORM AND ANALYSIS
Prerequisite: MUS 201. The study of the basic formal structures of tonal and twentieth century music through score study and compositional exercises.

MUS 312: TEACH MUSIC/PRIMARY GR
A required course for music education majors which consists of developmentally appropriate techniques, methods and materials for pre-primary and primary learners. Observation and field experiences will be required.

MUS 315: CLARINET/SAXOPHONE TECH
This course is required for instrumental music education majors. It is designed to acquaint students with the techniques and pedagogy of the clarinet and saxophone.

MUS 316: FLUTE/DOUBLE REED TECH
This course is required for instrumental music education majors. It is designed to acquaint students with the techniques and pedagogy of the flute, oboe, English horn and bassoon.

MUS 317: CONDUCTING I
Patterns for each meter, uses of the left hand, cueing posture, attacks, releases, terminology and score study.

MUS 318: CONDUCTING II
Prerequisite: MUS 317. Continuation of Conducting I. Score reading.

MUS 319: PERCUSSION TECHNIQUES
This course is required for music education majors. It is designed to acquaint students with the techniques and pedagogy of the percussion instruments.

MUS 326: MUSIC HISTORY I
Music history from early times through Monteverdi. Assigned readings and recorded illustrations.

MUS 327: MUSIC HISTORY II
Music history from Monteverdi through Wagner. Assigned readings and recorded illustrations.

MUS 344: UNIVERSITY ORCHESTRA
Performing ensembles are open to the entire campus community. Most ensembles require an audition prior to membership, and there are varying levels of performance difficulty. Some of these ensembles are required for music degrees.

MUS 347: MARCHING BAND
Performing ensembles are open to the entire campus community. Most ensembles require an audition prior to membership, and there are varying levels of performance difficulty. Some of these ensembles are required for music degrees.

MUS 348: BAND
Performing ensembles are open to the entire campus community. Most ensembles require an audition prior to membership, and there are varying levels of performance difficulty. Some of these ensembles are required for music degrees. (SUBTITLES: Symphonic Band, University Band, Concert Band, Wind Ensemble).

MUS 353: APPLIED MUSIC PRINCIPAL
2-hours, Principal lessons for music majors.MUS 407: ORCH./BAND ARRANGING
Prerequisite: MUS 201. A study of the characteristics and techniques of the various orchestra and band instruments. Practical experience in scoring for full symphonic orchestra and symphonic band. Performances given for selected orchestrations and arrangements.

MUS 412: TEACH. MUSIC/MIDDLE SCH
Prerequisite: MUS 312. A required course for music education majors which consists of developmentally appropriate techniques, methods and materials for learners ages 9-14. Observation and field experiences will be required.

MUS 416: INSTRUMENTAL METHODS
Organization of the school instrumental program; problems, materials and program planning for the school orchestra and band from the elementary grades through high school; special problems in connection with concerts, festivals, materials and administrative details.

MUS 417: MARCHING BAND TECH.
Systems, mechanics, and charting the modern exhibition marching band, including visual support units.

2. **INITIAL PREPARATION EARLY FIELD AND CLINICAL EXPERIENCES:** The table below delineates the alignment between program courses and the EPSB required categories for early field and clinical experiences

Course Name	Hours	School Level			EPSB REQUIRED EXPERIENCES CATEGORIES							
		ELEM	MIDDLE	HIGH	a. Engage with diverse students	b. Observe in Family Resource or Youth Services Center	c. Tutor	d. Interact with student families	e. Attend school board	e. Attend school-based council	f. Participate in professional learning community	g. Assist teacher/ other school professionals
EDU 250	15											
PSY 310	10											
SPED 330	15	X	X	X	X			X				
LTCY 421	15		X	X			X					X
MUS 312	25	X				X						
MUS 412	25	X	X	X	X				X	X	X	
MUS 416	25		X	X		X			X			X
MUS 417	25			X				X			X	X
MUS 317	10			X						X		X
MUS 318	10			X			X					X
MUS 214	5	X	X	X								
MUS 215	5	X	X	X								
MUS 315/349	5	X	X	X								
MUS 316	5	X	X	X								
MUS 319	5	X	X	X								
Total Hours	**200**											

3. KENTUCKY TEACHER PERFORMANCE STANDARDS ALIGNMENT: The table delineates how the EPP-wide Initial Preparation Key Assessments, aligned to both Kentucky Teacher Performance and InTASC Standards, are embedded in the program.

	AREA	NAME	STANDARD ALIGNMENT		COLLECTED
			KTS	InTASC	
1	Content Assessment	Praxis II	(1)	(4,5)	Praxis Report
2	Other Content Assessment	Major GPA	(1)	(4)	Prior to Student Teaching
3	Assessment of Professional Capabilities	Praxis PLT	(2-10)	(1-3,6-10)	Praxis Report
4	Clinical Experiences Measure of Teaching Proficiency	Student Teacher Evaluation	1-10	1-10	SEC 490
5	Measure of Assessment Proficiencies	A: Learning Goals & Pre/Post Assessment B: Analysis of Student Learning	1-3,5-7	1-10	MUS 412
6	Ability to Diagnose and Prescribe for Personalized Student Learning	Design for Instruction	1,2,5,6	1,4-10	MUS 416
7	Application of Content Knowledge and Pedagogical Skills	Teacher Work Sample	1-3,5-7,9	1-10	EDU 489
8	Assessment of Literacy Outcomes	Operational Stance Concerning Content-Area and Discipline-Specific Literacies	1,2,5	1,4-7	LTCY 421
9	Dispositions	Dispositions Form	NA	NA	Admission, MUS 412 Student Teaching
10	KTS Exit Survey	KTS Exit Survey	1-10	1-10	EDU 489

The table header above the AREA/NAME/STANDARD ALIGNMENT/COLLECTED row reads **KEY ASSESSMENTS**.

4. COURSE EXPERIENCES ADDRESSING LEARNED SOCIETY (SPA) STANDARDS: The table below delineates the alignment between program courses and the appropriate SPA standards. *Referenced from the National Association of Schools of Music (NASM) Standards for Accreditation Handbook.*

2017-18 National Association of Schools of Music (NASM) Standards for Accreditation	Course Alignment - MUS											
	100/101/ 200/201	304/ 407	312/ 412	153/ 353	326/ 327	155	347/ 348	317/ 318	214/215/ 315/316/319	417	416	160/161/ 260/261
NASM VIII.B.1 Performance				X		X	X					X
NASM VIII.B.2 Musicianship Skills and Analysis	X	X			X			X				
NASM VIII.B.3 Composition/Improvisation	X	X										
NASM VIII.B.4 History and Repertory				X	X					X	X	
NASM VIII.B.5 Synthesis				X		X		X				
NASM IX.O.3.c.1 General Music			X									
NASM IX.O.3.c.3 Instrumental Music				X			X		X	X	X	

5. CURRICULUM CONTRACT:

CURRICULUM CONTRACT
Undergraduate Degree Program – Bachelor of Music, – Instrumental Track (WKU #593 EPSB #28)
Leading to Initial Teacher Certification (Rank III) in Music Education Instrumental, Grades P-12

Candidate Contact Information:

Last Name	First Name	Middle Name/Initial	WKU ID Number

Street		Home Phone Number	Cell Phone Number

City	State	Zip Code	Email Address

Admission Requirements:
To be admitted into an WKU educator preparation program, candidates must meet all minimal criteria described under "Transition Point 1: Admission to Education Preparation Programs."

CONTENT COURSES (69 HOURS)	HOURS	PROFESSIONAL EDUCATION COURSES (25 HOURS)	HOURS
MUS 100 Theory I	3	EDU 250	3
MUS 101 Theory II	3	SPED 330	3
MUS 200 Theory III	3	PSY 310	3
MUS 201 Theory IV	3	LTCY 421	3
MUS 304 Form & Analysis	2	SEC 490/MGE 490	5
MUS 326 Music History I (2-sem)	3	ELED 490	5
MUS 327 Music History II (2-sem) Conn. S&C	3	EDU 489	3
MUS 160 Group Piano I	1		
MUS 161 Group Piano II	1		
MUS 260 Group Piano III	1		
MUS 261 Group Piano IV	1	**GENERAL EDUCATION COURSES (36 HOURS)**	**HOURS**
MUS 317 Conducting I	2	**I. Foundations**	
MUS 318 Conducting II	2	ENG 100 Intro College Writing (Foundations)	3
MUS 162 Group Voice	1	ENG 300 Writing in the Disciplines	3
MUS 214 String Techniques	1	COMM 145 Fund. Public Speaking (Foundations)	3
MUS 215 Brass Techniques	1	MATH 109 General Math (116) (Foundations)	3
MUS 315 Clarinet/Sax Tech.	1	ENG 200 Intro to Literature (Foundations)	3
MUS 316 Flute/Double Reed Tech.	1	HIST 101/102 World History I or II (Foundations)	3
MUS 319 Percussion Techniques	1	**II. Explorations**	
MUS 312 Teaching Music Elementary	3	MUS 120 Music Apprec (majors) (Explorations)	3
MUS 412 Teaching Music Middle School	3	PSY 100 Intro to Psychology (Explorations)	3
MUS 416 Instrumental Methods	3	PHYS 130 Acoustics (Explorations)	3
MUS 417 Marching Band Techniques	2	Science Elective – (non-PHYS) "Explorations"	3
MUS 407 Orchestration & Arranging	3	**III. Connections**	
MUS 153 Applied Principal	2	MUS 327 Music History II (2-sem) Conn. S&C	(3)
MUS 155 Performance Attendance (P/F)	0	Local to Global – "Connections" Course	3
MUS 153 Applied Principal	2	Systems – "Connections" Course	3
MUS 155 Performance Attendance (P/F)	0		
MUS 153 Applied Principal	2		
MUS 155 Performance Attendance (P/F)	0		

MUS 153 Applied Principal	2		
MUS 155 Performance Attendance (P/F)	0		
MUS 353 Applied Principal	2		
MUS 155 Performance Attendance (P/F)	0		
MUS 353 Applied Principal	2		
MUS 155 Performance Attendance (P/F)	0		
MUS 353 Applied Principal	2		
MUS 155 Performance Attendance (P/F)	0		
MUS 347 Marching Band	1		
MUS 348 Wind Ensemble/Concert Band	1		
MUS 347 Marching Band	1		
MUS 348 Wind Ensemble/Concert Band	1		
MUS 347/348 Marching Band/Symphonic Band	1		
MUS 348 Wind Ensemble/Concert Band	1		
MUS 347/348 Marching Band/Symphonic Band	1		

Mid-Point Assessment Requirements:
To be admitted into the Student Teaching Semester, candidates must meet all minimal criteria described under "Transition Point 2: Admission to Final Clinical Experience."

Program Completion Requirements:
1. To complete a teacher preparation program, candidates must meet all minimal criteria described under "Transition Point 3: Program Exit."
2. Note that additional requirements (described below) must be met in order to be recommended for initial certification.
3. Rules and regulations governing the completion of this program of study have been described above and on the next page. By your signature, you are acknowledging that you understand and accept responsibility for meeting these requirements.

Delineation of EPP-Wide Transition Points – Initial Preparation Program

Transition Point 1: Admission to Education Preparation Programs				
Data Reviewed	*Minimal Criteria*	*Review Cycle*	*Reviewed By*	*Approved By*
Unit Level Data:	*Admission to Teacher Education*			

• Cumulative GPA
• CASE test scores
• Application to include:
  − 3 faculty recommendations
  − Physical (including TB test)
  − KY criminal background check
  − Signed KY Code of Ethics
	• 2.75+ average or above
	• Minimum CASE scores required as defined by current state guidelines (demonstrates Critical Thinking and Communication Skills)
	• 3 positive faculty recommendations (demonstrates their dispositions for teaching indicating their creativity and collaboration skills)
	• Passing physical
	• Passing background checks
		Each Month	Office of Teacher Services	Professional Education Council

Transition Point 2: Admission to Final Clinical Experience				
Data Reviewed	*Minimal Criteria*	*Review Cycle*	*Reviewed By*	
Unit Level Data	*Successful application to Student Teaching*			
• GPAs and at least 90+ hours completed (including 75% of content courses) • Completion of required field hours • Completion of Key Assessments • Dispositions scores	• 2.75+ GPA (overall, major, minor, and professional education courses); C or higher in all professional education courses • At least 200 hours documented based on requirements of 16 KAR 5:040 • 2+ holistic score; 2+ per KTS measured • All dispositions average "At Standard" (3+)	Each Semester	Office of Teacher Services	Professional Education Council
Transition Point 3: Program Exit				
Data Reviewed	*Minimal Criteria*	*Review Cycle*	*Reviewed By*	
Unit Level Data:	*Program Exit*			
• Candidate student teaching • Teacher Work Sample scores • Dispositions scores	• C or Higher • 2+ holistic score; 2+ per KTS measured • All scores "At Standard" (3+)	Each Semester	Office of Teacher Services	Certification Officer

To be recommended for initial certification, an applicant must document:
Completion of an approved educator preparation program in each desired certification area; Passing score(s) on the appropriate PRAXIS II and PLT exam(s) or other assessments required for each desired certification area; Achievement of at least a 2.75 GPA overall, in each major and minor, and in professional education courses; Attainment of at least a "C" in all professional education courses, including student teaching.

Remediation Opportunities:

TP 1: Candidates may continue to submit Faculty Recommendations until three are positive.

TP 2: Candidates may request additional instruction from faculty and may resubmit Key Assessments in order to improve their scores.

TP 3: Candidates may request additional instruction from faculty and may resubmit the Teacher Work Sample Key Assessment in order to improve their score. Candidates may repeat student teaching.

EPSB Disclaimer: Teacher certification requirements are subject to change. Before registering for the test(s), please refer to the Education Professional Standards Board (EPSB) website at www.epsb.ky.gov for current requirements or contact the EPSB at 502-564-4606 or toll free 888-598-7667.

By signing below, the candidate ensures that he or she has been advised of, understands, and agrees to adhere to all program requirements, including assessment requirements, of the program.

Candidate Name (printed):   **Education Advisor's Signature/Date:**

                                                                                                Signature   Date

Candidate Signature/Date: **Specialization Advisor's Signature/Date (if needed):**

Signature   Date   Signature   Date

END OF CURRICULUM CONTRACT

6.

WKU

CURRICULUM CONTRACT
Music Education – Instrumental Track (WKU #593 EPSB #3780)
Non-degree seeking Certification in Music Education Instrumental, Grades P-12
(This program does not lead to a degree)

Candidate Contact Information:

Last Name	First Name	Middle Name/Initial	WKU ID Number

Street		Home Phone Number	Cell Phone Number

City	State	Zip Code	Email Address

Admission Requirements:
To be admitted into an WKU educator preparation program, candidates must meet all minimal criteria described under "Transition Point 1: Admission to Education Preparation Programs."

CONTENT COURSES (69 HOURS)	HOURS	PROFESSIONAL EDUCATION COURSES (25 HOURS)	HOURS
MUS 100 Theory I	3	EDU 250	3
MUS 101 Theory II	3	SPED 330	3
MUS 200 Theory III	3	PSY 310	3
MUS 201 Theory IV	3	LTCY 421	3
MUS 304 Form & Analysis	2	SEC 490/MGE 490	5
MUS 326 Music History I (2-sem)	3	ELED 490	5
MUS 327 Music History II (2-sem) Conn. S&C	3	EDU 489	3
MUS 160 Group Piano I	1		
MUS 161 Group Piano II	1		
MUS 260 Group Piano III	1		
MUS 261 Group Piano IV	1		
MUS 317 Conducting I	2		
MUS 318 Conducting II	2		
MUS 162 Group Voice	1		
MUS 214 String Techniques	1		
MUS 215 Brass Techniques	1		
MUS 315 Clarinet/Sax Tech.	1		
MUS 316 Flute/Double Reed Tech.	1		
MUS 319 Percussion Techniques	1		
MUS 312 Teaching Music Elementary	3		
MUS 412 Teaching Music Middle School	3		
MUS 416 Instrumental Methods	3		
MUS 417 Marching Band Techniques	2		
MUS 407 Orchestration & Arranging	3		
MUS 153 Applied Principal	2		
MUS 155 Performance Attendance (P/F)	0		
MUS 153 Applied Principal	2		
MUS 155 Performance Attendance (P/F)	0		
MUS 153 Applied Principal	2		

MUS 155 Performance Attendance (P/F)	0		
MUS 153 Applied Principal	2		
MUS 155 Performance Attendance (P/F)	0		
MUS 353 Applied Principal	2		
MUS 155 Performance Attendance (P/F)	0		
MUS 353 Applied Principal	2		
MUS 155 Performance Attendance (P/F)	0		
MUS 353 Applied Principal	2		
MUS 155 Performance Attendance (P/F)	0		
MUS 347 Marching Band	1		
MUS 348 Wind Ensemble/Concert Band	1		
MUS 347 Marching Band	1		
MUS 348 Wind Ensemble/Concert Band	1		
MUS 347/348 Marching Band/Symphonic Band	1		
MUS 348 Wind Ensemble/Concert Band	1		
MUS 347/348 Marching Band/Symphonic Band	1		

Mid-Point Assessment Requirements:
To be admitted into the Student Teaching Semester, candidates must meet all minimal criteria described under "Transition Point 2: Admission to Final Clinical Experience."

Program Completion Requirements:
4. To complete a teacher preparation program, candidates must meet all minimal criteria described under "Transition Point 3: Program Exit."
5. Note that additional requirements (described below) must be met in order to be recommended for initial certification.
6. Rules and regulations governing the completion of this program of study have been described above and on the next page. By your signature, you are acknowledging that you understand and accept responsibility for meeting these requirements.

Delineation of EPP-Wide Transition Points – Initial Preparation Program

Transition Point 1: Admission to Education Preparation Programs				
Data Reviewed	*Minimal Criteria*	*Review Cycle*	*Reviewed By*	*Approved By*
Unit Level Data:	*Admission to Teacher Education*			

• Documentation of completion of baccalaureate degree in an approved content area
• Cumulative GPA
• CASE test scores
• Application to include:
  – 3 faculty recommendations
  – Physical (including TB test)
  – KY criminal background check
  – Signed KY Code of Ethics
	• Completion of Application
	
	• 2.75+ average or above
	• Minimum CASE scores required as defined by current state guidelines (demonstrates Critical Thinking and Communication Skills)
	• 3 positive faculty recommendations (demonstrates their dispositions for teaching indicating their creativity and collaboration skills)
	• Passing physical
	• Passing background checks
		Each Month	Office of Teacher Services	Professional Education Council

Transition Point 2: Admission to Final Clinical Experience				
Data Reviewed	*Minimal Criteria*	*Review Cycle*	*Reviewed By*	
Unit Level Data	*Successful application to Student Teaching*			
• GPAs and at least 90+ hours completed (including 75% of content courses) • Completion of required field hours (dependent on current certification status) • Completion of Key Assessments • Dispositions scores	• 2.75+ GPA (overall, major, minor, and professional education courses); C or higher in all professional education courses • At least 200 hours documented based on requirements of 16 KAR 5:040 • 2+ holistic score; 2+ per KTS measured • All dispositions average "At Standard" (3+)	Each Semester	Office of Teacher Services	Professional Education Council
Transition Point 3: Program Exit				
Data Reviewed	*Minimal Criteria*	*Review Cycle*	*Reviewed By*	
Unit Level Data:	*Program Exit*			
• Candidate student teaching • Teacher Work Sample scores • Dispositions scores	• C or Higher • 2+ holistic score; 2+ per KTS measured • All scores "At Standard" (3+)	Each Semester	Office of Teacher Services	Certification Officer

To be recommended for initial certification, an applicant must document:
Completion of an approved educator preparation program in each desired certification area; Passing score(s) on the appropriate PRAXIS II and PLT exam(s) or other assessments required for each desired certification area; Achievement of at least a 2.75 GPA overall, in each major and minor, and in professional education courses; Attainment of at least a "C" in all professional education courses, including student teaching.

Remediation Opportunities:
TP 1: Candidates may continue to submit Faculty Recommendations until three are positive.
TP 2: Candidates may request additional instruction from faculty and may resubmit Key Assessments in order to improve their scores.
TP 3: Candidates may request additional instruction from faculty and may resubmit the Teacher Work Sample Key Assessment in order to improve their score. Candidates may repeat student teaching.

EPSB Disclaimer: Teacher certification requirements are subject to change. Before registering for the test(s), please refer to the Education Professional Standards Board (EPSB) website at www.epsb.ky.gov for current requirements or contact EPSB at 502-564-4606 or toll free 888-598-7667.

By signing below, the candidate ensures that he or she has been advised of, understands, and agrees to adhere to all program requirements, including assessment requirements, of the program.

Candidate Name (printed):   **Education Advisor's Signature/Date:**

Signature   Date

Candidate Signature/Date: **Specialization Advisor's Signature/Date (if needed):**

Signature   Date   Signature   Date

END OF CURRICULUM CONTRACT