

Western Kentucky University
Senate Executive Committee (SEC) Meeting
Monday, March 7, 2022
Zoom

Introduction:

- **Members Present (Substitute):** Julie Lee, April Murphy, Francesca Sunkin, Trish Jagers, Martha Day, Tony Paganelli, Bangbo Yan, Matt Pruitt, Kirk Atkinson, Patricia Todd, Melanie Autin, Stacy Leggett (Cort Basham)
- **Non-Voting Members Present:** Provost Bud Fischer, Shane Spiller, Matthew Wininger
- **Guests Present:** Yulia Mishchuk, Jennifer Tougas, Jennifer Hammonds, Rob Hale, Emily Conley, Brigid O'Reilly, Len Scoggins, Beth Laves, Molly Kerby, Challynee Washington
- J. Lee called a regular meeting of SEC to order at 3:16 pm CST

<https://wku.zoom.us/j/99309762143>

A. Approval of previous month's SEC Meeting:

1. [SEC Meeting Minutes 2.7.2022](#) M. Autin (11 y, 0 n, 1 abs) Motion Approved.

B. Officer Reports

1. Chair - Julie Lee (Report posted)
 - Continue to talk with provost regarding cleanliness of building, student printing, raises, etc.
 - Raises (0.5%) compression adjustments are being calculated currently. Raises are on agenda for BEC. Working on next year's budget. Administration is committed to continue with raises for as long as possible, but there was no formal commitment.
 - S. Spiller – had conversation with someone else who reported that a comparison needs to be done to see what other universities are doing.
 - M. Autin – previously we fought for a Senate budget, where leadership was given a course reduction or some other compensation. J. Lee reported that she did not get any form of compensation for her position. K. Atkinson reported that the budget for leadership was under Provost Bauman.
- b. [Charter revision to move Handbook to Standing Committee \(Second Reading\)](#)
 - Motion to approve - K. Atkinson, M. Autin (10 y, 1 n, 0 abs) Motion Approved.
- b. [Handbook Committee Bylaws \(informational item\)](#)
2. Vice Chair - Janet Applin
 - J. Lee reported that J. Applin was unable to be here today and provided an update on the elections as they stand. CEBS will have an election while the other colleges either had the right number of nominees or less, so there is no election needed.
3. Secretary - April Murphy

C. Standing Committee Reports:

1. Academic Quality, Francesca Sunkin (Chair): (No Report)
 - F. Sunkin – No report, but we have been looking at adding verbiage to academic dishonesty policy. Looking to get information out by the next meeting.
2. Budget and Finance, Kirk Atkinson (Chair): ([Report Posted](#))
 - K. Atkinson move to approve report (10 y, 0 n, 1 abs) Motion Approved.
 - T. Jagers – how long are we going to give administration to come up with a model? Provost Fischer reported that it will not be long as they had promised to have a model by April.
3. Colonnade/General Education, Patricia Todd (Chair): ([Report posted](#))
 - P. Todd move to approve report (10 y, 0 n, 0 abs) Motion Approved.
4. Faculty Welfare and Professional Responsibilities, Trish Jagers (Chair): (No report)
5. Graduate Council, Martha Day: ([Report Posted](#))
 - Motion to bundle – M. Day, Kirk Atkinson
 - b. [January Report](#)
 - c. [February Report](#)
 - Motion to approve reports as bundled – M. Day (7 y, 0 n, 0 abs) Motion Approved.
6. Undergraduate Curriculum Committee, Melanie Autin (Chair): ([Report Posted](#))
 - Motion to approve report – M. Autin (10 y, 0 n, 0 abs) Motion Approved.

D. Other Committee/Organization Reports:

1. Faculty Handbook, Julie Shadoan (Chair): (No Report)
2. Budget Executive Committee, Kirk Atkinson ([Report Posted](#))
 - Motion to approve report - K. Atkinson, M. Autin (11 y, 0 n, 0 abs) Motion Approved.
3. American Association of University Professors (AAUP), Susan Eagle (President): (No report)
4. Diversity, Equity and Inclusion (DEI), Molly Kerby (Chair): (No Report)

E. Advisory Member Reports:

1. Faculty Regent, Shane Spiller
 - S. Spiller reported on Regents meeting that occurred on Friday. Encouraged participation in VP forums. Explained the importance of enrollment on raises, etc. and how crucial these hires are going to be moving forward. Reported on raises and the coach raises, which were reportedly from private donor money. Raised question regarding whether he was a voting member or advisory member. It was reported that he was an advisory member.
2. [Provost, Robert "Bud" Fischer](#)
 - Provost Fischer reported on the Big Red Backpack, which is a way to reduce costs associated with textbooks.
 - i. K. Atkinson – difficulty with adoption by April 1 with technology-related courses. Provost Fischer reported that if most faculty can do this, that is the point and it is expected that they won't get it at 100% but the hope is that if you miss one semester, then hopefully you can hit it the next semester.
 - ii. J. Lee asked a question regarding Course Packs. Emily C. reported that they really need them earlier than a month before classes start, but suggested that you do what you normally do and work with a manager.

- iii. F. Sunkin discussed book options that were cheaper than the \$24/credit hour rate. Provost Fischer acknowledged that this will sometimes be the case, but students will be able to opt out.
 - iv. T. Jagers asked a question regarding classes that do not have a text. Emily C. reported that if they opt into the program, they will still be charged for the credit hours.
 - v. M. Autin asked about the information students are presented with prior to making a decision. Emily C. reported that students will have access to a portal where they can make choices. Brigid O. reported that the prices are not in the portal, but they could go back to the bookstore to see prices.
 - vi. M. Autin – if students change their schedule the first week of classes, would they be able to easily swap out their books. Emily C. reported that students will receive an email and they will have the option to select new books or come into the bookstore to take care of the exchange.
 - Provost Fischer reported that they are slowly working toward a compensation model. He reported that he saw the hint of a new model today and we are headed in the right direction. He is excited about sharing that as more information becomes available.
3. SGA President, Matthew Wininger
- M. Wininger – raised question on advising last Friday regarding advising survey. F. Sunkin reported that Tess came to Academic Quality meeting, and we gave feedback and she was supposed to go back to SGA and send out a survey.

F. Old Business:

G. New Business:

1. Academic Affairs, Rob Hale
 - a. [AA Policy 1.4202, 9.4032 Textbook Adoption Policy](#)
 - Motion to approve – M. Autin, T. Paganelli (10 y, 0 n, 0 abs) Motion Approved.
 - M. Autin asked question regarding dates matching up – April 1 or April 15?
 - J. Lee asked a question regarding Course Packs. R. Hale reported that Course Packs are exempt unless the faculty member is profiting from them.

Adjournment: Atkinson, Autin at 4:28pm