

Graduate Council Curriculum Committee

Agenda – October 3, 2024, 2:30 PM (CT)

Join Zoom Meeting

924 3304 8173

<https://wku.zoom.us/j/92433048173>

Voting Members: Whitley Stone, Dan Strunk, Philip Gunter, Jessi Thomsen, Erin Warfel, Leslee Tarbett

Advisory Members: Jennifer Hammonds, Jessica Dorris, Beth Laves, Merral Price, Jennifer Klemm, Cate Webb, Danita Kelley (*full attendance might not be reflected in the minutes*)

Guest: Gary Houchens, Monica Galloway, Ivan Novikov

Approval of Minutes, September 5, 2024 – 1st/2nd: Warfel/Strunk - **Vote:** Approved (6/6)

Course Administration:

Graduate Curriculum Committee (12)

Code	Title	Status	Initiator	Received
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Motion to Bundle all EDLD Courses – 1st/2nd: Strunk/Warfel

Vote: Bundle Approved (6/6)

Discussion:

Dr. Houchens provided a historical perspective of the Educational Leadership program and what prompted the desire to revise. The major theme was improving the dissertation into a “Dissertation-in-Practice” and aligning courses to best prepare students for this capstone experience. Dr. Houchens discussed how SLOs are repetitive across courses in the program, though they are assessed at different levels (introductory, mastery, etc.). All courses were described by Dr. Houchens.

While looking at 702, Jennifer Hammonds asked Dr. Houchens about equivalencies between BDFN and EDFN courses.

When discussing 714, Dan Strunk asked the advisory board if there would be any concern with the redundancy of SLOs across courses. Beth Laves noted that from a SACSCOC perspective, there would not be a problem with redundancy of SLOs because the accrediting bodies will evaluate based on a curriculum map. Cate Webb asked Beth Laves if all the SLOs have to be assessed (as there are a number per course). Beth Laves redirected the question to Dr. Houchens who confirmed that they are all assessed.

734: no discussion

728: Stone asked Beth Laves with how many new courses are being proposed, if there would be any concern with SASCOC and Beth suggested that this discussion be moved to the program proposal.

712: Jennifer Hammonds redirected Dr. Houchens’ attention to the EDFN 712 equivalency. No changes were made.

722: Stone wanted clarification on how this course differs from the other courses related to research. Houchens provided explanation. Jessi Thomsen asked a clarification question to Dr. Houchens and he provided explanation.

797: Stone clarified with Dr. Houchens that portions of the dissertation experience are completed ahead of this course. Stone then asked about if courses were sequenced in a particular order, Houchens said yes, Stone asked how they managed this without prerequisites and Houchens noted that all courses are restricted and they are advised on when to take each class.

798: no discussion

718: no discussion

703: no discussion

Friendly Amendment -- 702: Cate Webb identified that the SLOs used “demonstrates” to start them wherein an SLO really refers to a singular student, so an friendly amendment was made to turn “demonstrates” into “demonstrate.”

Friendly Amendment – 714: same edit to “demonstrates” in SLOs. At this point, Jennifer Hammonds volunteered to revise the edits after the meeting.

Friendly Amendment – 734: Small typo in the title revised by Stone.

Friendly Amendment – 722 it was selected “yes” to “does this course have prerequisites” but none were presented. This was an error and Stone revised to “no”.

Vote for Bundle: Approved (6/6)

EDLD 702	EDLD 702: Introduction to Doctoral Studies in Educational Leadership	Edited	gry63984	9/3/2024
EDLD 714	EDLD 714: Ethics and Educational Leadership	Added	gry63984	9/3/2024
EDLD 724	EDLD 724: Adaptive Leadership and Improvement Science	Added	gry63984	9/3/2024
EDLD 734	EDLD 734: Adaptive Leadership and Organizational Change	Added	gry63984	9/3/2024
EDLD 728	EDLD 728: Qualitative & Quantitative Analysis Techniques for Improvement Scientists	Added	gry63984	9/3/2024
EDLD 712	EDLD 712: Introduction to Research Methods	Edited	gry63984	9/3/2024
EDLD 722	EDLD 722: Research Design for Improvement Science	Edited	gry63984	9/3/2024
EDLD 797	EDLD 797: Dissertation-in-Practice Seminar	Edited	gry63984	9/3/2024
EDLD 798	EDLD 798: Educational Leadership Field Experience	Edited	gry63984	9/3/2024
EDLD 718	EDLD 718: Reading and Writing About Education Research	Added	gry63984	9/3/2024
EDLD 703	EDLD 703: Introduction to Improvement Science	Added	gry63984	9/3/2024
ACCT 440G	<p>ACCT 440G: Business Law for the Accounting Professional</p> <p>Motion to Approve – 1st/2nd: Strunk/Tarbet Discussion: Hammonds identified that the course is temporary so it should not have come to GCCC. It was marked as “temporary” and “active” – given that it is temporary instead of active, Strunk removed his motion to review the course to roll it back to the dean of the respective college. Strunk withdraws Motion to Approve</p>	Added	mrk05060	10/1/2024

Review Program Changes

Program Administration:

Graduate Curriculum Committee (3)				
Code	Title	Status	Initiator	Received
0010	<p>0010: Educational Leadership</p> <p>Motion to Approve – 1st/2nd: Strunk/Warfel Discussion: Beth Laves clarifies with Houchens that much of the content being taught in the “new course” proposals is actually already being taught in existing content. Laves asked Houchens for an email clarifying how much content is truly new and what is existing. Laves also asked about “do you plan to offer 100% of this program face-to-face” and his response in courseleaf was “no” but then the percentage offered face-to-face is noted as “0.” Hammonds asked about admission requirement related to the writing sample. Dorris asked about the personalized learning electives and Houchens clarified.</p> <p><i>Friendly amendment – Gary agreed to have Stone revise the “0” to “10.” Stone also addressed a typo to the word “knowledge” in SLO 3. Stone revised admission standard #6 in alignment with Houchens’ suggestion. Removed “Submission of a writing sample or” and “provided by the program director” leaving “Completion of an on-demand writing activity”</i></p> <p>Vote: Approved (6/6)</p>	Edited	gry63984	9/3/2024
043	<p>043: Counseling</p> <p>Motion to Approve – 1st/2nd: Strunk/Gunter Discussion: No discussion. Learning outcomes were updated. Vote: Approved (6/6)</p>	Edited	jll34446	9/10/2024
0413	<p>0413: Homeland Security Sciences</p> <p>Motion to Approve – 1st/2nd: Strunk/Gunter Discussion: Novikov gave description and Hammonds followed up with more description of program requirements. The program requirements were attached in the proposal and Hammonds will pull the content from the attachment into CourseLeaf after the meeting for the experiential learning credit. Webb added information that it is</p>	Edited	dvd62010	9/26/2024

Graduate Curriculum Committee (3)				
Code	Title	Status	Initiator	Received
	anticipated that students will have substantial on the job training. Vote: Approved (6/6)			

Informational Item(s)

None

Other Business:

None

Adjourn at – 3:40pm 1st/2nd – Strunk/Warfel

Members: Graduate Curriculum Committee

Dr. Whitley Stone, Chair - CHHS Email: whitley.stone@wku.edu

Dr. William Strunk, OCSE Email: william.strunk@wku.edu

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Proponents:

Name	Email	Phone
Gary Houchens	Gary.houchens@wku.edu	270-745-4999
David Oliver	David.oliver@wku.edu	270-745-9062
Jill Sauerheber	Jillduba.sauerheber@wku.edu	270-745-4799
Mark Ross	Mark.ross@wku.edu	270-745-2964

Appendix A

Graduate Council Curriculum Committee Minutes – September 5, 2024, 2:30 PM (CT) Join Zoom Meeting - <https://wku.zoom.us/j/92433048173>

Voting Members: Whitley Stone, Dan Strunk, Phillip Gunter, Jessi Thomsen, Erin Warfel, Leslee Tarbett

Advisory Members: Jennifer Hammonds, Jessica Dorris, Danita Kelley, Merrall Price, Jamie DeYoung

Guest: Tonya Bragg-Underwood, Monica Burke

Approval of Minutes, April 4, 2024 – 1st/2nd: Strunk – **Vote:** Approved (6/6)

Course Administration:

Graduate Curriculum Committee (9)				
Code	Title	Status	Initiator	Received
Motion to Bunde all NURS Courses – 1st/2nd: Strunk/Warfel Vote: Bundle Approved (6/6) Discussion: Bragg-Underwood gave a brief description of all NURS changes; basically, just cleaning up some of the stuff behind the scenes. Dorris said that these changes a really close to registration opens so you’ll see the changes coming in soon. Vote for Bundle: Approved (6/6)				
NURS 528	NURS 528: Leadership and Management in Nursing Administration	Edited	tny63665	4/22/2024
NURS 509	NURS 509: Practice Management for Advanced Practice Nurses	Edited	tny63665	4/22/2024
NURS 510	NURS 510: Graduate Nursing Research	Edited	tny63665	4/22/2024
NURS 549	NURS 549: Primary Care of the Adult Clinical	Edited	tny63665	4/22/2024
NURS 554	NURS 554: Primary Care Internship	Edited	tny63665	4/22/2024
Motion to Bunde all MUS Courses – 1st/2nd: Strunk/Gunter Vote: Bundle Approved (6/6) Discussion: Price offered to answer any questions that come up. Warfel said implementation date says Fall 24? Should be Spring 25.				

Graduate Curriculum Committee (9)				
Code	Title	Status	Initiator	Received
<p><i>Friendly Amendment – In MUS-518 the SLO’s need to start with the action verb instead of “Students will”. In the MUS-519 same as above, in SLO’s remove “Students will” and start with action verb. In MUS-625 same as above, in SLO’s remove “Students will” and start with action verb. For all 3 courses - All implementation dates should be Spring 25.</i></p> <p>Vote for Bundle: Approved (6/6)</p>				
MUS 518	MUS 518: Advanced Conducting	Edited	cth63047	4/24/2024
MUS 519	MUS 519: Conducting Seminar	Edited	cth63047	4/24/2024
MUS 625	MUS 625: Graduate Capstone Project	Edited	cth63047	4/24/2024
FACS 575	FACS 575: Independent Study in Child and Family Studies	Edited	adm04097	8/28/2024
<p>Motion to Approve – 1st/2nd: Strunk/Warfel Discussion: Kelley gave a brief description of the updates. Vote: Approved (6/6)</p>				

Program Administration:

Graduate Curriculum Committee (1)				
Code	Title	Status	Initiator	Received
043	043: Counseling	Edited	jll34446	5/14/2024
<p>Motion to Approve – 1st/2nd: Strunk/Tarbett Discussion: Burke gave a brief description. Stone asked about the SLO’s and they should be in the list instead of an attachment. Burke said that she could go in and add those to the list before approved. Strunk withdraws Motion to Approve. New Motion to Roll Back (so department has time to add the SLO’s) – 1st/2nd: Strunk/Thomsen Vote: Approved (6/6)</p>				

Informational Item(s)

None

Other Business:

None

Adjourn at 3:20pm – 1st/2nd – Strunk/Warfel

Respectfully submitted
GCCC Recorder
Jessica Steenbergen