CoLibri Guidelines for Book Covers

May 2, 2016

The CoLibri Task Force consisting of Brian Coutts (Chair), Deana Groves, Jack Montgomery and Roxanne Spencer met on Friday, April 15, 2016, at 10:00 a.m. in the Department of Library Technical Services Conference Room and, after considerable discussion, recommends the following:

1. Acquisitions staff will put CoLibri covers on hardcover books with dustjackets for the Helm-Cravens, Owensboro, Glasgow and Elizabethtown-Fort Knox Libraries. Paperback titles will receive CoLibri covers only by special request from Library Faculty Subject Specialists.

2. An agreement will be negotiated with Mackin Educational Resources that paperback titles ordered from them (for the Educational Resources Center) will receive a CoLibri cover at the agreed upon cost per title. Since Mackin currently offers mylar covers on hardcover jacketed books at no additional charge, we will utilize this service.

3. We will undertake a pilot project to test other Mackin processing and cataloging services, including MARC records and shelf-ready processing.

4. This policy will be reviewed every two years.

Approved by Library Leadership Council

August 29, 2016