



# WKU STAFF SENATE

Monthly Meeting – September 3, 2024 (10:00 AM) DSU 2081

View Full Meeting: <https://www.youtube.com/watch?v=-rxkQ7C4KmA>

**Call to Order:** 10:01am CST

**Roll Call:** 18 Senators in attendance; in person and via Zoom.

**Approval of the Agenda & Prior Monthly Meeting Minutes:** Both approved by unanimous consent.

### **Christopher Ware Staff Star Awards**

**Andrew Hartley, Coordinator, Special Programs and Study Abroad, Student Financial Assistance**

**E. Myo Zin, Academic Advisor, Mahurin Honors College**

**Ryan Wilson, Coordinator, Curriculum, Office of the Registrar**

### **Guest Speaker:**

- President Timothy C. Caboni shared remarks based on questions from staff submitted to Staff Senate in advance. Major topics included the budget, compensation, benefits, staffing and advancement opportunities, and morale. Please watch the recorded meeting for President Caboni's full remarks: <https://www.youtube.com/watch?v=-rxkQ7C4KmA>.

Highlights included:

- A continued commitment for a 2% raise pool. Future raises may be performance-based, ranging from 1%-5%.
- Budget overspend by certain units will be addressed, with those units required to rectify overages. Transparency and accountability will be enforced to maintain fiscal discipline.
- Winter Break: Extra five days off during this year's winter break (Dec. 16–20).
- Free Football Tickets: Efforts are underway to provide more free tickets, drinks, and snacks for faculty and staff at football games.

### **Officer, Committee, and Staff Regent Reports**

- **Staff Regent – Jennifer Hammonds:** No Report
- **Communications – Deanna Jenkins:** No Report
- **Treasurer – Andria Henry**
  - Treasurer's Report  
September 2024  
AS OF 08/30/2024, FY25:

E&G Index – 100600

- Starting Balance = \$3,700.00
- Additions = \$0.00
- Disbursements = \$0.00
- Ending Balance = \$3,700.00

WKUF Account (Staff Senate Excellence Fund) – 1108600

- Starting Balance = \$2,125.12

- Additions = \$15.00
- Disbursements = \$0.00
- Ending Balance = \$2,140.12

CHF Account (Book Scholarship) – 800139

- Starting Balance = \$1,819.84
- Additions = \$15.00
- Disbursements = \$0.00
- Ending Balance = \$1,834.84

- **Technology –Temporarily Vacant**

- **Secretary – Morgan Moran: No Report**

- **Vice-Chair – Leslie Vanderpool**

- The workforce committee is seeking mentors from all areas to pair with new hires. Please reach out to the Staff Senate if you would like to be a mentor.

- **Chair – Tanya Vincent**

- Senator Jordan Ray has been appointed to the AVP and HR search committee.
- The BEC held their first meeting on August 20<sup>th</sup>. This was an introductory meeting where the Chair went over the year in review. Bryson Davis, a staff representative, is the co-chair of the committee. The committee meets every other Tuesday. Chair Vincent and Herb Hess are the representatives from the Staff Senate.
- The Benefits Committee met last week and sent recommendations to the executive committee regarding the 2025 insurance rates. No decisions have been made yet, but when a decision is made it will be communicated. Open enrollment is in October.
- The Staff Leadership Institute applications are being accepted through Monday September 11. It is a great opportunity for staff members to learn about different areas of the university.
- The Calendar Committee needs a representative. Secretary Moran shared that the Calendar Committee representative is Kent Johnson.
- Chair Vincent met for the first time with President Caboni. During the meeting, they discussed Senate plans like the Senate Meet and Greet and the staff engagement survey.
- The Senate received an email asking for information on who can serve as the Staff Regent. A committee will be formed to work on clarifying the requirements.
- Chair Vincent asked Parliamentarian Jordan Ray if there have been any suggested changes to the Staff Senate bylaws. Please send any suggestions to Jordan so that we can discuss those.

### **Old Business**

- The Staff Engagement Survey has been extended until September 6. There have been about 300 submissions so far. We hope to have 40-50% participation. Please encourage others to complete the survey.
- Staff Senate Meet and Greet will have Spencer's Coffee for attendees. More details coming soon. The Meet and Greet is September 17 from 2 p.m.-4 p.m. We will be recognizing years of service at 2:30 p.m.
- Senator Roberson updated the senate regarding staff meal swipes. She sent an email to Robert Huffman asking for information regarding the meal swipe usage. He forwarded it to one of his team and we are waiting for a response.

**New Business**

- Election of new Technology Officer: Chair Vincent nominated Kent Johnson for the Technology Officer. There were no other nominations. Kent Johnson is now the Technology Officer.

**Public Comment: None****Announcements & Notable Events:**

- Staff Senate Fall Meet and Greet: September 17, 2:00 - 4:00 p.m.
- Next Staff Senate Meeting: October 2, 10:00 a.m.

**Adjournment:** 11:32 a.m. CST