Instructor _____ Course _____ Date Placed in MTC _____

Exam/Quiz Cover Sheet

Student's Name _____   WKU ID# _____

First date student may complete exam _____

Last date student may complete exam _____   Maximum time allowed _____

Calculator specifications (Check all that are allowed):

Simple calculator with no trig functions	Scientific calculator, non-graphing	Casio calculator	TI83/84	TI89	TI-Nspire

Do you want student-loaded APPS and PROGRAMS deleted from calculators at check-in?   Yes   No

Do you want RAM cleared before testing (this will clear recent entries and reset the default graphing window)?   Yes   No

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Student is permitted to use:	**Student must return the following items:**
Scratch paper *If requested* *Yes* *No*	Test/Quiz *Yes* *No*
Notecard/paper provided by student *Yes* *No*	Answer Sheet/Scantron *NA* *Yes* *No*
Handout from teacher *Yes* *No*	Scratch Paper *NA* *Yes* *No*
Other _____	Notecard/paper with student *NA* *Yes* *No*
_____	Handout from teacher *NA* *Yes* *No*
_____	Other _____
_____	_____

Other specific instructions?

_____

Professor's email and/or phone number:

_____

Testing Center proctor issuing/receiving test material:

Date _____   Start Time _____   Need to finish by _____   End Time _____

Seat # _____   Initials   _____   Initials   _____