**Full-Time Staff Teaching Policy**

After being deemed qualified to teach a course, and receiving approval from their supervisor, a Full-Time Exempt Staff member may teach for WKU on a part time basis. Per WKU Policy 1.5170, Full-Time Exempt Staff may not be compensated during their normal work schedule unless leave time is taken, or their work schedule has been re-arranged with their immediate supervisor’s approval. Please refer to the full policy for more details at

<http://www.wku.edu/policies/docs/68.pdf>.